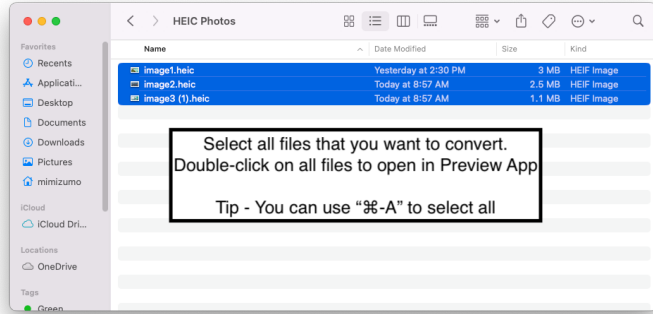
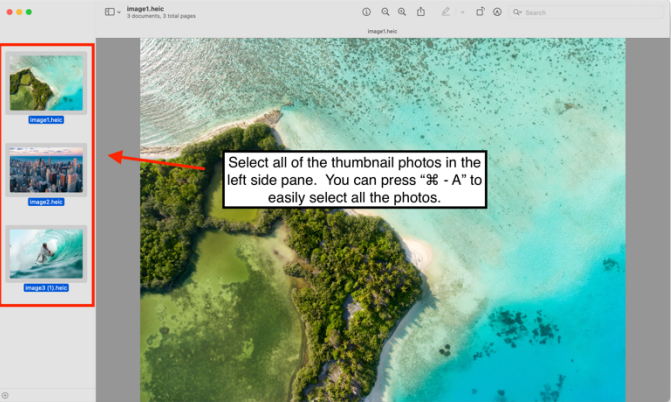
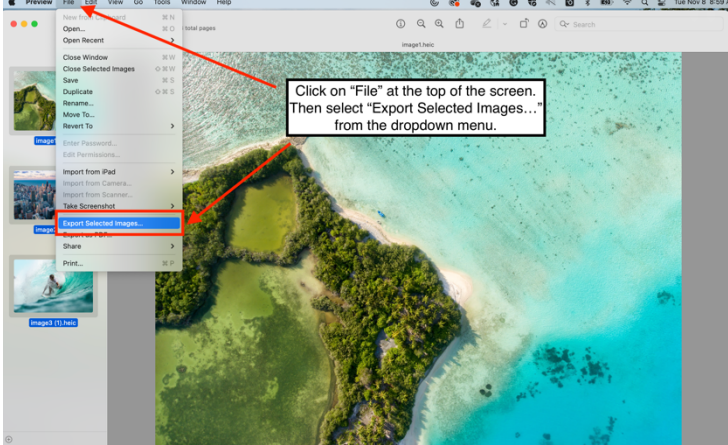




## Convert .HEIC Photos to .JPG Photos in Preview App

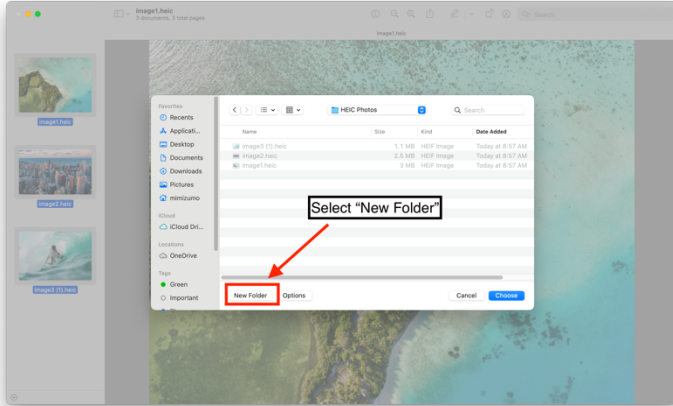
**Overview:** This help guide will show how to convert .HEIC photos taken on the iPad to .JPG photos using the Preview App on a Mac Laptop.

This will help with importing photos into Google Drive & Docs, MS Word, etc. It will also help when sharing across Mac and PC computers.

 <p>Select all files that you want to convert. Double-click on all files to open in Preview App</p> <p>Tip - You can use "⌘-A" to select all</p>	<p><b>Step 1</b></p> <p>Locate and Open the folder where your .HEIC files are located. Select all the files you want to convert. Double-click on all files to open in the Preview app.</p> <p><i>(You can use "⌘-A to select all photos)</i></p>
 <p>Select all of the thumbnail photos in the left side pane. You can press "⌘-A" to easily select all the photos.</p>	<p><b>Step 2</b></p> <p>Preview will open all your photos on one screen.</p> <p>Select all of the thumbnail photos in the left side pane.</p> <p><i>(You can use "⌘-A to select all photos)</i></p>
 <p>Click on "File" at the top of the screen. Then select "Export Selected Images..." from the dropdown menu.</p>	<p><b>Step 3</b></p> <p>Click on "File" at the top of the screen.</p> <p>Then select "Export Selected Images..." from the dropdown menu.</p>



## Convert .HEIC Photos to .JPG Photos in Preview App

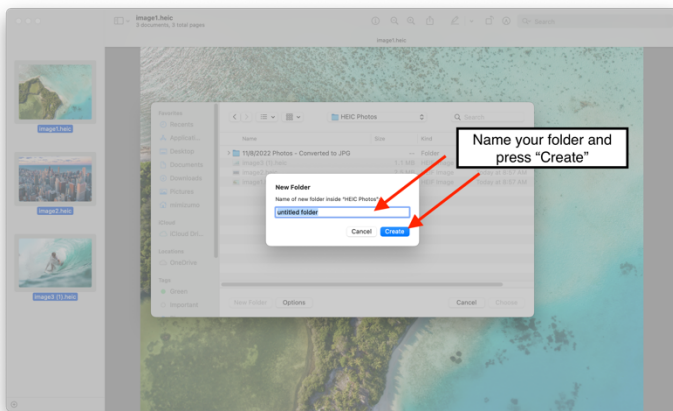


### Step 4

#### Select "New Folder"

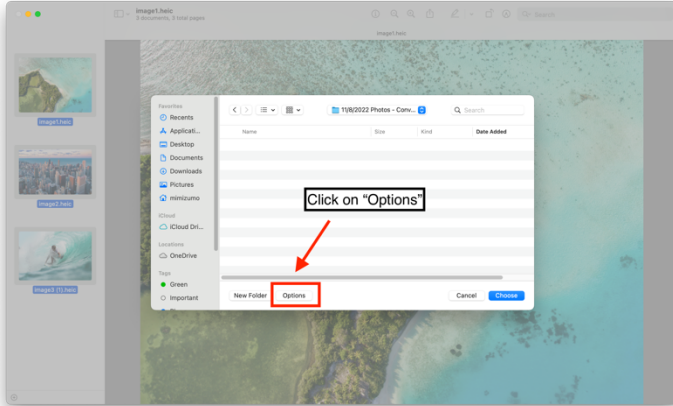
Name your new folder and press "Create"

(We suggest adding something along the lines of "Converted to JPG" to your New Folder name to distinguish between your .heic original files and new .jpg files)





## Convert .HEIC Photos to .JPG Photos in Preview App



### Step 5

Your photos will now save to your new folder.

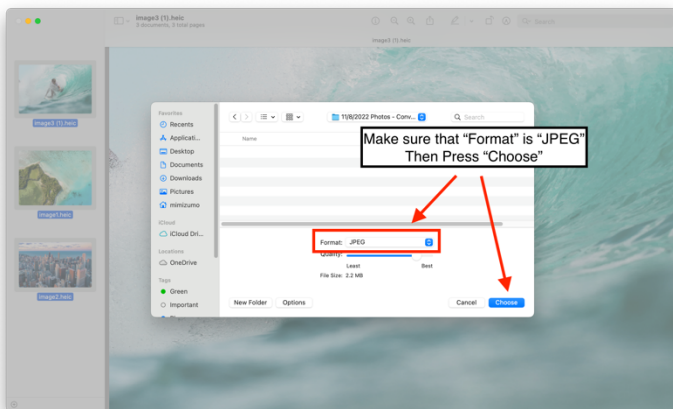
Click on **“Options”**

A small bar will appear at the bottom of the screen.

Make sure that the **“Format”** is **“JPEG”**

Press **“Choose”**

Files will convert and save to the folder you created.



### Note:

You can use this same process to convert a single picture as well.

The only difference is that for Step 3 the drop down menu will simply say **“Export”** rather than **“Export Selected Images...”**