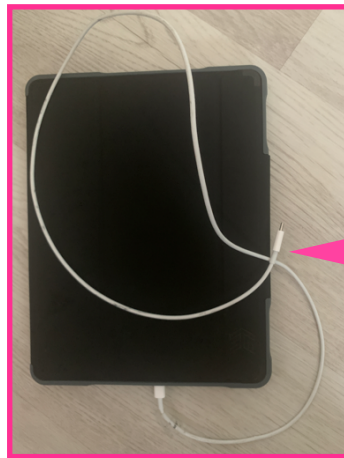


How to Import Photos to Your Mac

Connect your iPhone, iPad, or iPod touch to your Mac with a USB cable. Make sure your iPad is unlocked and you can see your Home Screen.



USB cable

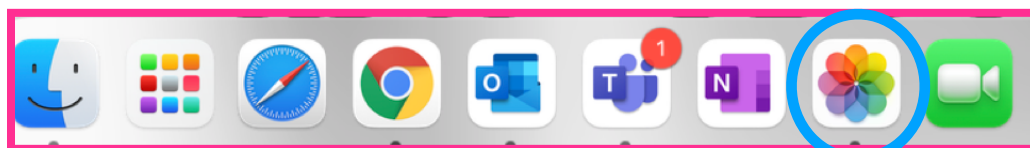


Make sure your iPad **DOES NOT** look like this.
This means it's locked.



Your iPad should look like this. This means it's unlocked.
This is your Home Screen.

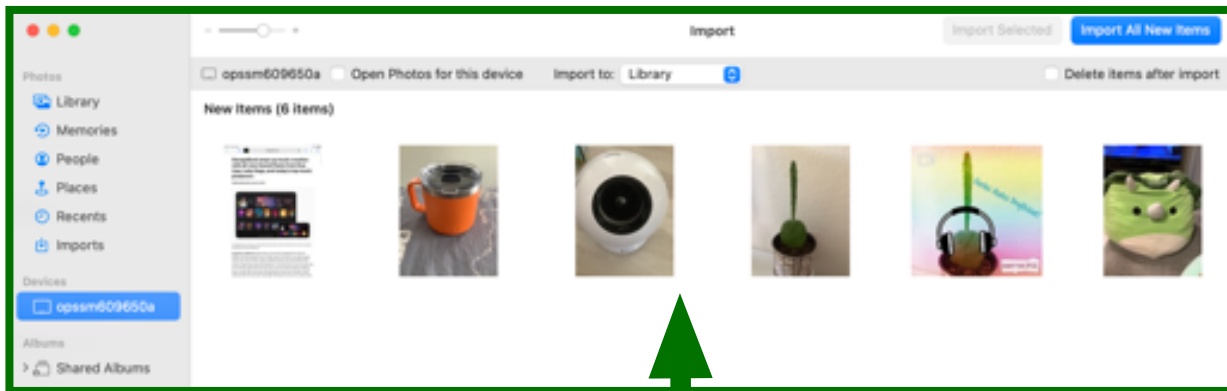
Open Photos on your computer. Look for the Photos app icon on the dock on your computer (bottom of the screen) and click on it to open.



Photos icon

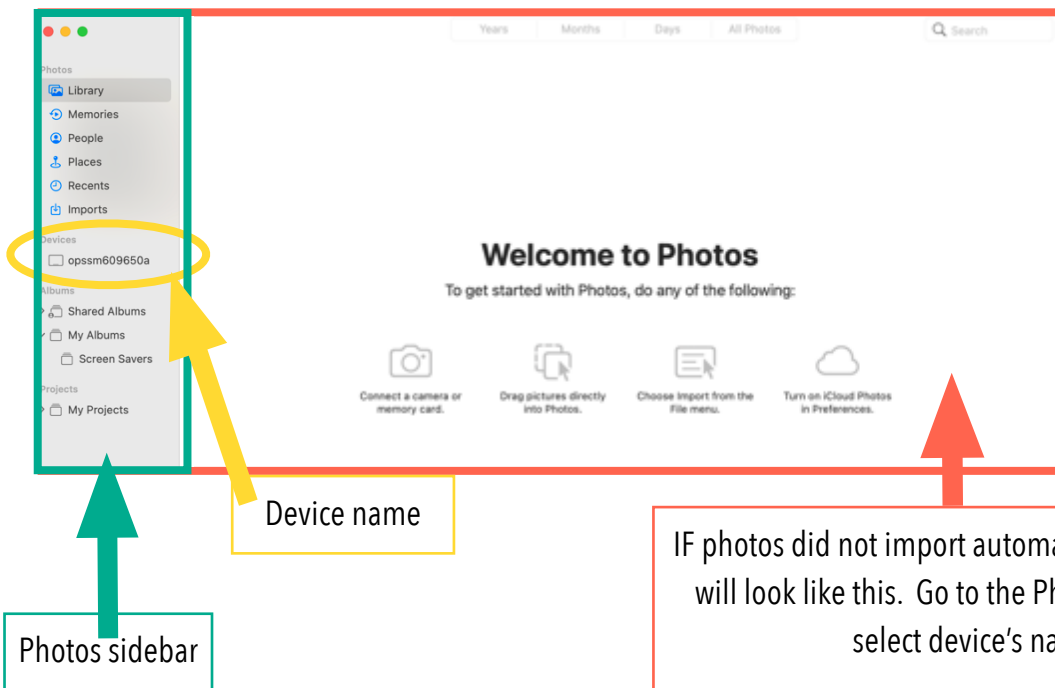
Dock
Bottom of
computer screen

The Photos app shows an import screen with all the photos and videos that are on your connected device.



Import screen with all photos and videos on connected device will look like this.

If the Import screen doesn't automatically appear, click the device's name in the Photos sidebar.



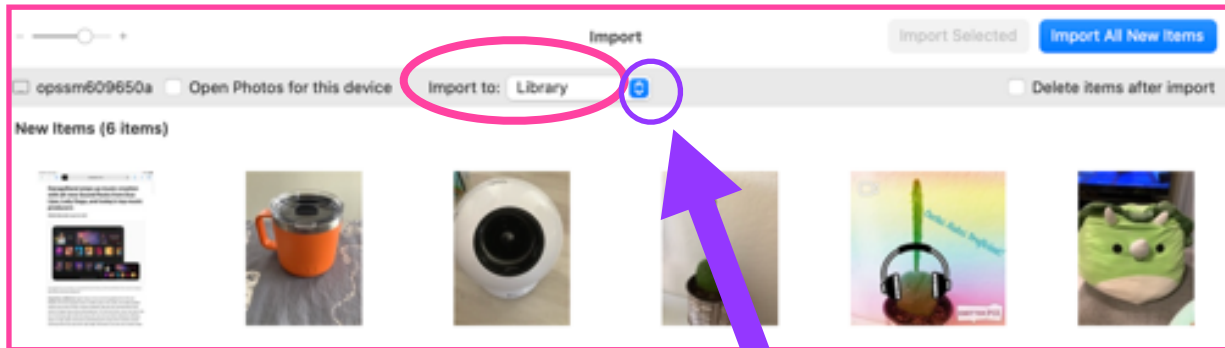
Photos sidebar

Device name

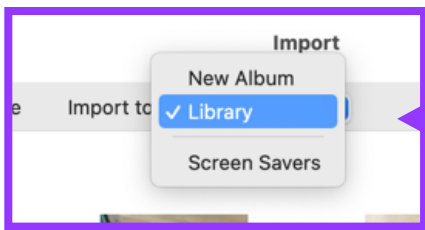
IF photos did not import automatically, your screen will look like this. Go to the Photos sidebar and select device's name.

Your device might have locked so if asked, unlock your iOS or iPad device using your passcode. If you see a prompt on your iOS or iPadOS device asking you to "TRUST THIS COMPUTER," tap **TRUST to continue.

Choose where you want to import your photos. Next to "Import to," you can choose an existing album or create a new one. Use the drop down menu to make your selection.

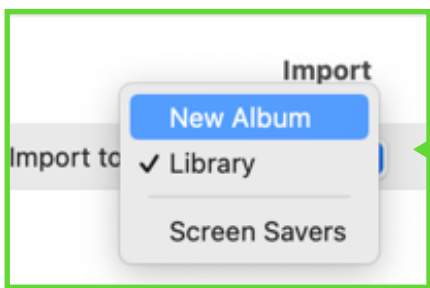


Drop down menu



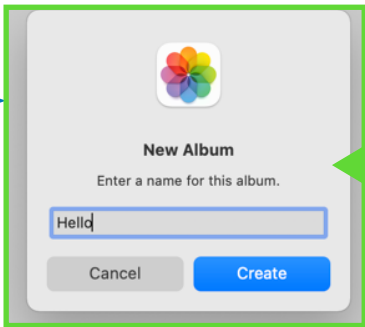
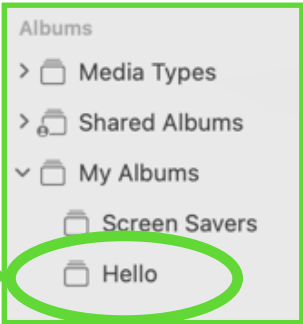
When you open the drop down menu, you will see a list of options of where you would like your photos to be stored on your computer.

If you select "NEW ALBUM..."



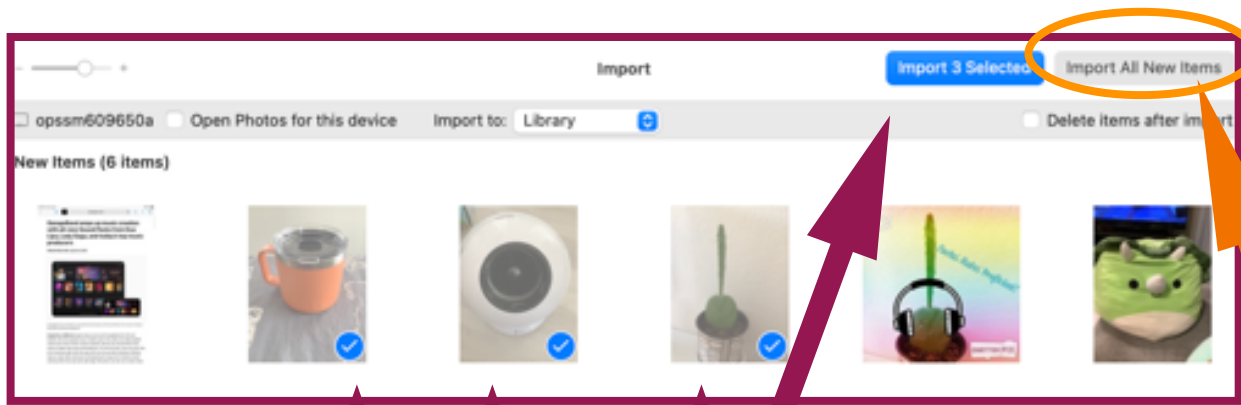
If you want to create a new album select "New Album."

Your new album will show up on your Photos sidebar under "Albums."



Once you select "New. Album" you will have to create a name for your album. Then click **CREATE.**

Select the photos you want to import and click "Import Selected," or if you want **all** photos imported, click "**Import All New Photos.**"



The screenshot shows the 'Import' window in the Photos app. At the top right, there are two buttons: 'Import 3 Selected' (highlighted in blue) and 'Import All New Items' (circled in orange). Below the buttons, there are six photo thumbnails. The first three have blue checkmarks in their bottom right corners. The top left corner of the window shows 'New Items (6 items)'. There are also checkboxes for 'Open Photos for this device' and 'Delete items after import'.

When you select the photos, a blue check mark will appear on the photos and the top left corner will show how many photos you have selected in blue.

"Import All New Items" button. Only click this if you want **ALL** your photos to be imported.

Wait for the process to finish, then disconnect your device from your Mac. You will now find your photos on your computer in the place you decided to store your photos.

