Bridging the Gap
Homeless Point-in-Time Count
January 22, 2019

Table of Contents

Acknowledgements

A sincere thank you to the agencies and individuals who contributed their time and resources to make the 2019 Point-in-Time (PIT) Count successful. Bridging the Gap (BTG), the Continuum of Care (CoC) for the Neighbor Islands of Kauai, Hawaii, and Maui, would like to thank the following partners for their participation and assistance this year.

Hawaii County	Maui County	Kauai County
❖ Big Island Giving Tree	❖ Catholic Charities Hawaii	❖ Catholic Charities Hawaii
❖ Care Hawaii	❖ Department of Housing and Human Concerns	❖ Family Life Center
❖ Catholic Charities Hawaii	❖ Family Life Center	❖ Ho`ola Lahui
❖ Child and Family Service	❖ Feed My Sheep	❖ Kauai Economic Opportunity
❖ Hawaii Affordable Properties	❖ Ka Hale A Ke Ola Homeless Resource Center, Inc.	❖ Steadfast Housing Development Corporation
❖ Hawaii Island Home for Recovery	❖ Mental Health Kokua	❖ U.S.VETS
❖ HOPE Services Hawaii	❖ Salvation Army Maui	❖ Westside Christian Center
❖ Project Vision Hiehie	❖ Steadfast Housing Development Corporation	❖ Women In Need
❖ Public Health Nursing – Department of Health	❖ Women Helping Women	❖ YWCA Kauai
❖ U.S.VETS		
❖ University of Hawaii at Hilo		

A special thank you to the following individuals, who contributed their time, expertise, and resources to enhance this year's count with geographic and other data visualization analyses.

❖ Tien Lum, Hybrid International, LLC
❖ County of Maui, Dan Sereno, Geographic Services Manager
❖ County of Kauai, Garrett Johnson, Senior GIS Analyst
❖ County of Hawaii, Roy Takemoto, Executive Assistant, Office of the Mayor

Executive Summary

Results from the 2019 Neighbor Islands Homeless Point-In-Time Count conducted on January 22, 2019 revealed a two percent decline in one-day homelessness from 2,035 persons in 2018 to 1,995 persons in 2019. This decrease can be attributed to overall decreases on the islands of Hawaii (21%) and Maui (1%). Kauai realized a 51 percent increase in total homelessness; however, this increase was more than offset by the reductions noted for Hawaii and Maui.

The 2019 overall decrease was fueled by a seven percent decrease in unsheltered homelessness to 1,237 persons compared to 1,330 in 2018. Unsheltered homelessness declined on two of the Neighbor Islands, Hawaii (33%) and Maui (7%). This continues a three-year downward unsheltered trend, using 2016 as the baseline year. The count of homeless persons living in emergency or transitional shelters increased eight percent from 705 to 758 persons, with increases registering on the islands of Hawaii and Maui, and Kauai reporting a modest decrease. In 2019, two new disaster emergency shelters in Pahoa, Hawaii accounted for 30 of the total sheltered homeless. These shelters opened in response to the volcanic eruptions occurring on the Big Island during 2018.

An assessment of the type of individuals experiencing homelessness found that 1,324 individuals represented 66 percent of the total one-day homelessness. Individuals are defined throughout this report as people in households (single or multiple adults) without the presence of dependent children under the age of 18. A total of 671 family individuals were counted as homeless, including 43 families with a total of 164 persons canvassed and living unsheltered. This represents a 50 percent decline in the total number of unsheltered homeless family individuals compared to 2018. A total of 87 children were found living unsheltered within these families. Sheltered families totaled 134 households, with 507 persons including 296 children (170 in emergency shelters and 126 in transitional housing); down one family household compared to 2018.

A review of key subpopulations indicates that the total number of sheltered and unsheltered homeless veterans on the Neighbor Islands decreased three percent to 121 veterans compared to the 2018 total of 125 veterans. A total of 96 unsheltered veterans were encountered in 2019, a one percent decline compared to the 97 counted in 2018. This marks the third consecutive year that unsheltered veteran homelessness has declined on the Neighbor Islands. 44 unsheltered chronically homeless veteran individuals were tallied on the Neighbor Islands in 2019, representing 46 percent of the 95 total unsheltered homeless veteran household members without children.

Data from the 2019 report supports an increase in the level of chronic homelessness, with 550 individuals and 77 family individuals, for a Neighbor Islands total of 627 persons in chronically homeless households. This represents a five percent increase compared to the 597 surveyed in 2018. The overall increase reflected a six percent increase in chronically homeless individuals, and a four percent decrease in chronically homeless family individuals.

This report tabulates data on two additional subpopulations of increasing significance; persons in unaccompanied youth and parenting youth households. Unaccompanied youth are defined by HUD as people in households without children who are not part of a family with children or accompanied by their parent or guardian during their episode of homelessness, and who are all 24 years or younger. The Neighbor Islands reported 41 total unaccompanied youth in 2019, with 33 (80%) living unsheltered, and 8 residing in emergency or transitional shelters. The 2019 total youth count decreased by 11 percent compared to the estimate in 2018. There were zero unsheltered unaccompanied youth under the age of 18 reported in the 2019 count.

A parenting youth household is defined as a household only containing persons 24 years or younger with one or more dependent children. In 2019, the Neighbor Islands parenting youth households were reported at 10 households with 29 total persons, including 14 children. The number reported in 2019 decreased significantly from the 2018 count of 23 households with 75 total persons, including 40 children.

Given the numbers of homeless found in these counts and the state and federal initiatives to reduce homelessness, continued recommendations to improve the overall implementation of the count include the planning, supervision and execution of the count's efforts, the training of count staff and volunteers, the handling and verification of all survey forms and electronic data, and the introduction of data quality controls by outreach funders or the CoC.

Definition of Key Terms

Please note that key terms used in this report are used for PIT Count reporting purposes and accurately reflect the data used in this report. Definitions of these terms may differ in some ways from the definitions found in the Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act and in HUD regulations.

Chronically Homeless Individual refers to an individual with a disability who has been continuously homeless for one year or more or has experienced at least four episodes of homelessness in the last three years where the combined length of time homeless in those occasions is at least 12 months.

Chronically Homeless People in Families refers to people in families in which the head of household or other adult member has a disability and has either been continuously homeless for one year or more or has experienced at least four episodes of homelessness in the last three years where the combined length of time homeless in those occasions is at least 12 months.

Continuum of Care (CoC) is the local planning body responsible for coordinating the full range of homelessness services in a geographic area.

Emergency Shelter is a facility with the primary purpose of providing temporary shelter for homeless people.

Family Individuals are homeless as part of a household that has at least one adult (age 18 and older) and one child (under age 18).

Homeless describes a person who lacks a fixed, regular, and adequate nighttime residence.

Housing Inventory Count (HIC) is produced by each CoC and provides an annual inventory of beds that assist people in the CoC who are experiencing homelessness or leaving homelessness.

Individual refers to a person who is not part of a family with children during an episode of homelessness. Individuals may be homeless as single adults, unaccompanied youth, or in multiple-adult or multiple-child households.

Other Permanent Housing is housing with or without services that is specifically for formerly homeless people but that does not require people to have a disability.

Parenting Youth are people under age 25 who are the parents or legal guardians of one or more children (under age 18) who are present with or sleeping in the same place as that youth parent, where there is no person over age 24 in the household.

Parenting Youth Household is a household with at least one parenting youth and the child or children for whom the parenting youth is the parent or legal guardian.

Point-in-Time Counts are unduplicated one-night estimates of both sheltered and unsheltered homeless populations. The one-night counts are conducted by CoCs nationwide and occur during the last 10 days in January of each year.

Permanent Supportive Housing (PSH) is a housing model designed to provide housing assistance and supportive services on a long-term basis to formerly homeless people. HUD's Continuum of Care program, authorized by the McKinney-Vento Act, funds PSH and requires that the client have a disability for eligibility.

Rapid Rehousing is a housing model designed to provide temporary housing assistance to people experiencing homelessness, moving them quickly out of homelessness and into permanent housing.

Sheltered Homelessness refers to people who are staying in emergency shelters or transitional housing programs.

Transitional Housing Programs provide people experiencing homelessness a place to stay combined with supportive services for a longer duration of time than emergency shelters.

Unaccompanied Homeless Youth (under 18) are people in households with only children who are not part of a family with children or accompanied by their parent or guardian during their episode of homelessness, and who are under the age of 18.

Unaccompanied Homeless Youth (18-24) are people in households without children who are not part of a family with children or accompanied by their parent or guardian during their episode of homelessness, and who are between the ages of 18 and 24.

Unsheltered Homelessness refers to people whose primary nighttime location is a public or private place not designated for, or ordinarily used as, a regular sleeping accommodation for people (for example, the streets, vehicles, beaches, or parks).

Veteran refers to any person who served on active duty in the armed forces of the United States. This includes Reserves and National Guard members who were called up to active duty.

General Overview

HUD's annual grant application for CoC homeless assistance funding requires the CoC to produce an unduplicated estimate of sheltered and unsheltered homelessness on a one-day point-in-time conducted during the last 10 days of January. The count is a one-day snapshot of homelessness and is intended to represent the most accurate reflection of homelessness throughout the Neighbor Islands of Hawaii, Maui, and Kauai as of this specific date.

The main objective during 2019 was to obtain a reliable estimate of sheltered and unsheltered homeless individuals and families throughout the neighboring islands of Hawaii, Maui, and Kauai. The count assists in 1) assessing current levels of homelessness for various household types, 2) providing estimates for the levels of veteran, chronic, and youth homelessness and 3) measuring the prevalence of other underlying causes of homelessness such as mental health and substance use disabilities. Each year, Point-In-Time reporting is an integral part of local and national planning and serves to support policy and resource allocation decisions. As count execution improves, the reporting more accurately reflects the actual state of homelessness as of the Point-In-Time Count date. The count continues to be an excellent opportunity to engage the public, community leadership, stakeholders, and private businesses in a key statewide homeless initiative.

Hawaii's Homeless Management Information System (HMIS) was utilized to extract the sheltered data needed for this report and continues to be used as the repository for the surveys collected during the unsheltered canvassing. The HMIS is a centralized database used to record services delivered to homeless individuals throughout the state of Hawaii. All service providers who receive federal, state, or county funding are required to participate in the HMIS. Some privately funded agencies voluntarily use the HMIS due to its reporting capacity.

To ensure that sheltered client data was as reliable as possible, coordinators contacted emergency and transitional shelter providers leading up to the count and confirmed that all clients sleeping in their facilities on the night of the count had active HMIS intake records. Shelters not participating in the HMIS, including domestic violence programs and disaster shelters, were contacted individually and asked to complete the manual survey form in Appendix Five for each of their projects. Generally, these non-HMIS projects contribute a small percentage of the overall sheltered data, however, the total did increase by 30 persons this year with the inclusion of the two disaster related shelters in Pahoa, Hawaii.

For the unsheltered component, the state received HUD permission to conduct a multi-day unsheltered count. In 2019, this equated to a six-day physical count between Wednesday, January 23, 2019 and Monday, January 28, 2019. Field staff and volunteers asked all individuals appearing or known to be homeless during this time period, "Where did you sleep this past Tuesday, January 22nd?", to help ensure that consumers were living in places not meant for human habitation on the actual night of the count. In 2019, the CoC elected to include additional disaster related questions on the Kauai and Hawaii island surveys. These questions were in response to the severe flooding that occurred on the North Shore of Kauai in April 2018, and the volcanic eruptions that occurred on the Big Island during the latter half of 2018. Response rates to these questions are detailed more extensively in the BTG Unsheltered Summary section of this

report. The CoC also elected to collect geolocation data on the single and head of household survey forms based on the site of interview. This data was analyzed with the generous help of county Geographic Information System (GIS) personnel and is presented here for reference: https://www.hawaiihomelessprogramshmis.org/bridging-the-gap/2019-btg-point-in-time-count-dashboards/.

The unsheltered survey form is largely based on HUD-defined criteria and BTG input. All surveys collected during the count were cleaned, entered into the PIT module of the HMIS, unduplicated, and analyzed to obtain the final data included in this report. The final 2019 unsheltered survey forms are included in Appendix Four of this report. The following unsheltered surveys were not included in the final unsheltered tally.

- Clients who reported living in a sheltered situation on the night of January 22, 2019
- Duplicate surveys or records that were already counted in the sheltered component

Stakeholders, regional leaders, homeless service providers, and volunteers attended several planning meetings and in-person trainings prior to January 22, 2019. The purpose was to convey the count's methodology to all involved, provide background and instructions, and to answer any questions regarding the surveys used during the unsheltered count.

Multiple in-person trainings preceded the 2019 count. Trainees received an overview of the count and its methodology, safety tips, data quality topics, and key points to consider during this year's surveying based on the 2018 results. Regional leadership provided ad hoc field training before and during the count to ensure that outreach personnel and volunteers understood how to administer the survey. Many of the documents leading up to the count have been provided in the appendices to this report and are available at:
https://www.hawaiihomelessprogramshmis.org/bridging-the-gap/2019-point-in-time-resources/

Point-In-Time Count Teams

Field staff were composed of workers from service agencies that regularly perform outreach to unsheltered homeless individuals. Survey teams were assigned to familiar regions to ensure that many of the high-density areas frequented by unsheltered homeless were surveyed. Skilled outreach staff accustomed to specific areas and clients are more likely to obtain accurate information. Service-based locations, such as food pantries, were covered extensively during the count to reach additional unsheltered homeless.

The first day of the unsheltered count was conducted with substantial participation from all organizations and volunteers and focused on reaching as many unsheltered homeless individuals as possible. As the week progressed, agencies independently scheduled dates and times for field staff to visit all known locations.

Strategies for Consideration

The 2019 Point-In-Time Count represents the best available data to estimate one-day homeless prevalence for the Neighbor Islands of Hawaii, Maui, and Kauai. The estimate adheres to the federal definition of homelessness which includes individuals and families living in emergency homeless shelters, transitional homeless facilities, safe haven projects, and people identified as sleeping and living in an unsheltered location on the night of the count. The count is neither a measure of housing stability among people residing in housing nor a measure of the conditions of such housing and the general housing environment.

While the Point-In-Time Count effort has been implemented in a similar manner over the past several years, the count continues to be impacted by varying degrees of implementation from year to year. Conclusions based on the report data generally need to be expressed together with the appropriate caveats impacting their validity. Below is a listing of the operational concerns associated with the general count implementation and the three major types of PIT data: 1) sheltered data counts, 2) unsheltered data counts, and 3) demographic information (comprising both unsheltered or sheltered).

Count Implementation

Although the count's execution continues to improve, potential challenges in the implementation of the count include the following:

1) The count continues to be performed by a variety of personnel including many volunteers with a varying degree of understanding and competency in the completion of the count tasks including completion of survey responses.

2) The degree to which surveys completed during the unsheltered canvassing are reviewed prior to entry into the HMIS PIT module is unclear. Although the level of missing and unknown survey responses has declined, many surveys continue to be entered with unknown or missing information.

Sheltered Data

The source of the data reported in the sheltered homeless counts is primarily from the HMIS. Data are extracted for each project as of the Point-in-Time Count date. Sources of errors from the sheltered data can include the following:

1) Discrepancies in the HMIS data compared to the actual census listings can be due to delays in HMIS data entry, failure to include all household persons including children in the HMIS household group, and general input errors in HMIS data entry. In 2019, comparisons of HMIS data to actual census listings yielded great results.

2) Although HMIS data quality continues to improve, missing and unknown client subpopulation data continues to impact the accuracy of the reporting. It remains important that

demographic and subpopulation data are entered as accurately as possible, so that comparisons drawn from year to year are reliable.

Unsheltered Data

The difficulties of completing an accurate unsheltered homeless count are well-documented. The following procedures can help to improve the results.

1) Although more difficult, canvassing efforts are ideal during the nighttime hours when it is believed that most sheltered homeless persons would no longer be outside in typical unsheltered locations. Counting persons through drop-in centers and events, although perhaps necessary to cover larger geographic areas, is not ideal since it hinders the canvassers' ability to collect or visually corroborate any evidence of residing unsheltered.

2) To the extent possible, use skilled outreach workers or other experienced homeless service staff who are familiar with the consumers, the areas being canvassed, and who can determine through unscripted questioning whether the person is currently homeless.

3) Ensure that full name collection is maximized using experienced service staff. The omission of names or the provision of pseudonyms is a major threat to the validity of the data. Training and procedures should be implemented by leadership to minimize this.

Methods to minimize the number of persons who are unsheltered but missed during the physical enumeration include the following:

1) Since the Hawaii HMIS maintains an extensive unsheltered database, the database should be kept clean and updated in advance of the PIT Count to ensure that those remaining active have a very high likelihood of remaining unsheltered and homeless. As recommended in prior years, the PIT Count objective should be to locate and corroborate the homeless situation of these currently active clients during the count. Maui continues to have a very high rate of data collection when compared to their active outreach listings.

2) Sufficient resource allocation (time and persons) to ensure coverage for large and/or dense areas where homeless individuals are known to reside.

3) Review of canvassing efforts to ensure that selected areas, especially key areas where homeless are known to live unsheltered, were thoroughly canvassed during the count.

4) Corroboration with key personnel during the PIT week to ensure that high density regions are covered adequately, and that expected results are achieved.

Demographic Data

Client self-reported data on medical information (substance use, mental illness, etc.) and lifestyle information (housing type, length of homelessness) is typically impacted by several types of errors:

1) Errors related to the inability for persons to accurately recall detailed historical information such as housing location over a long period of time.

2) Errors related to the inability of the person to fully understand the concept in question. Examples include questions related to mental illness status where the person may not fully understand what symptoms (e.g. feeling down, acute anxiety, chronic fatigue) may be evidence of having mental illness.

3) Errors related to purposeful false response due to socially unacceptable behaviors, illegality of behaviors, or other incentives not to fully disclose (e.g. fear of parole violation).

The table below gives a general assessment of the validity of responses collected during an outdoor canvassing attempt. A three-tier system (high, medium, and low) is utilized.

Age	High		Mental Illness	Medium
Race	High		Substance Use	Low
Ethnicity	High		HIV/AIDS	Low
Race	High		Disability	Medium
Homeless Status	High		Length of Homelessness	Medium
Number of Times Homeless	Low		Area of Location	High
Sleeping Location	High		Current Armed Forces	High
Veterans Status	High			

The suspected inaccuracy of key variables such as disability and length of homelessness further impacts the validity of important measures such as chronic homelessness, which depend on responses to these questions. The chronic homeless measure itself must also be interpreted with the understanding that it has low validity due to methodological problems of its component factors.

BTG Summary

The sections that follow provide summary statistics in aggregate and specifically for each of the three neighbor islands that supplied data in 2019. Table 1 summarizes the total number of sheltered and unsheltered homeless over the last five years, while also providing the proportion of each component relative to the total. Figure 1 illustrates the general decline in the levels of unsheltered and total homelessness each of the last three years. The 2019 sheltered count rose by eight percent, due in large part to the inclusion of the disaster related shelters on the Big Island, which accounted for 30 total people. Appendix One catalogues all the sheltered projects and unsheltered regions that comprised the 2019 total of 1,995. It should be noted that each of the annual counts have been implemented using the same general methodology.

Table 1: BTG Summary, 2015-2019

	Sheltered		Unsheltered		Total
	#	%	#	%	#
2019	758	38.0%	1,237	62.0%	1,995
2018	705	34.6%	1,330	65.4%	2,035
2017	785	34.7%	1,476	65.3%	2,261
2016	846	28.4%	2,135	71.6%	2,981
2015	813	29.9%	1,904	70.1%	2,717

Figure 1: BTG Summary, 2015-2019
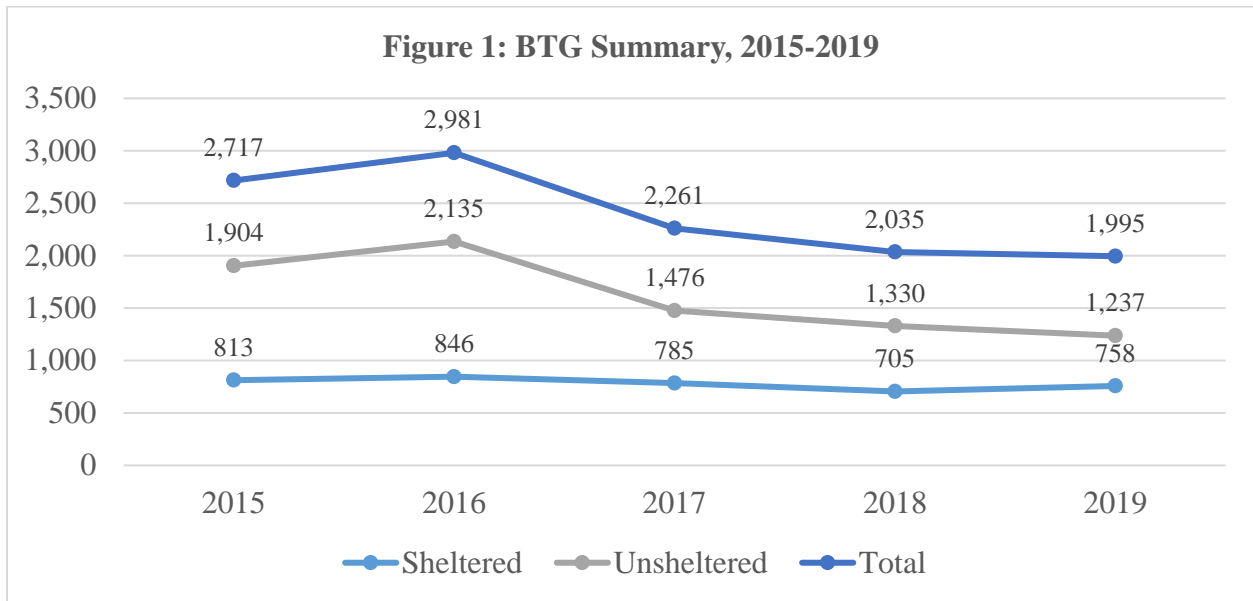
Table 2 summarizes the total number of homeless persons by household configuration type. Individuals made up the largest share of those homeless overall, with just over 66 percent of the total. While unsheltered homeless individuals made up the largest share of the unsheltered population (87 percent), family individuals continue to utilize a larger share of the shelter capacity (67 percent).

Table 2: BTG Household Configuration Summary, 2019

	Sheltered		Unsheltered		Total
	#	%	#	%	#
Individuals	251	19.0%	1,073	81.0%	1,324
Family Individuals	507	75.6%	164	24.4%	671
Adults	211	73.3%	77	26.7%	288
Children	296	77.3%	87	22.7%	383
All Individuals	758	38.0%	1,237	62.0%	1,995
Family Households	134	75.7%	43	24.3%	177

Figure 2 presents the findings from Table 2 graphically over the last three years. The bars display the total individuals, total family individuals, total persons, and total families with children over the last three years by island. The colors for each bar represent the percentage relative to the whole within each island.

FIGURE 2: BTG HOUSEHOLD CONFIGURATION SUMMARY, 2017-2019
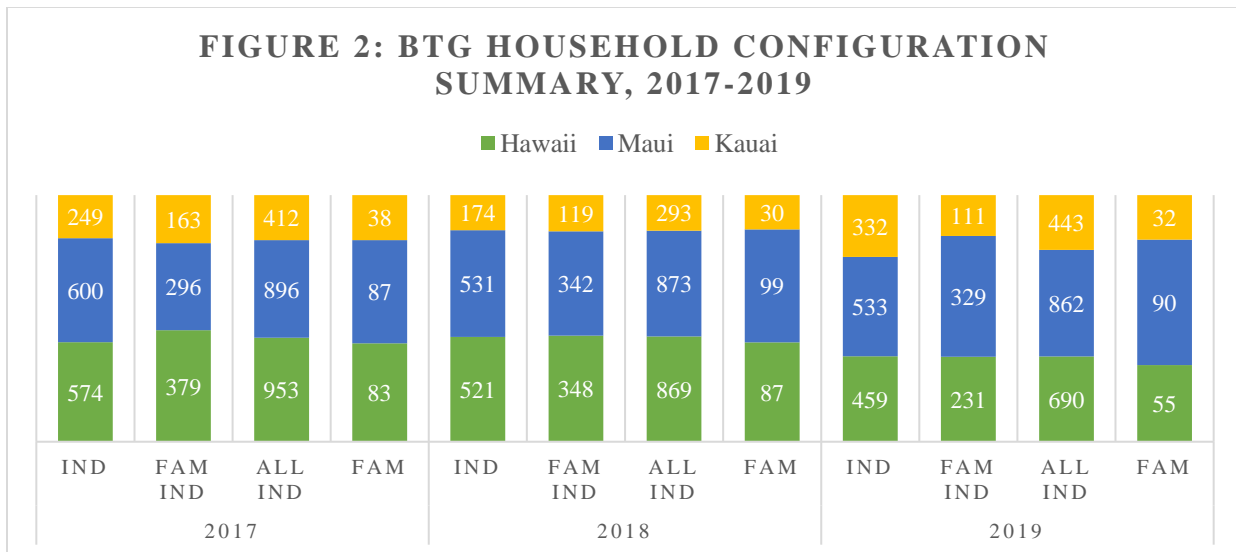
Figure 3 presents the individual type and family household information over the last five years.

Figure 3: BTG Individuals and Family Households, 2015-2019
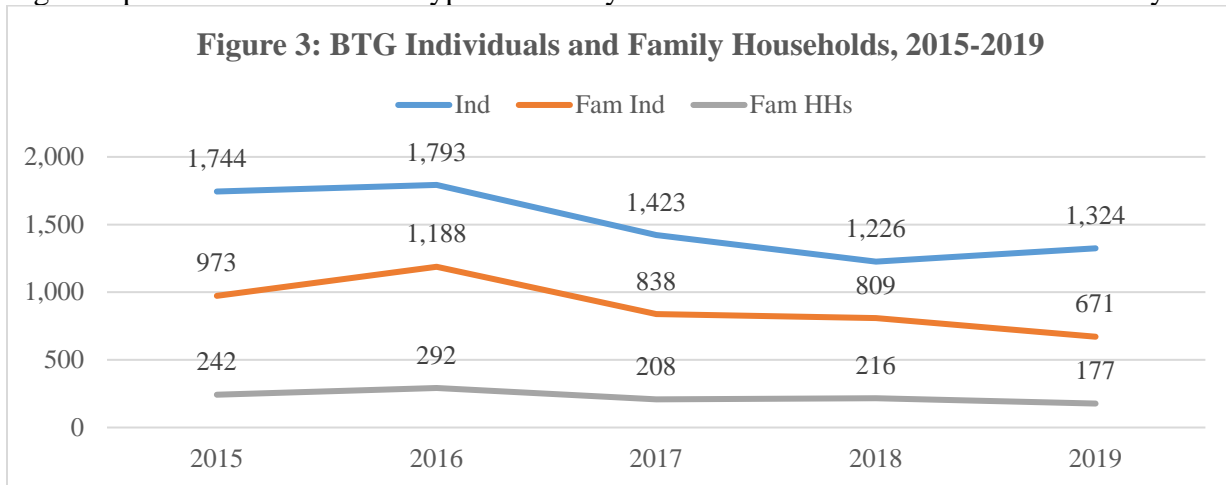
Hawaii Island Summary

Table 3: Hawaii Island Summary, 2015-2019

	Sheltered		Unsheltered		Hawaii Total
	#	%	#	%	#
2019	243	35.2%	447	64.8%	690
2018	200	23.0%	669	77.0%	869
2017	275	28.9%	678	71.1%	953
2016	271	19.4%	1,123	80.6%	1,394
2015	220	17.7%	1,021	82.3%	1,241

Table 3 displays the five-year trend in sheltered, unsheltered, and total homelessness for Hawaii island. For 2019, the unsheltered proportion is the lowest it has been over any of the five reporting years. Figure 4 shows the Hawaii island data graphically and the continued decline in unsheltered and total homelessness. There was a 22 percent increase in sheltered homelessness compared to 2018, with nearly 70 percent of the 43 persons increase attributable to the two new disaster shelters opening in Pahoa (Hawaii Region 5). Unsheltered homelessness declined significantly (33 percent) compared to 2018, with much of this stemming from a 117 person decline in the level of unsheltered family individuals.

Figure 4 - Hawaii Island Summary, 2015-2019
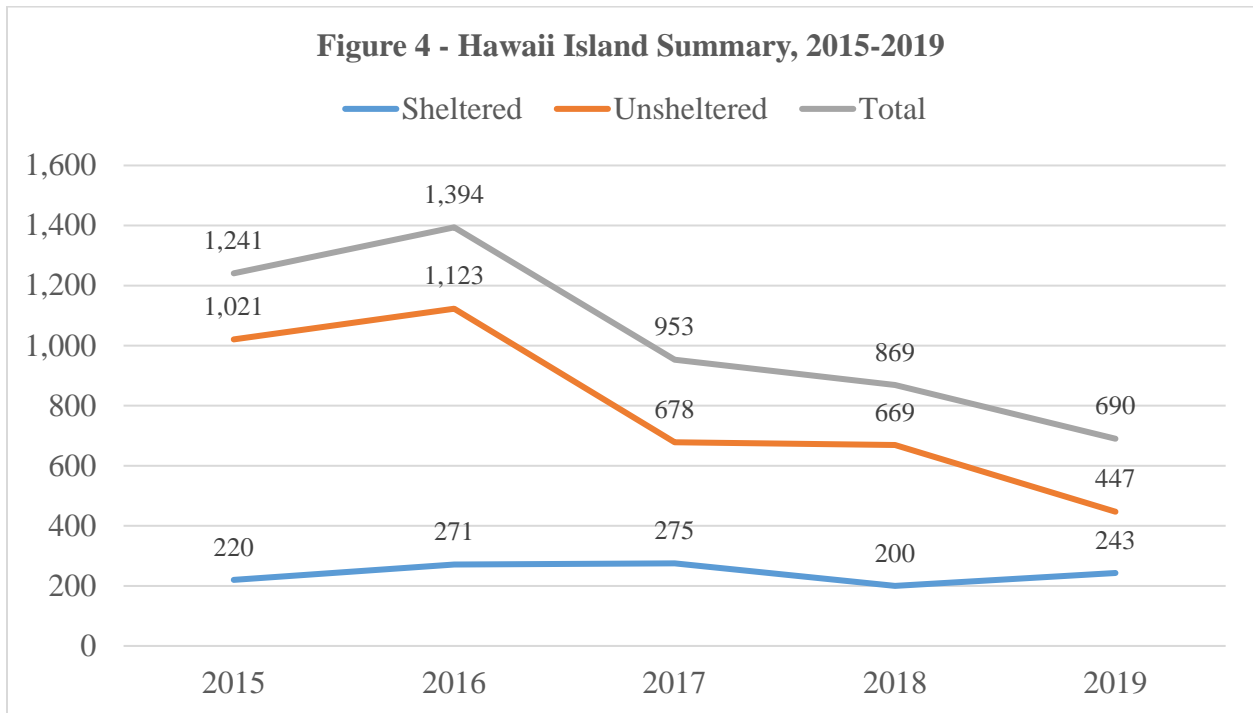
Table 4 presents characteristics by household configuration type for Hawaii island in 2019. Included this year for each of the three islands is a breakout of adults and children within the family individuals row.

Table 4: 2019 Hawaii Island Household Configuration Summary

	Sheltered		Unsheltered		Hawaii Total
	#	%	#	%	#
Individuals	74	16.1%	385	83.9%	459
Family Individuals	169	73.2%	62	26.8%	231
Adults	68	71.6%	27	28.4%	95
Children	101	74.3%	35	25.7%	136
All Individuals	243	35.2%	447	64.8%	690
Family Households	41	74.5%	14	25.5%	55

Figure 5 presents the information from Table 4 graphically for each of the last three years. For Hawaii island, the data presented distinguishes sheltered and unsheltered homelessness, while also displaying the totals over the last three years. The colors within each bar indicate the relative percentages based on sheltered status.

FIGURE 5: HAWAII ISLAND HOUSEHOLD CONFIGURATION SUMMARY, 2017-2019
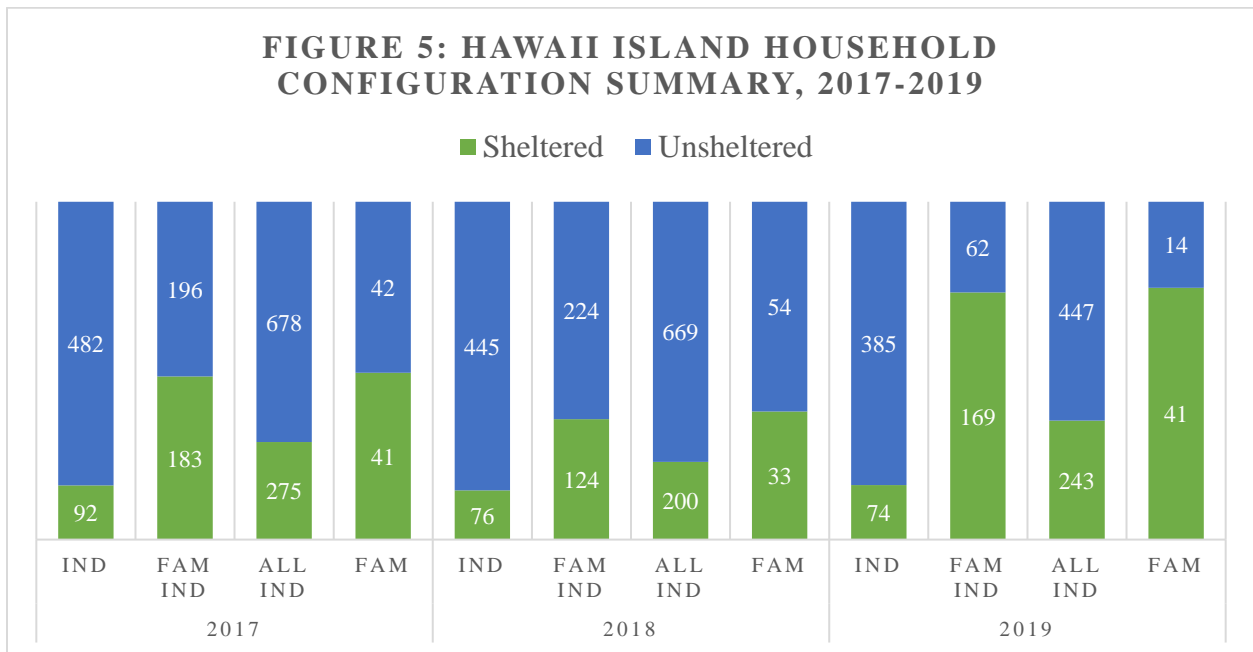
Tables 5 through 7 summarize the results over the last five years.

Table 5: Summary of Hawaii Island Individuals, 2015-2019

	Sheltered		Unsheltered		Hawaii Total
	#	%	#	%	#
2019	74	16.1%	385	83.9%	459
2018	76	14.6%	445	85.4%	521
2017	92	16.0%	482	84.0%	574
2016	90	12.0%	663	88.0%	753
2015	94	12.2%	676	87.8%	770

Table 6: Summary of Hawaii Island Family Individuals, 2015-2019

	Sheltered		Unsheltered		Hawaii Total
	#	%	#	%	#
2019	169	73.2%	62	26.8%	231
2018	124	35.6%	224	64.4%	348
2017	183	48.3%	196	51.7%	379
2016	181	28.2%	460	71.8%	641
2015	126	26.8%	345	73.2%	471

Table 7: Summary of Hawaii Island Family Households, 2015-2019

	Sheltered		Unsheltered		Hawaii Total
	#	%	#	%	#
2019	41	74.5%	14	25.5%	55
2018	33	37.9%	54	62.1%	87
2017	41	49.4%	42	50.6%	83
2016	49	32.0%	104	68.0%	153
2015	33	30.0%	77	70.0%	110

Figure 6 illustrates the data presented in Tables 5 through 7.

Figure 6: Hawaii Island Individuals and Family Households, 2015-2019
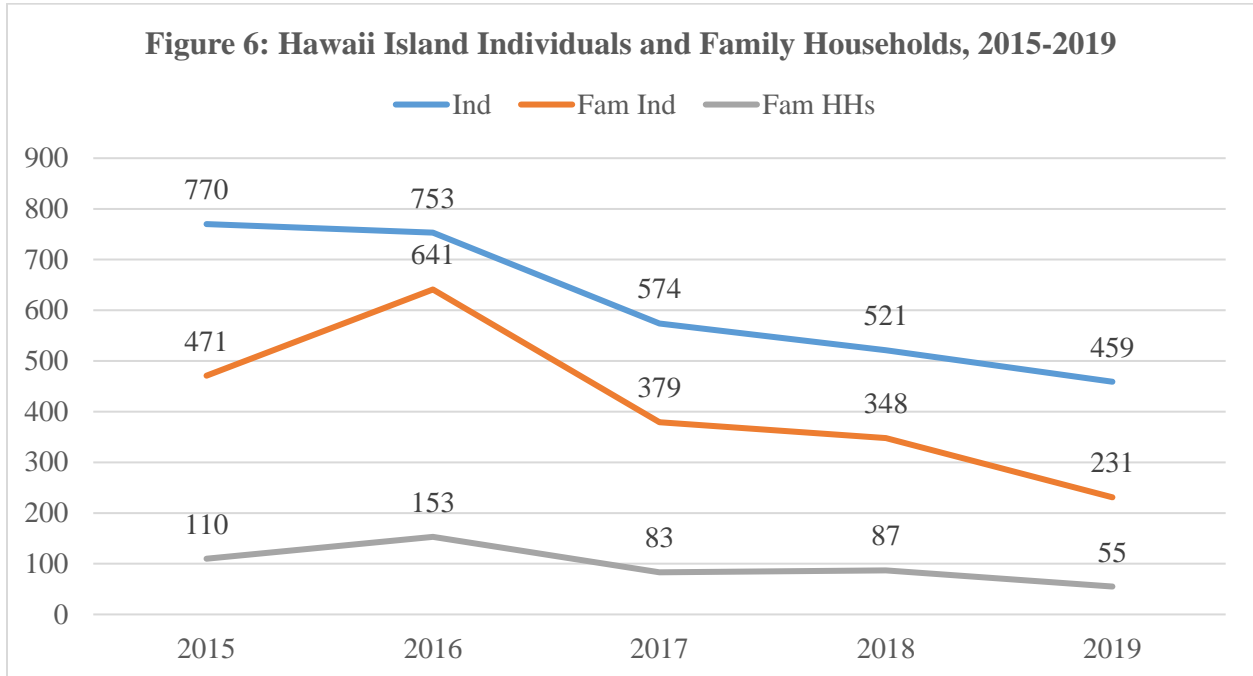
Maui Summary

Table 8: Maui Summary, 2015-2019

	Sheltered		Unsheltered		Maui Total
	#	%	#	%	#
2019	420	48.7%	442	51.3%	862
2018	399	45.7%	474	54.3%	873
2017	395	44.1%	501	55.9%	896
2016	484	42.3%	661	57.7%	1,145
2015	505	44.4%	632	55.6%	1,137

Table 8 and Figure 7 show the five-year trend in sheltered, unsheltered, and total homelessness on Maui. There was a small decline in total and unsheltered homelessness compared to 2018, and a slight uptick in sheltered homelessness. Due to a larger shelter capacity on island relative to Hawaii and Kauai, Maui is the only island where the unsheltered and sheltered totals are very close to intersecting, which is also reflected in the proportions outlined in Table 8.

Figure 7 - Maui Summary, 2015-2019

Table 9 presents the household configuration statistics for Maui.

Table 9: 2019 Maui Household Configuration Summary
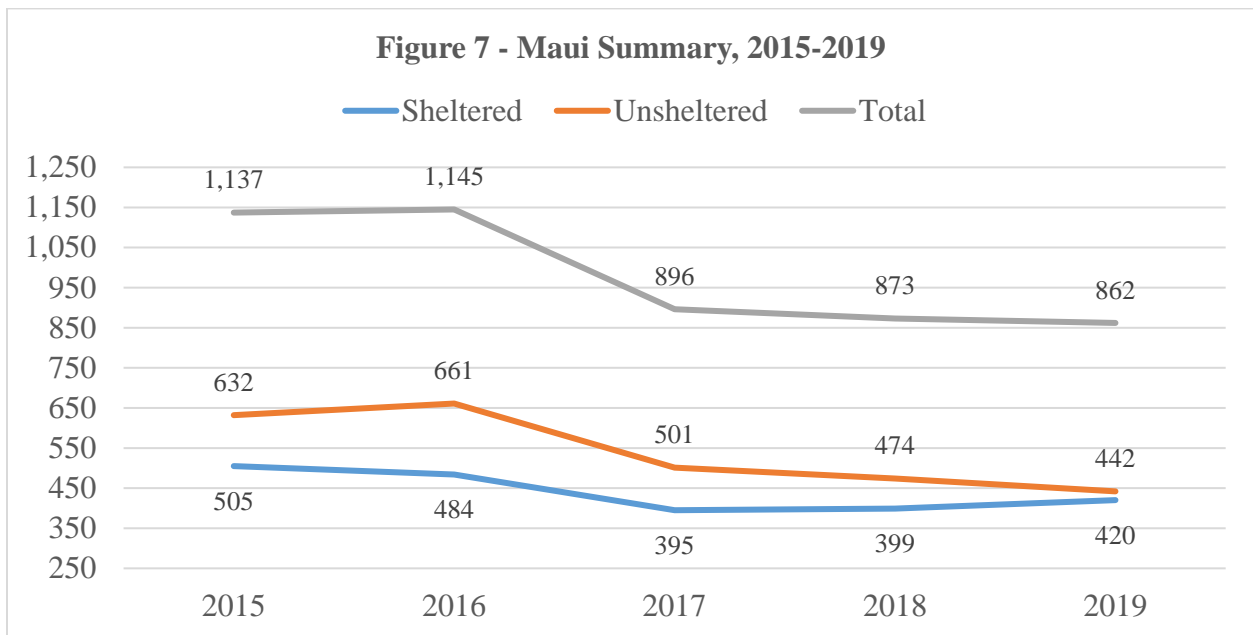
	Sheltered		Unsheltered		Maui Total
	#	%	#	%	#
Individuals	131	24.6%	402	75.4%	533
Family Individuals	289	87.8%	40	12.2%	329
Adults	123	87.2%	18	12.8%	141
Children	166	88.3%	22	11.7%	188

All Individuals	420	48.7%	442	51.3%	862
Family Households	79	87.8%	11	12.2%	90

Figure 8 illustrates the data presented in Table 9 over the last three years. For Maui, the data presented distinguishes sheltered and unsheltered homelessness, while displaying the totals over the last three years. The colors within each bar indicate the relative percentages based on sheltered status.

FIGURE 8: MAUI HOUSEHOLD CONFIGURATION SUMMARY, 2017-2019
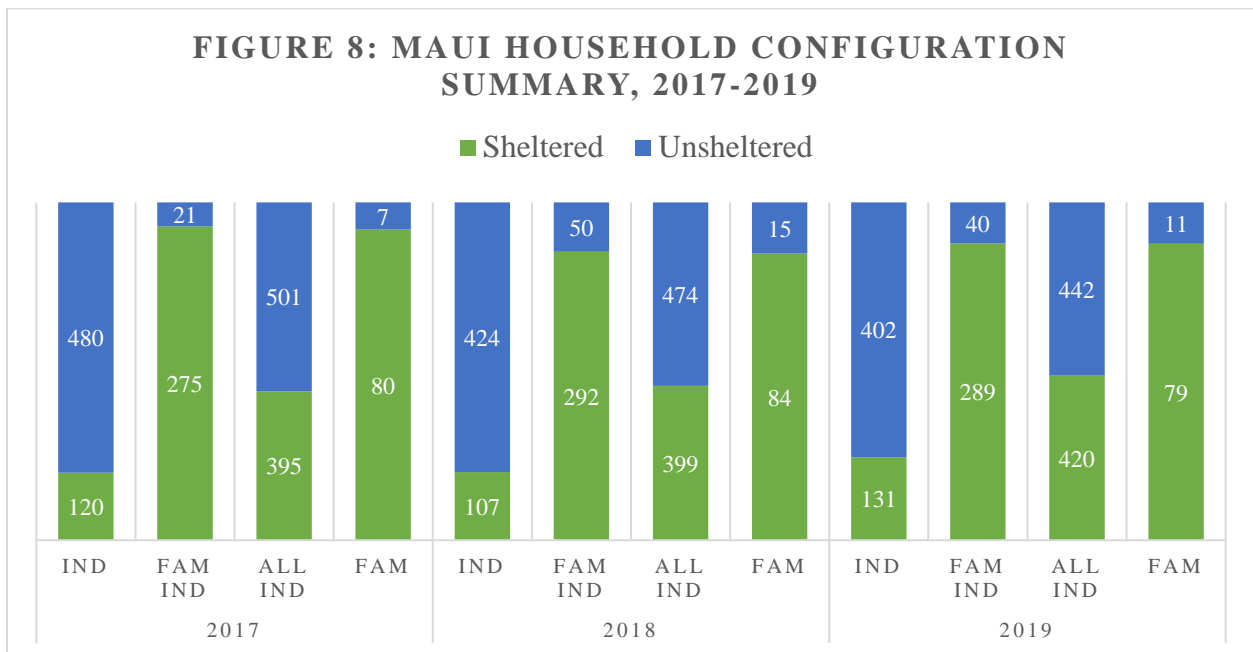
Tables 10 through 12 summarize the Maui results over the last five years.

Table 10: Summary of Maui Individuals, 2015-2019

	Sheltered		Unsheltered		Maui Total
	#	%	#	%	#
2019	131	24.6%	402	75.4%	533
2018	107	20.2%	424	79.8%	531
2017	120	20.0%	480	80.0%	600
2016	242	31.6%	525	68.4%	767
2015	212	28.6%	530	71.4%	742

Table 11: Summary of Maui Family Individuals, 2015-2019

	Sheltered		Unsheltered		Maui Total
	#	%	#	%	#
2019	289	87.8%	40	12.2%	329
2018	292	85.4%	50	14.6%	342
2017	275	92.9%	21	7.1%	296
2016	242	64.0%	136	36.0%	378
2015	293	74.2%	102	25.8%	395

Table 12: Summary of Maui Family Households, 2015-2019

	Sheltered		Unsheltered		Maui Total
	#	%	#	%	#
2019	79	87.8%	11	12.2%	90
2018	84	84.8%	15	15.2%	99
2017	80	92.0%	7	8.0%	87
2016	66	66.0%	34	34.0%	100
2015	78	75.7%	25	24.3%	103

While Figure 9 presents the data from Tables 10 through 12.

Figure 9: Maui Individuals and Family Households, 2015-2019
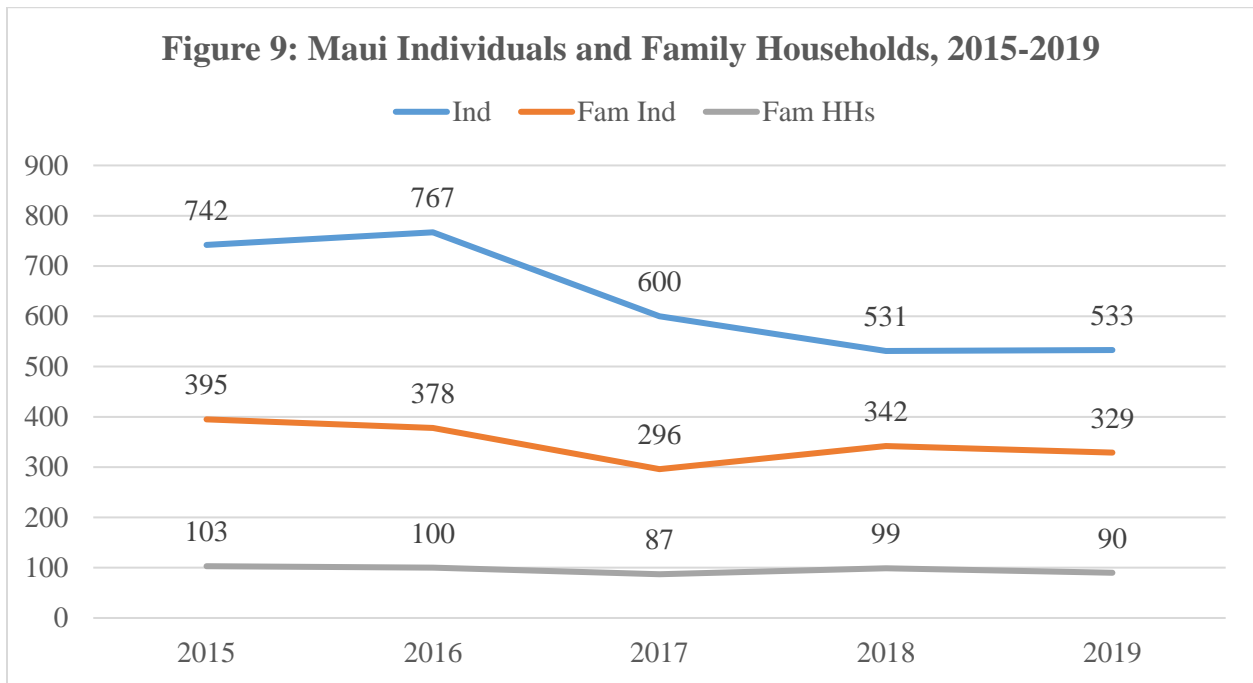
Kauai Summary

Table 13: Kauai Summary, 2015-2019

	Sheltered		Unsheltered		Kauai Total
	#	%	#	%	#
2019	95	21.4%	348	78.6%	443
2018	106	36.2%	187	63.8%	293
2017	115	27.9%	297	72.1%	412
2016	91	20.6%	351	79.4%	442
2015	88	26.0%	251	74.0%	339

Table 13 and Figure 7 outline the five-year trend in sheltered, unsheltered, and total homelessness on Kauai. There was a modest reduction in the sheltered count, and a dramatic eighty-six percent increase in unsheltered homelessness relative to 2018. This is displayed in the large, 150-person spike in total homelessness when compared to 2018. After discussing the 2019 results with Kauai leadership, they stated that the unsheltered count was conducted with more oversight and planning, and that the execution improved considerably. Leadership is more confident that the 2019 results more accurately portray the extent of homelessness on island.

Figure 10 - Kauai Summary, 2015-2019
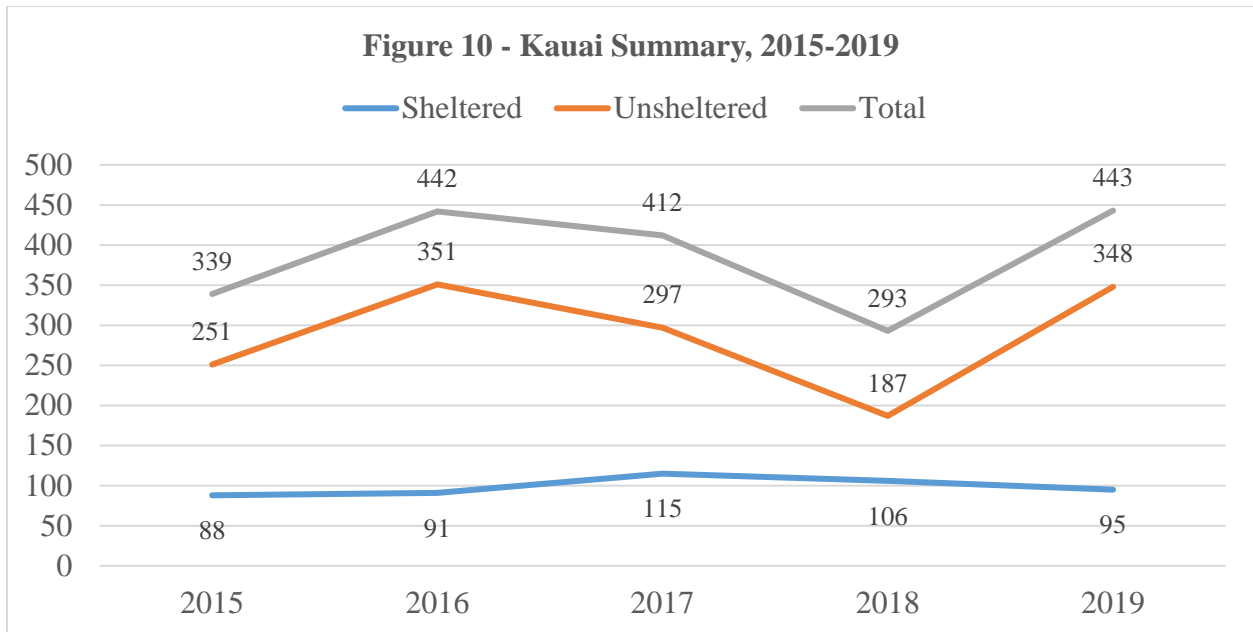
Table 14 presents the household configuration characteristics for Kauai.

Table 14: 2019 Kauai Household Configuration Summary

	Sheltered		Unsheltered		Kauai Total
	#	%	#	%	#
Individuals	46	13.9%	286	86.1%	332
Family Individuals	49	44.1%	62	55.9%	111
Adults	20	38.5%	32	61.5%	52

Children	29	49.2%	30	50.8%	59
All Individuals	95	21.4%	348	78.6%	443
Family Households	14	43.8%	18	56.3%	32

Figure 11 illustrates the data presented in Table 14 over the last three years. For Kauai, the data presented distinguishes sheltered and unsheltered homelessness, while also displaying the totals over the last three years. The colors within each bar indicate the relative percentages based on sheltered status.

FIGURE 11: KAUAI HOUSEHOLD CONFIGURATION SUMMARY, 2017-2019
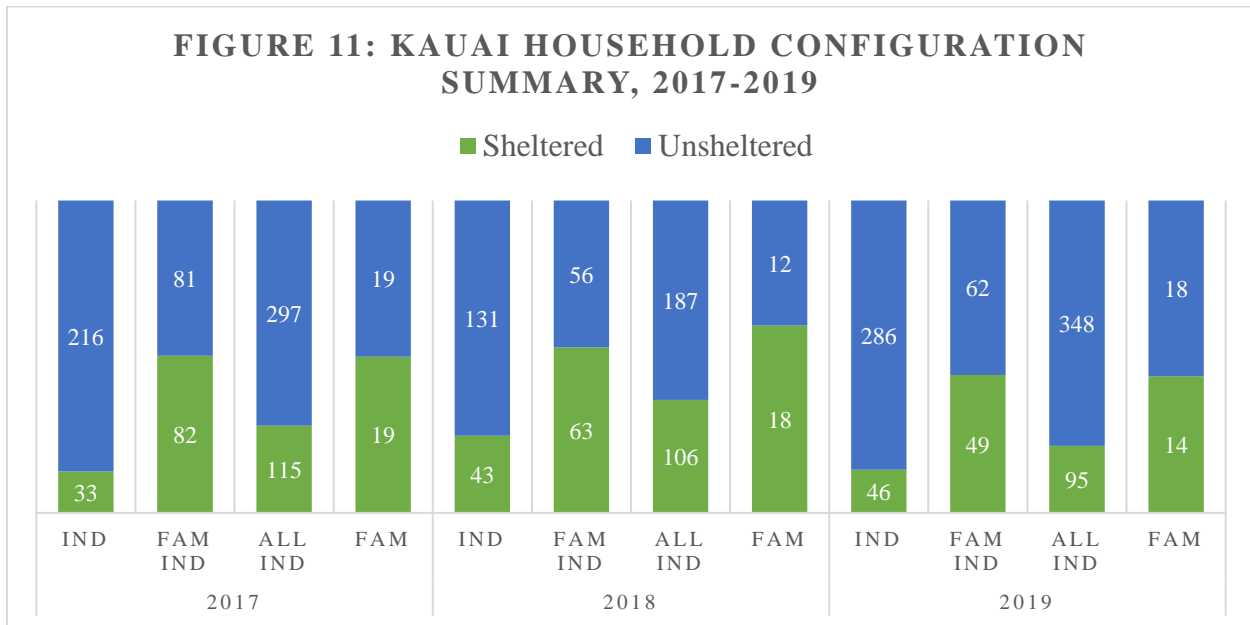
Tables 15 through 17 summarize the Kauai results over the last five years.

Table 15: Summary of Kauai Individuals, 2015-2019

	Sheltered		Unsheltered		Kauai Total
	#	%	#	%	#
2019	46	13.9%	286	86.1%	332
2018	43	24.7%	131	75.3%	174
2017	33	13.3%	216	86.7%	249
2016	27	9.9%	246	90.1%	273
2015	28	12.1%	204	87.9%	232

Table 16: Summary of Kauai Family Individuals, 2015-2019

	Sheltered		Unsheltered		Kauai Total
	#	%	#	%	#
2019	49	44.1%	62	55.9%	111
2018	63	52.9%	56	47.1%	119
2017	82	50.3%	81	49.7%	163
2016	64	37.9%	105	62.1%	169
2015	60	56.1%	47	43.9%	107

Table 17: Summary of Kauai Family Households, 2015-2019

	Sheltered		Unsheltered		Kauai Total
	#	%	#	%	#
2019	14	43.8%	18	56.3%	32
2018	18	60.0%	12	40.0%	30
2017	19	50.0%	19	50.0%	38
2016	18	46.2%	21	53.8%	39
2015	17	58.6%	12	41.4%	29

Figure 12 displays the total results over the last five years. The noticeable upward spike is related to the total number of unsheltered individuals, which is largely attributable to the more rigorous execution of the unsheltered canvassing efforts.

Figure 12: Kauai Individuals and Family Households, 2015-2019
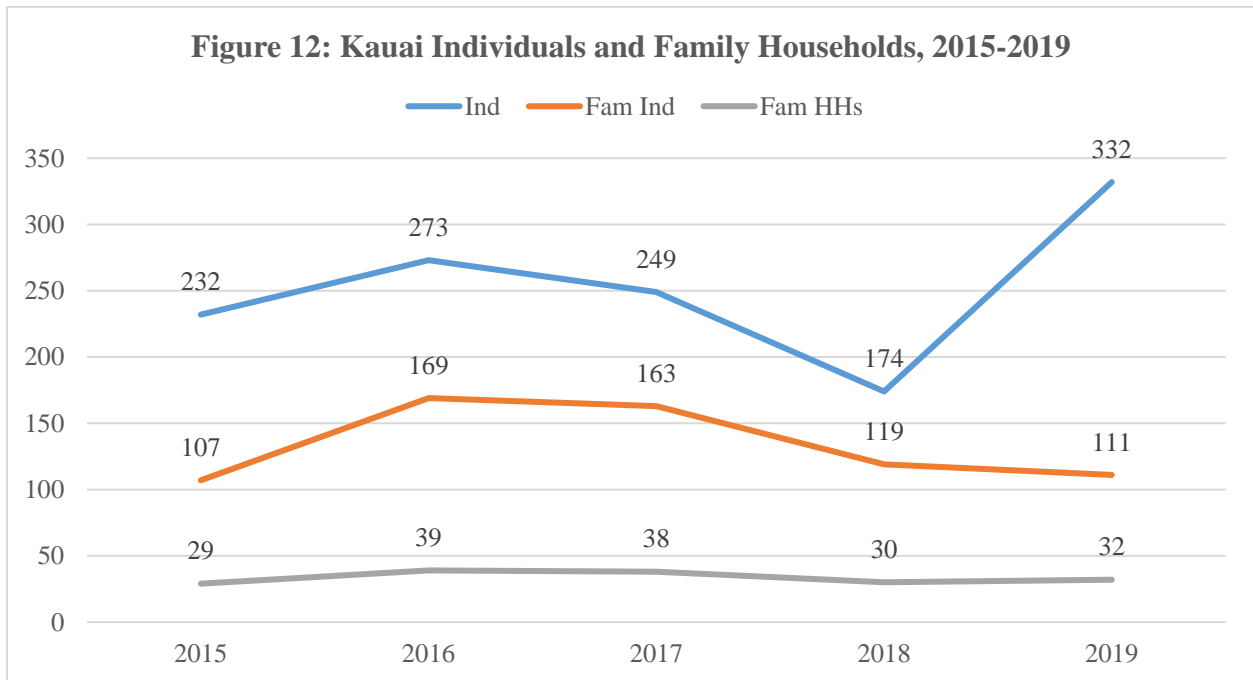
Homeless Subpopulations

In 2019, BTG was required to collect information on homeless subpopulations. These subpopulations and the data for each of the islands are outlined in Tables 18 through 30. The data presented in these tables follows HUD homeless specifications and guidance related to the 2019 PIT Count.

Chronic Homelessness

Tables 18 to 21 display self-reported chronic homeless estimates for the Neighbor Islands. Table 18 details the number of chronically homeless persons over the entire CoC. Overall, 51 percent of all individuals and 17 percent of all families were chronically homeless. The tables in Appendix Two give more detail related to chronic homelessness for various subpopulations.

Table 18: Total Chronically Homeless, 2019

	Emergency Shelter	Unsheltered	Total
CH Individuals	37	513	550
CH Families	11	10	21
Persons in CH Families	36	41	77

Table 19: Hawaii Chronically Homeless, 2019

	Emergency Shelter	Unsheltered	Total
CH Individuals	19	158	177
CH Families	6	3	9
Persons in CH Families	21	18	39

Table 20: Maui Chronically Homeless, 2019

	Emergency Shelter	Unsheltered	Total
CH Individuals	11	225	236
CH Families	4	1	5
Persons in CH Families	11	3	14

Table 21: Kauai Chronically Homeless, 2019

	Emergency Shelter	Unsheltered	Total
CH Individuals	7	130	137
CH Families	1	6	7
Persons in CH Families	4	20	24

Veteran Homelessness

Tables 22 to 26 present the homeless veteran data collected in 2019. There was a three percent reduction in total veteran homelessness compared to 2018, and a substantial 46 percent decrease over the five-year span dating back to 2015. Nearly four out of every five veterans were unsheltered in 2019, however, this has reduced slightly compared to 2015-2017.

Table 22: Total Homeless Veterans, 2019

	Emergency	Transitional	Unsheltered	Total
Homeless Veterans	22	3	96	121
Homeless Veteran Families	0	1	1	2
Persons in Veteran Families	0	3	3	6

Table 23: Hawaii Homeless Veterans, 2019

	Emergency	Transitional	Unsheltered	Total
Homeless Veterans	7	1	41	49
Homeless Veteran Families	0	0	1	1
Persons in Veteran Families	0	0	3	3

Table 24: Maui Homeless Veterans, 2019

	Emergency	Transitional	Unsheltered	Total
Homeless Veterans	10	1	35	46
Homeless Veteran Families	0	1	0	1
Persons in Veteran Families	0	3	0	3

Table 25: Kauai Homeless Veterans, 2019

	Emergency	Transitional	Unsheltered	Total
Homeless Veterans	5	1	20	26
Homeless Veteran Families	0	0	0	0
Persons in Veteran Families	0	0	0	0

Table 26: Summary of Homeless Veterans, 2015-2019

	Sheltered		Unsheltered		Total
	#	%	#	%	#
2019	25	20.7%	96	79.3%	121
2018	28	22.4%	97	77.6%	125
2017	23	13.9%	143	86.1%	166
2016	40	15.6%	217	84.4%	257
2015	35	15.6%	190	84.4%	225

Additional Homeless Populations

Tables 27 through 30 outline self-reported 2019 subpopulation data for the Neighbor Islands.

Table 27: Neighbor Islands Additional Homeless Populations, 2019

	Emergency	Transitional	Unsheltered	Total
Adults with a Serious Mental Illness	85	33	422	540
Adults with a Substance Use Disorder	59	37	409	505
Adults with HIV/AIDS	3	0	16	19
Adult Survivors of Domestic Violence (Optional)	34	14	N/A	48

Table 28: Hawaii Additional Homeless Populations, 2019

	Emergency	Transitional	Unsheltered	Total
Adults with a Serious Mental Illness	28	14	165	207
Adults with a Substance Use Disorder	21	13	112	146
Adults with HIV/AIDS	0	0	9	9
Adult Survivors of Domestic Violence (Optional)	10	11	N/A	21

Table 29: Maui Additional Homeless Populations, 2019

	Emergency	Transitional	Unsheltered	Total
Adults with a Serious Mental Illness	46	10	193	249
Adults with a Substance Use Disorder	30	10	190	230
Adults with HIV/AIDS	1	0	4	5
Adult Survivors of Domestic Violence (Optional)	14	2	N/A	16

Table 30: Kauai Additional Homeless Populations, 2019

	Emergency	Transitional	Unsheltered	Total
Adults with a Serious Mental Illness	11	9	64	84
Adults with a Substance Use Disorder	8	14	107	129
Adults with HIV/AIDS	2	0	3	5
Adult Survivors of Domestic Violence (Optional)	10	1	N/A	11

BTG Unsheltered Summary

The total number of unsheltered homeless individuals on the Neighbor Islands was estimated to be 1,237 for 2019. Tables 31 to 33 present the data by household composition type and region for each of the three islands and estimate the level of homelessness by region. Additional GIS analysis based on interview location for each of the islands can be found here https://www.hawaiihomelessprogramshmis.org/bridging-the-gap/2019-btg-point-in-time-count-dashboards/. The data below are based on client responses to the region in which they slept on the night of the count, and in some cases will be different than the interview location region due to different factors. Generally, however, there is not much variation within these regions.

In 2019, the CoC elected to include brief survey questions related to the natural disasters that occurred on Kauai and the Big Island during 2018. These questions can be found at the bottom of their respective surveys in Appendix Four. Based on the unsheltered data that was collected, 14 of the 348 unsheltered on Kauai (four percent) responded that their homelessness was directly caused by the flooding that occurred on Kauai's North Shore during April 2018. On the Big Island, 11 of the 447 unsheltered (two percent) indicated that their homelessness was related to Hurricane Lane (Aug 2018). 26 of the 447 Hawaii unsheltered (six percent) stated that they are homeless because of the volcanic eruptions that took place during the latter half of 2018.

Table 31: Summary of Hawaii Island Regional Unsheltered Homelessness, 2019

	Individuals		Family Individuals		All Individuals		Family Households	
Region	#	%	#	%	#	%	#	%
1: North Kohala	2	0.5%	0	0.0%	2	0.4%	0	0.0%
2: Hamakua	6	1.6%	0	0.0%	6	1.3%	0	0.0%
3: North Hilo	0	0.0%	0	0.0%	0	0.0%	0	0.0%
4: South Hilo	144	37.4%	11	17.7%	155	34.7%	3	21.4%
5: Puna	17	4.4%	18	29.0%	35	7.8%	3	21.4%
6: Kau	24	6.2%	17	27.4%	41	9.2%	4	28.6%
7: South Kona	16	4.2%	0	0.0%	16	3.6%	0	0.0%
8: North Kona	146	37.9%	4	6.5%	150	33.6%	1	7.1%
9: South Kohala	30	7.8%	12	19.4%	42	9.4%	3	21.4%
TOTAL	**385**	**100.0%**	**62**	**100.0%**	**447**	**100.0%**	**14**	**100.0%**

Table 32: Summary of Maui Regional Unsheltered Homelessness, 2019

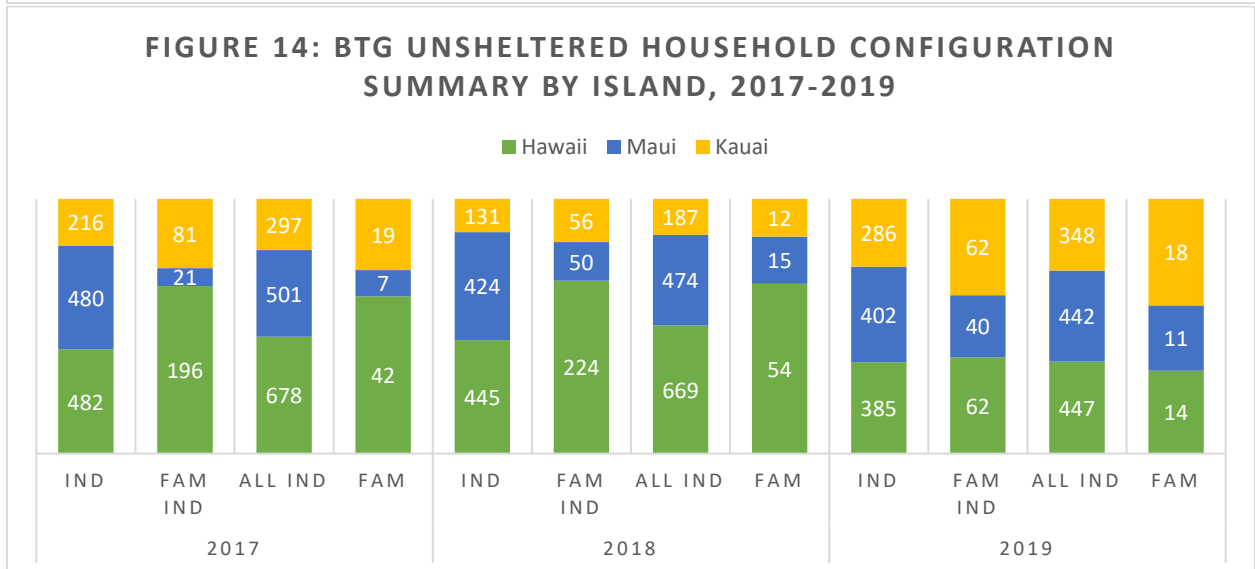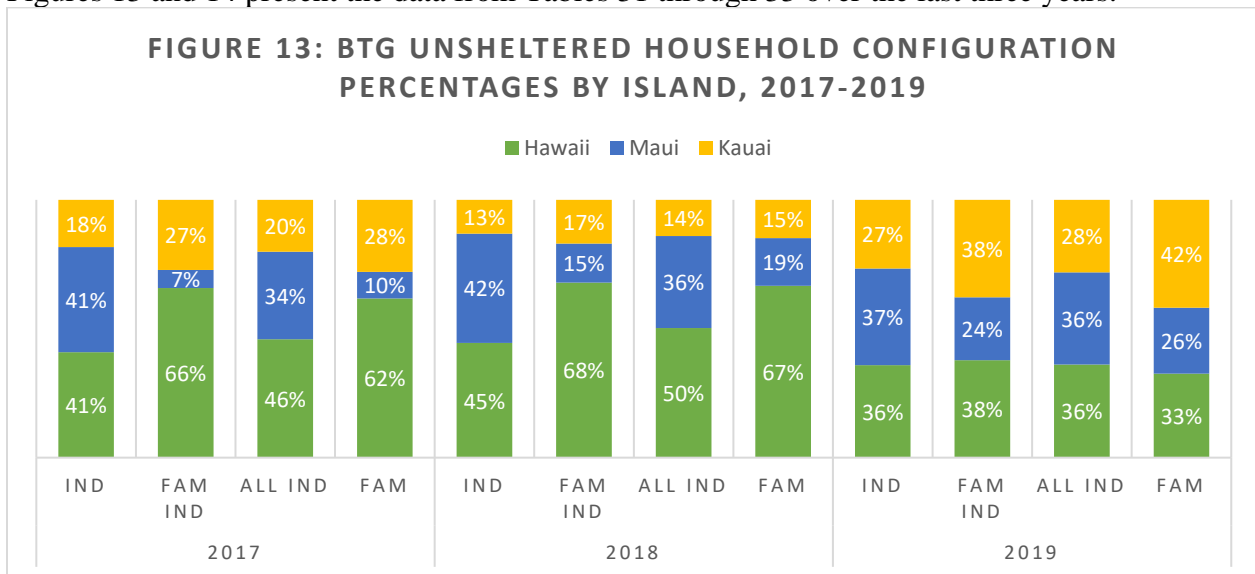|	Individuals		Family Individuals		All Individuals		Family Households	
Region	#	%	#	%	#	%	#	%
1: Central Maui	190	47.3%	2	5.0%	192	43.4%	1	9.1%
2: Lower Waiehu	15	3.7%	0	0.0%	15	3.4%	0	0.0%
3: Up Country	30	7.5%	12	30.0%	42	9.5%	3	27.3%
4: Lahaina	85	21.1%	7	17.5%	92	20.8%	2	18.2%
5: Kihei	82	20.4%	11	27.5%	93	21.0%	3	27.3%
6: Hana	0	0.0%	8	20.0%	8	1.8%	2	18.2%
TOTAL	**402**	**100.0%**	**40**	**100.0%**	**442**	**100.0%**	**11**	**100.0%**

Table 33: Summary of Kauai Regional Unsheltered Homelessness, 2019

	Individuals		Family Individuals		All Individuals		Family Households	
Zone	#	%	#	%	#	%	#	%
1: West	75	26.2%	27	43.5%	102	29.3%	7	38.9%
2: South	2	0.7%	2	3.2%	4	1.1%	1	5.6%
3: South Central	118	41.3%	20	32.3%	138	39.7%	6	33.3%
4: East	41	14.3%	3	4.8%	44	12.6%	1	5.6%
5: North	50	17.5%	10	16.1%	60	17.2%	3	16.7%
TOTAL	286	100.0%	62	100.0%	348	100.0%	18	100.0%

Figures 13 and 14 present the data from Tables 31 through 33 over the last three years.

FIGURE 13: BTG UNSHELTERED HOUSEHOLD CONFIGURATION PERCENTAGES BY ISLAND, 2017-2019

FIGURE 14: BTG UNSHELTERED HOUSEHOLD CONFIGURATION SUMMARY BY ISLAND, 2017-2019

Appendix 1: 2019 BTG PIT Count Summary Table

Project Name	Project Type	Island	Region	Ind	Fam Ind	Total
FLC - Ho'olanani	ES	Maui	Region 1 - Central Maui	6	0	6
HOPE - East Hawaii Emergency Mens Program ES	ES	Hawaii	Region 4 - South Hilo	12	0	12
HOPE - Kiheipua	ES	Hawaii	Region 4 - South Hilo	3	34	37
HOPE - West Hawaii Emergency Housing Program	ES	Hawaii	Region 8 - North Kona	18	0	18
KEO - Mana'olana Emergency	ES	Kauai	Zone 3 - South Central	17	10	27
KHAKO - Central ES	ES	Maui	Region 1 - Central Maui	47	118	165
KHAKO - Westside ES	ES	Maui	Region 4 - Lahaina	41	71	112
USVETS - BP Hilo HOPTEL Program	ES	Hawaii	Region 4 - South Hilo	5	0	5
USVETS - BP Kauai HOPTEL Program	ES	Kauai	Zone 3 - South Central	5	0	5
HOPE - Hale Iki	ES - Disaster	Hawaii	Region 5 - Puna	0	15	15
HOPE - Sacred Hearts Pahoa	ES - Disaster	Hawaii	Region 5 - Puna	15	0	15
CFS - Hale Ohana	ES - DV	Hawaii	Region 4 - South Hilo	2	12	14
CFS - West Hawaii Domestic Abuse Shelter	ES - DV	Hawaii	Region 7 - South Kona	3	6	9
WHW - Hale Lokomaikai	ES - DV	Maui	Region 3 - Upcountry	5	12	17
YWCA - Family Violence Shelter	ES - DV	Kauai	Zone 3 - South Central	6	10	16
HAP - Na Kahua Hale O Ulu Wini	TH	Hawaii	Region 8 - North Kona	0	80	80
HIHR - Transitional Housing	TH	Hawaii	Region 4 - South Hilo	16	0	16
HOPE - Kuleana House	TH	Hawaii	Region 4 - South Hilo	0	5	5
HOPE - Wilder House	TH	Hawaii	Region 4 - South Hilo	0	7	7
KEO - Kome Transitional Housing Program	TH	Kauai	Zone 4 - East	0	7	7
KEO - Komohana Group Home TH	TH	Kauai	Zone 3 - South Central	4	0	4
KEO - Lawehana Transitional Housing Program	TH	Kauai	Zone 3 - South Central	0	8	8
KEO - Mana'olana Transitional Housing	TH	Kauai	Zone 3 - South Central	5	8	13
KHAKO - Central TH	TH	Maui	Region 1 - Central Maui	17	47	64
KHAKO - Westside TH	TH	Maui	Region 4 - Lahaina	15	41	56
WIN - Bridge To Success Kauai TH	TH	Kauai	Zone 3 - South Central	9	6	15

Project Name	Project Type	Island	Region	Ind	Fam Ind	Total
CFS - Hale Kahua Paa	TH - DV	Hawaii	Region 4 - South Hilo	0	10	10
TOTAL SHELTERED				*251*	*507*	*758*
Hawaii Unsheltered Region 1	UNSHELTERED	Hawaii	Region 1: North Kohala	2	0	2
Hawaii Unsheltered Region 2	UNSHELTERED	Hawaii	Region 2: Hamakua	6	0	6
Hawaii Unsheltered Region 3	UNSHELTERED	Hawaii	Region 3: North Hilo	0	0	0
Hawaii Unsheltered Region 4	UNSHELTERED	Hawaii	Region 4: South Hilo	144	11	155
Hawaii Unsheltered Region 5	UNSHELTERED	Hawaii	Region 5: Puna	17	18	35
Hawaii Unsheltered Region 6	UNSHELTERED	Hawaii	Region 6: Kau	24	17	41
Hawaii Unsheltered Region 7	UNSHELTERED	Hawaii	Region 7: South Kona	16	0	16
Hawaii Unsheltered Region 8	UNSHELTERED	Hawaii	Region 8: North Kona	146	4	150
Hawaii Unsheltered Region 9	UNSHELTERED	Hawaii	Region 9: South Kohala	30	12	42
Kauai Unsheltered Zone 1	UNSHELTERED	Kauai	Zone 1: West	75	27	102
Kauai Unsheltered Zone 2	UNSHELTERED	Kauai	Zone 2: South	2	2	4
Kauai Unsheltered Zone 3	UNSHELTERED	Kauai	Zone 3: South Central	118	20	138
Kauai Unsheltered Zone 4	UNSHELTERED	Kauai	Zone 4: East	41	3	44
Kauai Unsheltered Zone 5	UNSHELTERED	Kauai	Zone 5: North	50	10	60
Maui Unsheltered Region 1	UNSHELTERED	Maui	Region 1: Central Maui	190	2	192
Maui Unsheltered Region 2	UNSHELTERED	Maui	Region 2: Lower Waiehu	15	0	15
Maui Unsheltered Region 3	UNSHELTERED	Maui	Region 3: Up Country	30	12	42
Maui Unsheltered Region 4	UNSHELTERED	Maui	Region 4: Lahaina	85	7	92
Maui Unsheltered Region 5	UNSHELTERED	Maui	Region 5: Kihei	82	11	93
Maui Unsheltered Region 6	UNSHELTERED	Maui	Region 6: Hana	0	8	8
TOTAL UNSHELTERED				*1,073*	*164*	*1,237*
GRAND TOTAL				**1,324**	**671**	**1,995**

Appendix 2: 2019 Regional PIT Count Maps

Hawaii Island Regional Map

1 - North Kohala
Mahukona, Kapaʻa, Lapanaia, ʻUpolu Airport, King Kamehameha Park, Kohala Lighthouse, Keokea

2 - Hamakua
Mud Lane, Waipio Valley, Kukuihaele, Haina, Ahualoa, Honokaʻa Town, Paauhau, Kalopa, Paauilo

3 - North Hilo
Hakalau Mill, Umauma, Laupahoehoe Point, Laupahoehoe Town, Papaaloa, Ninole, Waikaumalo Park

9 - South Kohala
Puako Boat Ramp, Spencer Beach, Kawaihae Harbor, LSD Landing, Parker Ranch Shopping Center, Waimea Park, Nature Park, Church Row

4 - South Hilo
Kolekole, Honomu, Pepeekeo Mill, Onomea, Kalanianaole School, Suisan, Wailoa, Banyan Drive, Hopaco Bushes, Railroad, Keaukaha, King's Landing, Panaʻewa, Ponahawai Cemetary, Papaikou, Kaiwiki, Wainaku, Kaumana, Rainbow Falls, Hilo Town, Waiakea Uka, Hilo Armory, Singing Bridge, Bayshore Overpass, Walter Victor Park, Stainback
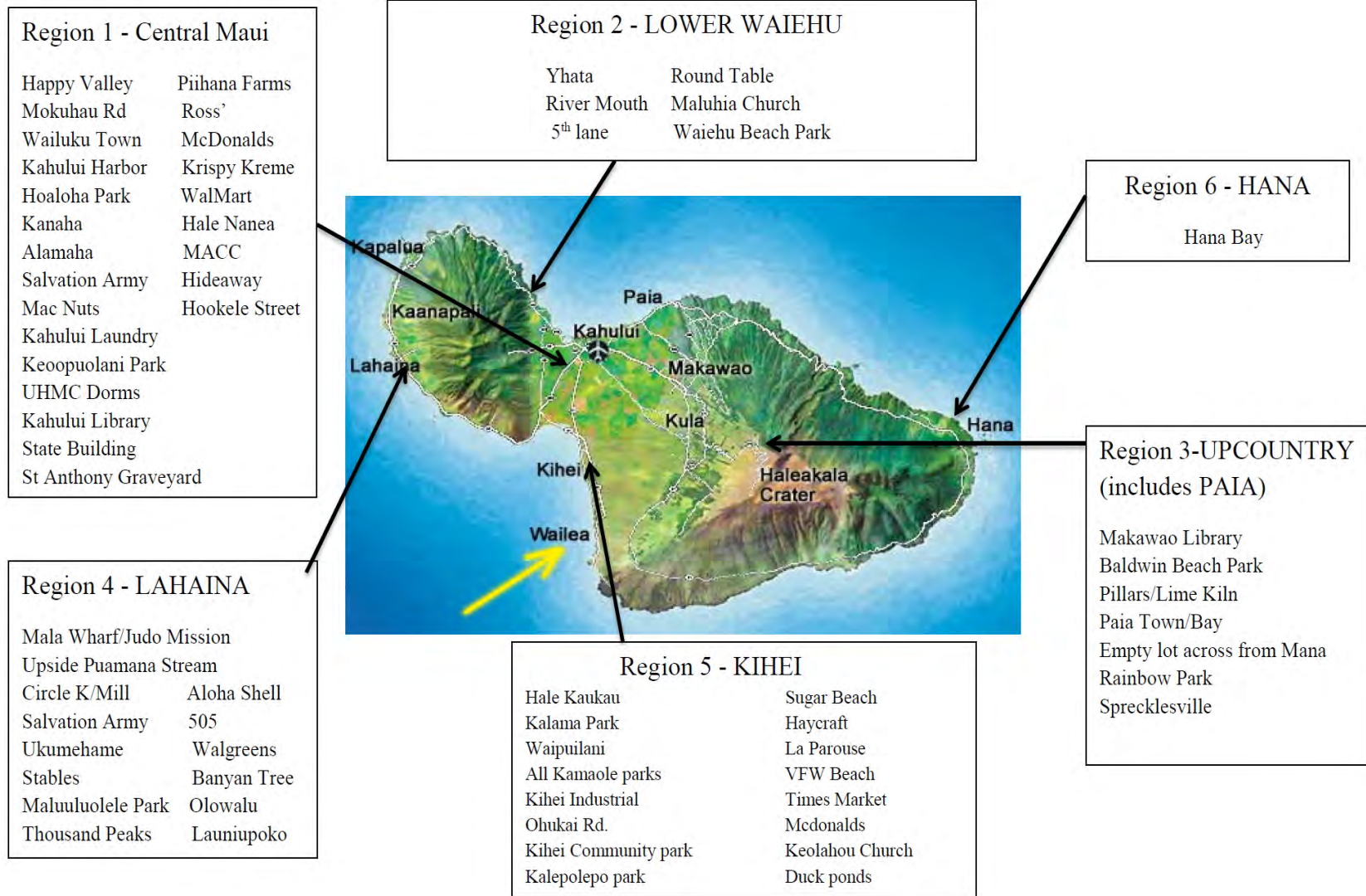
8 - North Kona
Kaʻiminani, Honokohau, Kua Bay, Pine Trees, OTEC, Keauhou Bay, End of the World, Kapahulu, Kahaluʻu, Magic Sands, Tunnels, Lymans, Banyans, HONLS, Living Stones, Coconut Grove, Henry St., Palani, Hale Halawai, Waikoloa Village, Pier, Triangle Park, Old A's, Puʻuanahulu, Holualoa, Kainaliu, Kaloko, Pottery Terrace, Bowling Alley, Aloha Gas, Safeway, Walmart, K-Mar, Lowes, Industrial Area, Camp Kikaha, Waikoloa, Hinalani, Hamburger Hill

5 - Puna
Shipman, Keaau, Shower, Kaloli, Paradise, Makuu, Ainaloa, Orchidland, Beach Road, Tiki Gardens, Pahoa, Hawaiian Beaches, Hawaiian Shores, Waawaa, Nanawale, Leilani, Pohoiki, Mackenzie, Opihikao, Kalapana, Seaview, Black Sands, Tangerine Acres, Hawaiian Acres, Fern Acres, Fern Forrest, Kurtistown, Eden Roc, Aloha Estates, Glenwood, Alii Kane, Volcano Village, Cooper Center, Pohaku Drive, Orchidland, Makuu Farm Lots, N Kulani, Gilligans, Olaa Road, Kaimu, Hot Ponds, Champage Ponds, Kehena, Lighthouse

7 - South Kona
Milolii, Papa Bay, Pebble Beach, Lavas, Hoʻokena, Honaunau, Napoopoo, Keei, Capt. Cook, Kealakekua, Konawaena
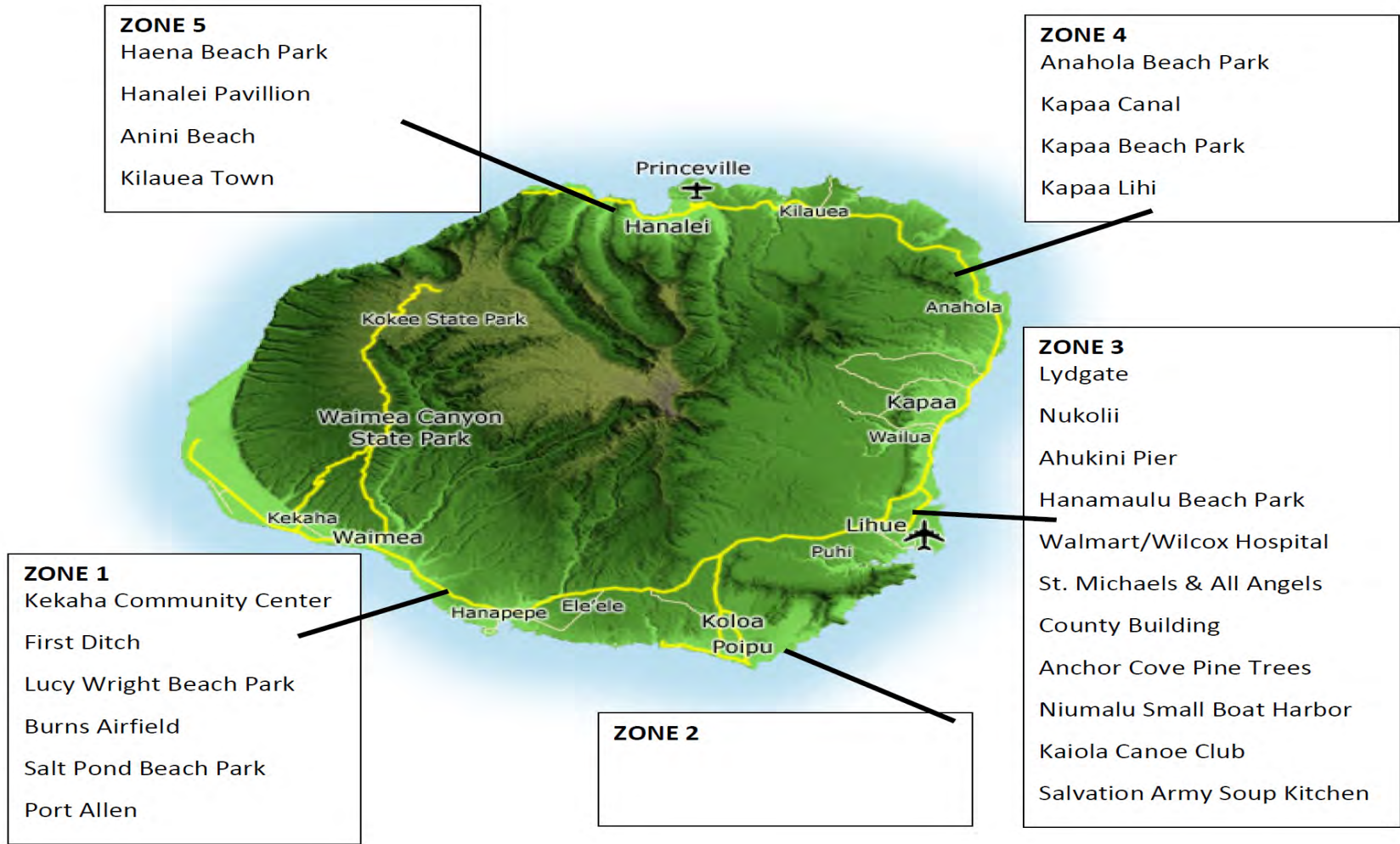
6 - Kaʻū
Namakanipaio, Pahala, Punaluu, Whittington Beach Park, Waiohinu, Honoapu, Naalehu, Discovery Bay, South Point Road, Oceanview Estates

Maui Regional Map

Region 1 - Central Maui

Happy Valley	Piihana Farms
Mokuhau Rd	Ross'
Wailuku Town	McDonalds
Kahului Harbor	Krispy Kreme
Hoaloha Park	WalMart
Kanaha	Hale Nanea
Alamaha	MACC
Salvation Army	Hideaway
Mac Nuts	Hookele Street
Kahului Laundry	
Keoopuolani Park	
UHMC Dorms	
Kahului Library	
State Building	
St Anthony Graveyard	

Region 2 - LOWER WAIEHU

Yhata	Round Table
River Mouth	Maluhia Church
5th lane	Waiehu Beach Park

Region 6 - HANA

Hana Bay

Region 3-UPCOUNTRY (includes PAIA)

Makawao Library
Baldwin Beach Park
Pillars/Lime Kiln
Paia Town/Bay
Empty lot across from Mana
Rainbow Park
Sprecklesville

Region 4 - LAHAINA

Mala Wharf/Judo Mission
Upside Puamana Stream

Circle K/Mill	Aloha Shell
Salvation Army	505
Ukumehame	Walgreens
Stables	Banyan Tree
Maluuluolele Park	Olowalu
Thousand Peaks	Launiupoko

Region 5 - KIHEI

Hale Kaukau	Sugar Beach
Kalama Park	Haycraft
Waipuilani	La Parouse
All Kamaole parks	VFW Beach
Kihei Industrial	Times Market
Ohukai Rd.	Mcdonalds
Kihei Community park	Keolahou Church
Kalepolepo park	Duck ponds

Map labels: Kapalua, Kaanapali, Lahaina, Paia, Kahului, Makawao, Kula, Hana, Kihei, Wailea, Haleakala Crater

Kauai Regional Map

ZONE 5
Haena Beach Park

Hanalei Pavillion

Anini Beach

Kilauea Town

ZONE 4
Anahola Beach Park

Kapaa Canal

Kapaa Beach Park

Kapaa Lihi

ZONE 3
Lydgate

Nukolii

Ahukini Pier

Hanamaulu Beach Park

Walmart/Wilcox Hospital

St. Michaels & All Angels

County Building

Anchor Cove Pine Trees

Niumalu Small Boat Harbor

Kaiola Canoe Club

Salvation Army Soup Kitchen

ZONE 1
Kekaha Community Center

First Ditch

Lucy Wright Beach Park

Burns Airfield

Salt Pond Beach Park

Port Allen

ZONE 2

Appendix 3: 2019 BTG HUD Reporting Tables

HUD HDX Table 1
HI-500 Homeless Populations
Households with At Least One Adult & One Child (Families)

Persons in Households with at least one Adult and one Child

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total # of households	78	56	43	177
Total # of Persons (Adults & Children)	288	219	164	671
# of Persons (under age 18)	170	126	87	383
# of Persons (18-24)	19	11	9	39
# of Persons (over age 24)	99	82	68	249

Gender (adults and children)

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Female	168	129	85	382
Male	120	90	79	289
Transgender	0	0	0	0
Gender Non-Conforming	0	0	0	0

Ethnicity (adults and children)

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Non-Hispanic/Non-Latino	242	190	128	560
Hispanic/Latino	46	29	36	111

Race (adults and children)

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
White	45	39	40	124
Black or African-American	4	3	10	17
Asian	1	7	6	14
American Indian or Alaska Native	2	2	0	4
Native Hawaiian or Other Pacific Islander	121	109	42	272
Multiple Races	115	59	66	240

Chronically Homeless

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total # of households	11	N/A	10	21
Total # of persons	36	N/A	41	77

HUD HDX Table 2

HI-500 Homeless Populations
Households with only Children

Persons in Households with only Children

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total # of households	0	0	0	0
Total # of children (< 18)	0	0	0	0

Gender

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Female	0	0	0	0
Male	0	0	0	0
Transgender	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0

Ethnicity

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Non-Hispanic/Non-Latino	0	0	0	0
Hispanic/Latino	0	0	0	0

Race

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
White	0	0	0	0
Black or African-American	0	0	0	0
Asian	0	0	0	0
American Indian or Alaska Native	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0
Multiple Races	0	0	0	0

Chronically Homeless

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total # of persons	0	N/A	0	0

HUD HDX Table 3

HI-500 Homeless Populations
Households without Children

Persons in Households without Children

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total # of households	172	57	972	1,201
Total # of Persons (Adults)	185	66	1,073	1,324
# of Persons (age 18-24)	6	4	44	54
# of Persons (over age 24)	179	62	1,029	1,270

Gender

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Female	73	28	354	455
Male	109	38	717	864
Transgender	3	0	0	3
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	2	2

Ethnicity

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Non-Hispanic/Non-Latino	161	55	938	1,154
Hispanic/Latino	24	11	135	170

Race

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
White	96	30	434	560
Black or African-American	12	0	36	48
Asian	9	4	80	93
American Indian or Alaska Native	1	1	13	15
Native Hawaiian or Other Pacific Islander	26	11	224	261
Multiple Races	41	20	286	347

Chronically Homeless

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total # of persons	37	N/A	513	550

HUD HDX Table 4

HI-500 Homeless Subpopulations
Additional Homeless Subpopulations

Additional Homeless Subpopulations

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Adults with a Serious Mental Illness	85	33	422	540
Adults with a Substance Use Disorder	59	37	409	505
Adults with HIV/AIDS	3	0	16	19
Adult Survivors of Domestic Violence (optional)	34	14	N/A	48

HUD HDX Table 5
HI-500 Youth Populations
Unaccompanied Youth Households

Unaccompanied Youth Households

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total # of UY Households	4	4	32	40
Total # of UY	4	4	33	41
# of unaccompanied children (under 18)	0	0	0	0
# of unaccompanied young adults (18 to 24)	4	4	33	41

Gender

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Female	4	3	10	17
Male	0	1	23	24
Transgender	0	0	0	0
Gender Non-Conforming	0	0	0	0

Ethnicity

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Non-Hispanic/Non-Latino	3	2	24	29
Hispanic/Latino	1	2	9	12

Race

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
White	0	0	12	12
Black or African-American	0	0	2	2
Asian	0	0	0	0
American Indian or Alaska Native	0	0	1	1
Native Hawaiian or Other Pacific Islander	0	1	6	7
Multiple Races	4	3	12	19

Chronically Homeless

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total # of persons	1	N/A	11	12

HUD HDX Table 6
HI-500 Youth Populations
Parenting Youth Households

Parenting Youth (PY) Households

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total # of PY Households	7	1	2	10
Total # of persons in PY Households	19	5	5	29
Total PY (Youth Parents Only)	10	2	3	15
Total Children in PY Households	9	3	2	14
# of PY under age 18	0	0	0	0
# of children in households with parenting youth under age 18	0	0	0	0
# of PY ages 18 to 24	10	2	3	15
# of children in households with parenting youth aged 18 to 24	9	3	2	14

Gender (Youth Parents Only)

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Female	7	1	2	10
Male	3	1	1	5
Transgender	0	0	0	0
Gender Non-Conforming	0	0	0	0

Ethnicity (Youth Parents Only)

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Non-Hispanic/Non-Latino	9	2	1	12
Hispanic/Latino	1	0	2	3

Race (Youth Parents Only)

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
White	5	0	1	6
Black or African-American	0	0	0	0
Asian	0	0	0	0
American Indian or Alaska Native	0	0	0	0
Native Hawaiian or Other Pacific Islander	3	2	0	5
Multiple Races	2	0	2	4

Chronically Homeless

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total # of households	2	N/A	1	3
Total # of persons	6	N/A	3	9

HUD HDX Table 7
HI-500 Veteran Populations
Veteran Households with at least one Adult & one Child

Persons in Households with At Least One Adult & One Child

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total # of Households	0	1	1	2
Total # of Persons	0	3	3	6
Total # of Veterans	0	1	1	2

Gender (veterans only)

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Female	0	0	0	0
Male	0	1	1	2
Transgender	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0

Ethnicity (veterans only)

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Non-Hispanic/Non-Latino	0	0	1	1
Hispanic/Latino	0	1	0	1

Race (veterans only)

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
White	0	1	1	2
Black or African-American	0	0	0	0
Asian	0	0	0	0
American Indian or Alaska Native	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0
Multiple Races	0	0	0	0

Chronically Homeless

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total # of households	0	N/A	0	0
Total # of Persons	0	N/A	0	0

HUD HDX Table 8

HI-500 Veteran Populations
Veteran Households without Children

Persons in Households without Children

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total # of Households	22	2	94	118
Total # of Persons	22	3	104	129
Total # of Veterans	22	2	95	119

Gender (veterans only)

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Female	1	0	9	10
Male	21	2	86	109
Transgender	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0

Ethnicity (veterans only)

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Non-Hispanic/Non-Latino	20	2	83	105
Hispanic/Latino	2	0	12	14

Race (veterans only)

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
White	14	1	42	57
Black or African-American	2	0	2	4
Asian	1	0	9	10
American Indian or Alaska Native	0	0	2	2
Native Hawaiian or Other Pacific Islander	3	0	17	20
Multiple Races	2	1	23	26

Chronically Homeless

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total # of persons	1	N/A	44	45

Appendix 4: 2019 BTG Regional Survey Forms

Hawaii Island Single Form

USE THIS FORM IF THE CLIENT IS ***SINGLE (Unaccompanied)***
2019 HAWAII COUNTY Homeless Point-in-Time Count Survey

Interviewer's Name: _____   *Agency/Group:* _____

Site of Interview (Actual Location): _____*Date:* _____

Site of Interview Geolocation: _____° _____' _____" N   _____° _____' _____" W

What are the best places and times to find you? _____

> ***"Are you living alone or with others?"*** _____
> ***(If living unsheltered with others, including a child under 18, use HOUSEHOLD form)***
>
> ***"Where did you sleep this past TUESDAY, JANUARY 22nd?"*** _____
> **SPECIFIC LOCATION - If answer is a sheltered location (e.g. house, shelter, hospital, jail), END SURVEY.**
>
> ***"What area of the island did you sleep?"*** _____
> **Enter a Region # (1–9)**

1. First Name: _____   Last Name: _____

2. Date of Birth: _____/_____/_____ OR if DOB refused, Age: _____

3. Client Phone Number:_____

4. Gender: ☐ Male   ☐ Transgender   ☐ Unknown/Refused
            ☐ Female   ☐ Gender Non-Conforming (i.e. not exclusively male or female)

5. Do you identify as Hispanic/Latino (Ethnicity)? ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

6. What Races do you identify with? **(CLIENT MAY SELECT MORE THAN ONE)**

☐ American Indian/Alaska Native	☐ Japanese	☐ Native Hawaiian	☐ Tongan
☐ Asian	☐ Korean	☐ Other	☐ Vietnamese
☐ Black	☐ Marshallese	☐ Other Asian	☐ White
☐ Chinese	☐ Micronesian	☐ Other Pacific Islander	☐ Unknown
☐ Filipino	☐ Multiple Races	☐ Samoan	☐ Refused

7. Have you served on active duty in the Armed Forces of the United States?
   ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused
   IF NO, SKIP to Question #9

8. Were you called up to active duty, as a National Guard member or Reservist?
   ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

9. How long have you been continuously homeless this time?
   ☐ Less than 1 year   ☐ 1 year or longer   ☐ Unknown   ☐ Refused

10. How many times have you been homeless in the past 3 years?
    ☐ 1–3 times   ☐ 4 or more times   ☐ Unknown   ☐ Refused
    If "4 or more times" is checked, have these episodes combined for one year or more of homelessness?
    ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

11. Were you on the street, beach, park, or in an emergency shelter each time?
    ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

12. Do you have a mental health disability that limits your ability to work or perform activities of daily living?
    ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

13. Do you have an alcohol or drug problem that limits your ability to work or perform activities of daily living?
    ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

14. Are you currently living with HIV/AIDS?   ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

15. Do you have a physical, developmental, or other disability that limits your ability to work or perform activities of daily living?   ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

16. Is your homelessness a result of Hurricane Lane?   ☐ Yes   ☐ No

17. Is your homelessness a result of the Lava / Earthquake / Air Quality?   ☐ Yes   ☐ No

Description of Person if they Refused to be Surveyed:

Hawaii Island Household Form

USE THIS FORM IF THE CLIENT IS IN A **_HOUSEHOLD (Accompanied)_**
2019 HAWAII COUNTY Homeless Point-in-Time Count Survey

Interviewer's Name: _____ *Agency/Group:* _____

Site of Interview (Actual Location): _____*Date:* _____

Site of Interview Geolocation: _____° _____' _____" N   _____° _____' _____" W

What are the best places and times to find you? _____

> ***"Are you living alone or with others?"***_____ ***(If living alone, use SINGLE form)***
> ***"Where did you sleep this past TUESDAY, JANUARY 22nd?"*** _____
> **SPECIFIC LOCATION - If answer is a sheltered location (e.g. house, shelter, hospital, jail), END SURVEY.**
> ***"What area of the island did you sleep?"*** _____
> **Enter a Region # (1–9)**

HEAD OF HOUSEHOLD (HOH can be a Youth Under 18):

1. How many ADULTS are in your household? _____   How many CHILDREN UNDER 18? _____

2. First Name: _____   Last Name: _____

3. Date of Birth: _____/_____/_____ OR if DOB refused, Age: _____

4. Client Phone Number:_____

5. Gender: ☐ Male   ☐ Transgender   ☐ Unknown/Refused
   ☐ Female   ☐ Gender Non-Conforming (i.e. not exclusively male or female)

6. Do you identify as Hispanic/Latino (Ethnicity)? ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

7. What Races do you identify with? **(CLIENT MAY SELECT MORE THAN ONE)**

☐ American Indian/Alaska Native	☐ Japanese	☐ Native Hawaiian	☐ Tongan
☐ Asian	☐ Korean	☐ Other	☐ Vietnamese
☐ Black	☐ Marshallese	☐ Other Asian	☐ White
☐ Chinese	☐ Micronesian	☐ Other Pacific Islander	☐ Unknown
☐ Filipino	☐ Multiple Races	☐ Samoan	☐ Refused

8. Have you served on active duty in the Armed Forces of the United States?
   ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused
   IF NO, SKIP to Question #10

9. Were you called up to active duty, as a National Guard member or Reservist?
   ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

10. How long have you been continuously homeless this time?
    ☐ Less than 1 year   ☐ 1 year or longer   ☐ Unknown   ☐ Refused

11. How many times have you been homeless in the past 3 years?
    ☐ 1–3 times   ☐ 4 or more times   ☐ Unknown   ☐ Refused
    If "4 or more times" is checked, have these episodes combined for one year or more of homelessness?
    ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

12. Were you on the street, beach, park, or in an emergency shelter each time?
    ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

13. Do you have a mental health disability that limits your ability to work or perform activities of daily living?
    ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

14. Do you have an alcohol or drug problem that limits your ability to work or perform activities of daily living?
    ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

15. Are you currently living with HIV/AIDS?   ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

16. Do you have a physical, developmental, or other disability that limits your ability to work or perform activities of daily
    living? ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

17. Is your homelessness a result of Hurricane Lane?   ☐ Yes   ☐ No

18. Is your homelessness a result of the Lava / Earthquake / Air Quality?   ☐ Yes   ☐ No

Description of Head of Household if they Refused to answer Survey:

OTHER ADULT OR UNACCOMPANIED YOUTH IN HOUSEHOLD:

1. First Name: _____Last Name: _____

2. Date of Birth: _____/_____/_____ OR if DOB refused, Age: _____

3. Gender: ☐ Male   ☐ Transgender   ☐ Unknown/Refused
               ☐ Female   ☐ Gender Non-Conforming (i.e. not exclusively male or female)

4. Do you identify as Hispanic/Latino (Ethnicity)? ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

5. What Races do you identify with? **(CLIENT MAY SELECT MORE THAN ONE)**
   ☐ American Indian/Alaska Native   ☐ Japanese   ☐ Native Hawaiian   ☐ Tongan
   ☐ Asian   ☐ Korean   ☐ Other   ☐ Vietnamese
   ☐ Black   ☐ Marshallese   ☐ Other Asian   ☐ White
   ☐ Chinese   ☐ Micronesian   ☐ Other Pacific Islander   ☐ Unknown
   ☐ Filipino   ☐ Multiple Races ☐ Samoan   ☐ Refused

6. Have you served on active duty in the Armed Forces of the United States?
   ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused
   IF NO, SKIP to Question #9

7. Were you called up to active duty, as a National Guard member or Reservist?
   ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

8. How long have you been continuously homeless this time?
   ☐ Less than 1 year   ☐ 1 year or longer   ☐ Unknown   ☐ Refused

9. How many times have you been homeless in the past 3 years?
   ☐ 1–3 times   ☐ 4 or more times   ☐ Unknown   ☐ Refused

   If "4 or more times" is checked, have these episodes combined for one year or more of homelessness?
   ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

10. Were you on the street, beach, park, or in an emergency shelter each time?
    ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

11. Do you have a mental health disability that limits your ability to work or perform activities of daily living?
    ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

12. Do you have an alcohol or drug problem that limits your ability to work or perform activities of daily living?
    ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

13. Are you currently living with HIV/AIDS?   ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

14. Do you have a physical, developmental, or other disability that limits your ability to work or perform activities of
    daily living?   ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

Description of other adult/unaccompanied youth if they Refused to answer Survey:

CHILDREN'S DEMOGRAPHIC INFORMATION: Only for children under the age of 18

Child # _____

1. First Name: _____ Last Name: _____

2. Date of Birth: _____/_____/_____ OR if DOB refused, Age: _____

3. Gender: ☐ Male   ☐ Transgender   ☐ Unknown/Refused
            ☐ Female   ☐ Gender Non-Conforming (i.e. not exclusively male or female)

4. Do you identify as Hispanic/Latino (Ethnicity)? ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

5. What Races do you identify with? **(CLIENT MAY SELECT MORE THAN ONE)**
   ☐ American Indian/Alaska Native   ☐ Japanese   ☐ Native Hawaiian   ☐ Tongan
   ☐ Asian   ☐ Korean   ☐ Other   ☐ Vietnamese
   ☐ Black   ☐ Marshallese   ☐ Other Asian   ☐ White
   ☐ Chinese   ☐ Micronesian   ☐ Other Pacific Islander   ☐ Unknown
   ☐ Filipino   ☐ Multiple Races   ☐ Samoan   ☐ Refused

Child # _____

1. First Name: _____ Last Name: _____

2. Date of Birth: _____/_____/_____ OR if DOB refused, Age: _____

3. Gender: ☐ Male   ☐ Transgender   ☐ Unknown/Refused
            ☐ Female   ☐ Gender Non-Conforming (i.e. not exclusively male or female)

4. Do you identify as Hispanic/Latino (Ethnicity)? ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

5. What Races do you identify with? **(CLIENT MAY SELECT MORE THAN ONE**
   ☐ American Indian/Alaska Native   ☐ Japanese   ☐ Native Hawaiian   ☐ Tongan
   ☐ Asian   ☐ Korean   ☐ Other   ☐ Vietnamese
   ☐ Black   ☐ Marshallese   ☐ Other Asian   ☐ White
   ☐ Chinese   ☐ Micronesian   ☐ Other Pacific Islander   ☐ Unknown
   ☐ Filipino   ☐ Multiple Races   ☐ Samoan   ☐ Refused

Child # _____

1. First Name: _____ Last Name: _____

2. Date of Birth: _____/_____/_____ OR if DOB refused, Age: _____

3. Gender: ☐ Male   ☐ Transgender   ☐ Unknown/Refused
            ☐ Female   ☐ Gender Non-Conforming (i.e. not exclusively male or female)

4. Do you identify as Hispanic/Latino (Ethnicity)? ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

5. What Races do you identify with? **(CLIENT MAY SELECT MORE THAN ONE)**
   ☐ American Indian/Alaska Native   ☐ Japanese   ☐ Native Hawaiian   ☐ Tongan
   ☐ Asian   ☐ Korean   ☐ Other   ☐ Vietnamese
   ☐ Black   ☐ Marshallese   ☐ Other Asian   ☐ White
   ☐ Chinese   ☐ Micronesian   ☐ Other Pacific Islander   ☐ Unknown
   ☐ Filipino   ☐ Multiple Races   ☐ Samoan   ☐ Refused

Maui Single Form

USE THIS FORM IF THE CLIENT IS *SINGLE (Unaccompanied)*
2019 MAUI COUNTY Homeless Point-in-Time Count Survey

Interviewer's Name: _____ *Agency/Group:* _____

Site of Interview (Actual Location): _____*Date:* _____

Site of Interview Geolocation: _____° _____' _____" N _____° _____' _____" W

What are the best places and times to find you? _____

"Are you living alone or with others?" _____
(If living unsheltered with others, including a child under 18, use HOUSEHOLD form)

"Where did you sleep this past TUESDAY, JANUARY 22nd?" _____
SPECIFIC LOCATION - If answer is a sheltered location (e.g. house, shelter, hospital, jail), END SURVEY.

"What area of the island did you sleep?" _____
Enter a Region # (1–6)

---

1. First Name: _____ Last Name: _____
2. Date of Birth: _____/_____/_____ OR if DOB refused, Age: _____
3. Client Phone Number:_____
4. Gender: ☐ Male ☐ Transgender ☐ Unknown/Refused
   ☐ Female ☐ Gender Non-Conforming (i.e. not exclusively male or female)
5. Do you identify as Hispanic/Latino (Ethnicity)? ☐ Yes ☐ No ☐ Unknown ☐ Refused
6. What Races do you identify with? **(CLIENT MAY SELECT MORE THAN ONE)**

☐ American Indian/Alaska Native	☐ Japanese	☐ Native Hawaiian	☐ Tongan
☐ Asian	☐ Korean	☐ Other	☐ Vietnamese
☐ Black	☐ Marshallese	☐ Other Asian	☐ White
☐ Chinese	☐ Micronesian	☐ Other Pacific Islander	☐ Unknown
☐ Filipino	☐ Multiple Races	☐ Samoan	☐ Refused

7. Have you served on active duty in the Armed Forces of the United States?
   ☐ Yes ☐ No ☐ Unknown ☐ Refused
   IF NO, SKIP to Question #9
8. Were you called up to active duty, as a National Guard member or Reservist?
   ☐ Yes ☐ No ☐ Unknown ☐ Refused
9. How long have you been continuously homeless this time?
   ☐ Less than 1 year ☐ 1 year or longer ☐ Unknown ☐ Refused
10. How many times have you been homeless in the past 3 years?
    ☐ 1–3 times ☐ 4 or more times ☐ Unknown ☐ Refused
    If "4 or more times" is checked, have these episodes combined for one year or more of homelessness?
    ☐ Yes ☐ No ☐ Unknown ☐ Refused
11. Were you on the street, beach, park, or in an emergency shelter each time?
    ☐ Yes ☐ No ☐ Unknown ☐ Refused
12. Do you have a mental health disability that limits your ability to work or perform activities of daily living?
    ☐ Yes ☐ No ☐ Unknown ☐ Refused
13. Do you have an alcohol or drug problem that limits your ability to work or perform activities of daily living?
    ☐ Yes ☐ No ☐ Unknown ☐ Refused
14. Are you currently living with HIV/AIDS? ☐ Yes ☐ No ☐ Unknown ☐ Refused
15. Do you have a physical, developmental, or other disability that limits your ability to work or perform activities of daily living? ☐ Yes ☐ No ☐ Unknown ☐ Refused

Description of Person if they Refused to be Surveyed:

Maui Household Form

USE THIS FORM IF THE CLIENT IS IN A ***HOUSEHOLD (Accompanied)***
2019 MAUI COUNTY Homeless Point-in-Time Count Survey

Interviewer's Name: _____ *Agency/Group:* _____

Site of Interview (Actual Location): _____ *Date:* _____

Site of Interview Geolocation: _____° _____' _____" N   _____° _____' _____" W

What are the best places and times to find you? _____

"Are you living alone or with others?" *(If living alone, use SINGLE form)*

"Where did you sleep this past TUESDAY, JANUARY 22nd?" _____
SPECIFIC LOCATION - If answer is a sheltered location (e.g. house, shelter, hospital, jail), END SURVEY.

"What area of the island did you sleep?" _____
Enter a Region # (1–6)

HEAD OF HOUSEHOLD (HOH can be a Youth Under 18):

1. How many ADULTS are in your household? _____   How many CHILDREN UNDER 18? _____

2. First Name: _____   Last Name: _____

3. Date of Birth: _____/_____/_____ OR if DOB refused, Age: _____

4. Client Phone Number: _____

5. Gender: ☐ Male   ☐ Transgender   ☐ Unknown/Refused
   ☐ Female   ☐ Gender Non-Conforming (i.e. not exclusively male or female)

6. Do you identify as Hispanic/Latino (Ethnicity)? ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

7. What Races do you identify with? **(CLIENT MAY SELECT MORE THAN ONE)**

☐ American Indian/Alaska Native	☐ Japanese	☐ Native Hawaiian	☐ Tongan
☐ Asian	☐ Korean	☐ Other	☐ Vietnamese
☐ Black	☐ Marshallese	☐ Other Asian	☐ White
☐ Chinese	☐ Micronesian	☐ Other Pacific Islander	☐ Unknown
☐ Filipino	☐ Multiple Races	☐ Samoan	☐ Refused

8. Have you served on active duty in the Armed Forces of the United States?
   ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused
   IF NO, SKIP to Question #10

9. Were you called up to active duty, as a National Guard member or Reservist?
   ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

10. How long have you been continuously homeless this time?
    ☐ Less than 1 year   ☐ 1 year or longer   ☐ Unknown   ☐ Refused

11. How many times have you been homeless in the past 3 years?
    ☐ 1–3 times   ☐ 4 or more times   ☐ Unknown   ☐ Refused
    If "4 or more times" is checked, have these episodes combined for one year or more of homelessness?
    ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

12. Were you on the street, beach, park, or in an emergency shelter each time?
    ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

13. Do you have a mental health disability that limits your ability to work or perform activities of daily living?
    ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

14. Do you have an alcohol or drug problem that limits your ability to work or perform activities of daily living?
    ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

15. Are you currently living with HIV/AIDS?   ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

16. Do you have a physical, developmental, or other disability that limits your ability to work or perform activities of daily
    living?   ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

Description of Head of Household if they Refused to answer Survey:

Kauai Single Form

USE THIS FORM IF THE CLIENT IS *SINGLE (Unaccompanied)*
2019 KAUAI COUNTY Homeless Point-in-Time Count Survey

Interviewer's Name: _____ *Agency/Group:* _____

Site of Interview (Actual Location): _____ *Date:* _____

Site of Interview Geolocation: _____°_____'_____" N   _____°_____'_____" W

What are the best places and times to find you? _____

"Are you living alone or with others?" _____
(If living unsheltered with others, including a child under 18, use HOUSEHOLD form)

"Where did you sleep this past TUESDAY, JANUARY 22nd?" _____
SPECIFIC LOCATION - If answer is a sheltered location (e.g. house, shelter, hospital, jail), END SURVEY.

"What area of the island did you sleep?" _____
Enter a Zone # (1–5)

---

1. First Name: _____   Last Name: _____

2. Date of Birth: _____/_____/_____ OR if DOB refused, Age: _____

3. Client Phone Number:_____

4. Gender: ☐ Male   ☐ Transgender   ☐ Unknown/Refused
   ☐ Female   ☐ Gender Non-Conforming (i.e. not exclusively male or female)

5. Do you identify as Hispanic/Latino (Ethnicity)? ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

6. What Races do you identify with? **(CLIENT MAY SELECT MORE THAN ONE)**

☐ American Indian/Alaska Native	☐ Japanese	☐ Native Hawaiian	☐ Tongan
☐ Asian	☐ Korean	☐ Other	☐ Vietnamese
☐ Black	☐ Marshallese	☐ Other Asian	☐ White
☐ Chinese	☐ Micronesian	☐ Other Pacific Islander	☐ Unknown
☐ Filipino	☐ Multiple Races	☐ Samoan	☐ Refused

7. Have you served on active duty in the Armed Forces of the United States?
   ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused
   IF NO, SKIP to Question #9

8. Were you called up to active duty, as a National Guard member or Reservist?
   ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

9. How long have you been continuously homeless this time?
   ☐ Less than 1 year   ☐ 1 year or longer   ☐ Unknown   ☐ Refused

10. How many times have you been homeless in the past 3 years?
    ☐ 1–3 times   ☐ 4 or more times   ☐ Unknown   ☐ Refused
    If "4 or more times" is checked, have these episodes combined for one year or more of homelessness?
    ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

11. Were you on the street, beach, park, or in an emergency shelter each time?
    ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

12. Do you have a mental health disability that limits your ability to work or perform activities of daily living?
    ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

13. Do you have an alcohol or drug problem that limits your ability to work or perform activities of daily living?
    ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

14. Are you currently living with HIV/AIDS?   ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

15. Do you have a physical, developmental, or other disability that limits your ability to work or perform activities of daily
    living?   ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

16. Is your homelessness a result of the April flood?   ☐ Yes   ☐ No

Description of Person if they Refused to be Surveyed:

Kauai Household Form

USE THIS FORM IF THE CLIENT IS IN A **_HOUSEHOLD (Accompanied)_**
2019 KAUAI COUNTY Homeless Point-in-Time Count Survey

Interviewer's Name: _____ *Agency/Group:* _____

Site of Interview (Actual Location): _____*Date:* _____

Site of Interview Geolocation: _____° _____' _____" N   _____° _____' _____" W

What are the best places and times to find you? _____

> ***"Are you living alone or with others?"***_____ ***(If living alone, use SINGLE form)***
>
> ***"Where did you sleep this past TUESDAY, JANUARY 22nd?"*** _____
> **SPECIFIC LOCATION - If answer is a sheltered location (e.g. house, shelter, hospital, jail), END SURVEY.**
>
> **"What area of the island did you sleep?"** _____
> Enter a Zone # (1–5)

HEAD OF HOUSEHOLD (HOH can be a Youth Under 18):

1. How many ADULTS are in your household? _____   How many CHILDREN UNDER 18? _____

2. First Name: _____   Last Name: _____

3. Date of Birth: _____/_____/_____ OR if DOB refused, Age: _____

4. Client Phone Number:_____

5. Gender: ☐ Male   ☐ Transgender   ☐ Unknown/Refused
             ☐ Female   ☐ Gender Non-Conforming (i.e. not exclusively male or female)

6. Do you identify as Hispanic/Latino (Ethnicity)? ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

7. What Races do you identify with? **(CLIENT MAY SELECT MORE THAN ONE)**

☐ American Indian/Alaska Native	☐ Japanese	☐ Native Hawaiian	☐ Tongan
☐ Asian	☐ Korean	☐ Other	☐ Vietnamese
☐ Black	☐ Marshallese	☐ Other Asian	☐ White
☐ Chinese	☐ Micronesian	☐ Other Pacific Islander	☐ Unknown
☐ Filipino	☐ Multiple Races	☐ Samoan	☐ Refused

8. Have you served on active duty in the Armed Forces of the United States?
   ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused
   IF NO, SKIP to Question #10

9. Were you called up to active duty, as a National Guard member or Reservist?
   ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

10. How long have you been continuously homeless this time?
    ☐ Less than 1 year   ☐ 1 year or longer   ☐ Unknown   ☐ Refused

11. How many times have you been homeless in the past 3 years?
    ☐ 1–3 times   ☐ 4 or more times   ☐ Unknown   ☐ Refused
    If "4 or more times" is checked, have these episodes combined for one year or more of homelessness?
    ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

12. Were you on the street, beach, park, or in an emergency shelter each time?
    ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

13. Do you have a mental health disability that limits your ability to work or perform activities of daily living?
    ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

14. Do you have an alcohol or drug problem that limits your ability to work or perform activities of daily living?
    ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

15. Are you currently living with HIV/AIDS?   ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

16. Do you have a physical, developmental, or other disability that limits your ability to work or perform activities of daily living?   ☐ Yes   ☐ No   ☐ Unknown   ☐ Refused

17. Is your homelessness a result of the April floods?   ☐ Yes   ☐ No

Description of Head of Household if they Refused to answer Survey:

Appendix 5: 2019 Non-HMIS Sheltered PIT Count Survey

Section 1: Population & Subpopulation Requirements for <u>All Households</u>

	Table 1: Households with at Least One Adult and One Minor Child	**TOTAL**
1.	Total number of households	
2.	Total number of persons in those households	
	Number of children (under age 18)	
	Number of young adults (age 18-24)	
	Number of adults (over age 24)	
3.	Gender (adults and children)	
	Female	
	Male	
	Transgender	
	Gender Non-Conforming (i.e. not exclusively male or female)	
4.	Ethnicity (adults and children)	
	Non-Hispanic/Non-Latino	
	Hispanic/Latino	
5.	Race (adults and children) – *Please identify only one per person*	
	White	
	Black or African-American	
	Asian	
	American Indian or Alaska Native	
	Native Hawaiian or Other Pacific Islander	
	Multiple Races (at least two of the above races)	
6.	Chronically Homeless	
	Total number of households	
	Total number of persons in those households	

	Table 2: Adult Households without Minor Children	**TOTAL**
1.	Total number of households	
2.	Total number of persons in those households	
	Number of young adults (age 18-24)	
	Number of adults (over age 24)	
3.	Gender of adults	
	Female	
	Male	
	Transgender	
	Gender Non-Conforming (i.e. not exclusively male or female)	
4.	Ethnicity of adults	
	Non-Hispanic/Non-Latino	
	Hispanic/Latino	
5.	Race of adults – *Please identify only one per adult*	
	White	
	Black or African-American	
	Asian	
	American Indian or Alaska Native	
	Native Hawaiian or Other Pacific Islander	
	Multiple Races (at least two of the above races)	
6.	Chronically Homeless	
	Total number of households	
	Total number of persons in those households	

	Table 3: Households with only children (all persons under age 18)	TOTAL
1.	Total number of households	
2.	Total number of children (under age 18)	
3.	Gender of children	
	Female	
	Male	
	Transgender	
	Gender Non-Conforming (i.e. not exclusively male or female)	
4.	Ethnicity of children	
	Non-Hispanic/Non-Latino	
	Hispanic/Latino	
5.	Race of children – *Please identify only one per child*	
	White	
	Black or African-American	
	Asian	
	American Indian or Alaska Native	
	Native Hawaiian or Other Pacific Islander	
	Multiple Races (at least two of the above races)	
6.	Chronically Homeless	
	Total number of households	
	Total number of persons in those households	

	Table 4: Subpopulation Data for the Adults in Tables 1-3	TOTAL
1.	Total number of adults with a Serious Mental Illness	
2.	Total number of adults with a Substance Use Disorder	
3.	Total number of adults with HIV/AIDS	
4.	Total number of adults that are Victims of Domestic Violence	

Section 2: Population Requirements for <u>Veteran Households</u>

	Table 5: Veteran Households with at Least One Adult and One Minor Child	TOTAL
1.	Total number of households	
2.	Total number of persons in the above households	
3.	Total number of veterans	
4.	Gender (veterans only)	
	Female	
	Male	
	Transgender	
	Gender Non-Conforming (i.e. not exclusively male or female)	
5.	Ethnicity (veterans only)	
	Non-Hispanic/Non-Latino	
	Hispanic/Latino	
6.	Race (veterans only) – *Please identify only one per veteran*	
	White	
	Black or African-American	
	Asian	
	American Indian or Alaska Native	
	Native Hawaiian or Other Pacific Islander	
	Multiple Races (at least two of the above races)	
7.	Chronically Homeless	
	Total number of households	
	Total number of persons in those households	

	Table 6: Veteran Households without Minor Children	TOTAL
1.	Total number of households	
2.	Total number of persons in the above households	
3.	Total number of veterans	
4.	Gender (veterans only)	
	Female	
	Male	
	Transgender	
	Gender Non-Conforming (i.e. not exclusively male or female)	
5.	Ethnicity (veterans only)	
	Non-Hispanic/Non-Latino	
	Hispanic/Latino	
6.	Race (veterans only) – *Please identify only one per veteran*	
	White	
	Black or African-American	
	Asian	
	American Indian or Alaska Native	
	Native Hawaiian or Other Pacific Islander	
	Multiple Races (at least two of the above races)	
7.	Chronically Homeless	
	Total number of households	
	Total number of persons in those households	

Section 3: Population Requirements for <u>Youth Households</u> (all household members under 25 years old)

	Table 7: Unaccompanied Youth Households	TOTAL
1.	Total number of unaccompanied youth households*	
2.	Total number of unaccompanied youth	
	Number of unaccompanied youth (under age 18)	
	Number of unaccompanied youth (age 18 to 24)	
3.	Gender (unaccompanied youth)	
	Female	
	Male	
	Transgender	
	Gender Non-Conforming (i.e. not exclusively male or female)	
4.	Ethnicity (unaccompanied youth)	
	Non-Hispanic/Non-Latino	
	Hispanic/Latino	
5.	Race (unaccompanied youth) – *Please identify only one per unaccompanied youth*	
	White	
	Black or African-American	
	Asian	
	American Indian or Alaska Native	
	Native Hawaiian or Other Pacific Islander	
	Multiple Races (at least two of the above races)	
6.	Chronically Homeless	
	Total number of households	
	Total number of persons in those households	

	Table 8: Parenting Youth Households	TOTAL
1.	Total number of parenting youth households**	
2.	Total number of persons in parenting youth households	
	Total number of parenting youth	
	Total children in parenting youth households	
	Number of parenting youth under age 18	
	# of children in households with parenting youth under age 18	
	Number of parenting youth age 18 to 24	
	# of children in households with parenting youth age 18 to 24	
3.	Gender (youth parents only)	
	Female	
	Male	
	Transgender	
	Gender Non-Conforming (i.e. not exclusively male or female)	
4.	Ethnicity (youth parents only)	
	Non-Hispanic/Non-Latino	
	Hispanic/Latino	
5.	Race (youth parents only) – *Please identify only one per youth parent*	
	White	
	Black or African-American	
	Asian	
	American Indian or Alaska Native	
	Native Hawaiian or Other Pacific Islander	
	Multiple Races (at least two of the above races)	
6.	Chronically Homeless	
	Total number of households	
	Total number of persons in those households	

Appendix 6: 2019 BTG PIT Count Overview

<u>**2019 Key PIT Dates:**</u>

- ***Sheltered date for the count is <u>Tuesday, January 22, 2019</u>.*** Individuals and families staying in a shelter on this night should be counted. All sheltered intakes for clients residing in ES, TH, or Safe Haven (SH) projects should be entered into the HMIS by Friday, January 25, 2019. All Non-HMIS summary surveys for providers not participating in the HMIS (e.g. DV shelters) should be completed for clients residing in these projects on the night of Tuesday, January 22, 2019 and submitted to carlos@cperaroconsulting.com by Monday, January 28, 2019. The non-HMIS survey form will be available on the HMIS website and emailed out to non-HMIS participating providers.

- ***Unsheltered dates for the 2019 count are <u>Wednesday, January 23, 2019 through Monday, January 28, 2019.</u>*** ONLY people who responded that they DID NOT sleep indoors on Tuesday, January 22, 2019 should be surveyed. If a person responds by stating that they were sheltered or stayed indoors on the night of the 22nd, discontinue the survey and ***do not enter*** it into the PIT module of the HMIS. Ideally, surveying should be done at a variety of times including very early in the morning and late at night. Technically surveying can begin late Tuesday night once shelters have closed, however, this is not recommended due to some of the danger it poses to staff or volunteers. Outreach staff may want to consider surveying late Tuesday night and into early Wednesday morning if they are accustomed to this workflow. Service-based counts should also be utilized in the surveying. Service-based locations can include soup kitchens, day shelters, libraries, and other community locations. All unsheltered surveys collected by PIT staff and volunteers during the date range above must be entered in to the PIT module of the HMIS by ***Fri., Feb. 15, 2019.***

- **Unsheltered PIT Kickoff is <u>Wednesday, January 23rd</u>** for a concentrated outreach effort in each of the regions, which will continue through **<u>Monday, January 28th</u>.** Coordinators leading each of the regions (page two of this document) will be responsible for determining where and when to start each day. Lead coordinators should be contacted to determine starting times and locations during the unsheltered dates above. It is the hope that outreach staff and volunteers can be utilized as much as possible during the work-week.

<u>**Volunteers:**</u> Any assistance by students or volunteers during the week of the count is welcomed. ***<u>All volunteers must register prior to the count with their affiliated organization for their particular region.</u>*** Lead coordinators and contact information for Kauai, Maui, and Hawaii islands have been established on page two of this document so that volunteers wishing to canvass specific regions can reference as needed. Volunteers can be referred or reach out directly to lead coordinators to assist with the count; however, individual organizations are also encouraged to recruit volunteers to assist with their efforts. Regional lead coordinators and partnering organizations must make sure that all volunteers working in their areas are adequately trained, documented via the Volunteer Sign-Up Form, and have signed the 2019 PIT Contact and Confidentiality form. The training schedule for outreach personnel and volunteers is outlined on page two. Regional coordinators and individual organizations are urged to conduct volunteer trainings in addition to the below training schedule in the weeks leading up to the count.

<u>**Survey Instruments:**</u> The survey instruments for 2019 have been slightly modified to capture information that will be helpful to the CoC. The household (accompanied) and single (unaccompanied) surveys will be provided by your local chapter leads. It is recommended that the survey form for single clients be printed on white paper since most of the unsheltered clients encountered will be unaccompanied; and the survey instrument for households be printed on colored paper. The household survey form contains one survey form for the head of household, one survey form for other adults or unaccompanied youth within the household, and one survey form for any children under the age of 18 within these households. Each adult in the household should complete their own survey. Various household configurations, including youth households, will be covered during the PIT trainings. The training dates outlined below will review the survey instruments, canvassing procedures, and aspects of data quality in much further detail.

Trainings: There will be five (5) mandatory training sessions for coordinators, partners, homeless program staff, and volunteers. The training schedule for each county is as follows:

Maui County:
Wednesday, December 12, 2018; 9:00 am-1:00 pm
Family Life Center, 95 South Kane Street, Kahului

Kauai County:
Thursday, December 19, 2018; 9:00 am-12:00 pm
Kauai County Building; Piikoi Rooms A&B

Hawaii County - Kona:
Tuesday, January 8, 2019; 9:30am – 12:30pm
West Hawaii Civic Center, Liquor Commission Room
74-5044 Ane Keohokalole Hwy, Kailua-Kona, HI, 96740

Hawaii County - Hilo:
Wednesday, January 9, 2019; 9:30am – 12:30pm
Office of Housing & Community Development Corp. of Hawaii
1990 Kinoole Street, Hilo, HI 96720

Hawaii County - Pahoa:
Wednesday, January 9, 2019; 1:30 – 4:30pm
Sacred Heart Catholic Church - Parish Hall
15-3003 Pahoa Village Rd, Pāhoa, HI 96778

HMIS PIT Data Collection Training – via webinar
Thursday, January 17, 2019; 10:00 - 11:30am

After the training is completed and instructions are disseminated, leads and partners are urged to conduct volunteer trainings the week prior to the count to relay important coordination, surveying and safety topics.

All lead coordinators and partners will be responsible for organizing the personnel at hand for their regions and help to ensure that all surveyors are properly trained and equipped before each day's shift.

Survey Data Entry: Please ensure that proper channels are established so that all surveys completed by volunteers and agency staff are routed to regional lead coordinators responsible for the survey data entry. Before entering survey data, regional coordinators should follow data quality protocols established prior to the count. The trainings above and power points will outline key data quality fundamentals.

Surveys must be cleaned before being entered into the HMIS. Volunteers can assist with cleaning the data. However, it is imperative that only skilled HMIS staff are involved in HMIS data entry. Data quality is an extremely important aspect of the PIT. Steps for cleaning and entering survey data into the HMIS will be provided before the 2019 PIT takes place.

Neighbor Island Lead Coordinators and Contact Information:
Maui: Maude Cumming by email: maude@flcmaui.org
Kauai: Sally Chidester at (808) 245-4077 x228 or by email: schidester@keoinc.org
Hawaii: Brandee Menino at (808) 933-6013 or by email: bmenino@hopeserviceshawaii.org

Appendix 7: 2019 Contact & Confidentiality Form

Contact Information and Confidentiality Form**
2019 HOMELESS POINT-IN-TIME COUNT (PIT)

Name:_____Phone #:_____

Position:_____Agency:_____

E-mail: _____

Emergency Name and Contact #: _____

_____

Preferred Geographic Region: _____

2019 Point-In-Time Count Statement of Confidentiality
MUST BE SIGNED BY ALL SURVEYORS

All agency/outreach staff and volunteers associated with the collection of homeless population data during the 2019 Unsheltered Point in Time Count are subject to certain confidentiality guidelines.

These guidelines apply to all data collected during the six-day period from January 23rd to January 28th and to any data that may subsequently be entered in to the HMIS from this period. The State of Hawaii's HMIS contains an appreciable amount of client information that must be confidentially maintained. There are several guidelines that the State of Hawaii would like to address regarding the collection and entry of client data into the HMIS for agency staff or volunteers.

- All client information gathered during the 2019 PIT will be held strictly confidential.
- All completed surveys will be kept out of public view.
- Personal HMIS user identifications and passwords will be kept secure and will not be shared.
- Client information viewed from within the HMIS is to remain confidential, regardless of whether an employee's job is terminated or concludes for any reason.
- Falsifying information about any client is strictly prohibited.

Your signature below indicates your agreement to comply with this statement of confidentiality.

Agency, if Applicable:_____

Print Name:_____

Signature:_____Date_____

**Please gather and send all completed forms to the lead coordinator for your particular region. The lead coordinator will be responsible for collecting all consent forms.

Appendix 8: 2019 PIT Agency Instructions

AGENCY INSTRUCTIONS
UNSHELTERED HOMELESS SURVEYOR INSTRUCTIONS
JANUARY 23rd to 28th, 2019 - HOMELESS POINT-IN-TIME COUNT

- Unsheltered canvassing begins Wednesday, January 23rd and ends Monday, January 28th. The official night of the count is Tuesday, January 22nd, 2019.

- Please survey all unsheltered individuals and households that are normally outreached as well as individuals that are randomly encountered during the PIT Count week.

- If you have staff and/or volunteers assisting in the Wednesday Kickoff or doing outreach during the week, please make sure that it is coordinated with the agency or person who is the lead coordinator for that region. Volunteers should be under the oversight of trained outreach personnel and trained prior to the canvassing week.

- Confirm that staff and volunteers helping with the surveying have filled out and signed the Contact and Confidentiality form. These forms should be collected and turned into your County lead.

- Ensure that proper channels are established so that all surveys completed by volunteers and agency staff are routed to the regional coordinators. Before entering survey data, regional coordinators should follow data quality protocols established prior to the count.

- Surveys must be cleaned before they are entered in to the HMIS. Volunteers can assist with cleaning the surveys; however, it is imperative that only skilled HMIS staff are involved in HMIS data entry. Data quality is an extremely important aspect of the PIT. Steps for updating client records, and cleaning and entering survey data into the HMIS will be provided before the 2019 PIT Count takes place.

- Ensure that staff/volunteers have been properly trained by personnel that have attended the PIT training and reviewed the surveyor instructions handout. Training materials will be delivered several weeks prior to the unsheltered canvassing.

- If you have any questions regarding the PIT, please contact your County lead coordinator:
  - **Maui:** Maude Cumming by email: maude@flcmaui.org
  - **Kauai:** Sally Chidester at (808) 245-4077 x228 or by email: schidester@keoinc.org
  - **Hawaii:** Brandee Menino at (808) 933-6013 or by email: bmenino@hopeserviceshawaii.org

Safety Tips for Surveyors
- Never survey alone – work in pairs and always stay within eyesight of others.
- Never survey in an isolated area.
- If there is an area that you do not feel comfortable surveying, do not survey and let the coordinator know that the area was not surveyed.
- It is recommended that surveyors wear white or brighter colors to be easily visible. Wear comfortable clothes and shoes. Limit the accessories worn, e.g. earrings, watches, chains, etc.
- Look for any suspicious or dangerous activities when arriving at a site and avoid these areas.
- Be observant of people around you and look up often while administering the survey.
- Stay out of enclosed or tight spaces.
- Do not pressure anyone to participate in the survey.
- In case of an emergency, immediately call or have another person call 911.

Appendix 9: BTG Preparation for the 2019 PIT Count

Background
Analysis of historical PIT count data reveals inconsistencies between individuals active in the unsheltered HMIS and actual canvassing efforts. BTG is asking outreach programs to utilize the steps in this document to help prepare for the 2019 count to produce the most accurate count possible. Recently, the HMIS showed the following counts of active clients in street outreach programs.

Street Outreach Program Count		
Active as of December 5, 2018		
Programs	**Active Count**	**# of Veterans**
FLC - Maui Regions 1, 2, 3, 6 - Street Outreach (HPO)	106	3
FLC - Maui Regions 4, 5 - Street Outreach (HPO)	42	3
HOPE - Hawaii Regions 1, 8, 9, 10 - Street Outreach (HPO)	39	2
HOPE - Hawaii Regions 2, 3, 4, 5, 6, 7 - Street Outreach (HPO)	64	1
HOPE - PATH Street Outreach Program	22	0
KEO - Kauai All Regions - Street Outreach (HPO)	314	7
MHK - PATH Street Outreach Program	11	0
SARMY - Maui Homeless Outreach Program	7	0
TOTAL HI-500	**605**	**16**

Ideally, all clients counted during the unsheltered PIT will have an active outreach intake in the HMIS, and all outreach clients with active HMIS records will be found during the unsheltered canvassing effort.

Using Active Outreach Lists
A key strategy for the PIT is for Outreach agencies to use their HMIS active lists as the basis for clients they should be finding and enumerating during the canvassing period. The steps below will help in this preparation. For the PIT count to improve, outreach agencies must set high standards for the whereabouts of the clients that they are serving as indicated by being active in their HMIS records.

One issue that has been identified in the past are verified homeless persons who have been served by drop-in centers and entered in to the HMIS during the week of the count, yet NOT enumerated as part of the PIT count effort. Agency staff serving persons requesting these types of services during the PIT count week should complete survey forms on all persons identifying as homeless.

Key Preparation Steps
1. Outreach agencies should first print out their active client lists from the HMIS using the "Household Listing" report under the "Reporting" menu. Select the outreach program and enter the same start and end date parameters. Export the output to Excel for a printable list to review.
2. The report produced above can be used to begin "cleaning" the HMIS active listing prior to the upcoming PIT count. If a client is not being actively served and staff do not know their unsheltered location, the client should be exited.
3. Clients that are housed should not be active in Homeless Outreach programs. These types of clients should be discharged with appropriate exit destination information once they become housed.

Next Steps
1. The revised report listing pulled very close to the count will be considered your agencies ACTIVE list of unsheltered homeless persons for the 2019 unsheltered count.
2. Canvassing efforts during the PIT week should focus on finding ALL THE PEOPLE ON THE ACTIVE HMIS OUTREACH LIST and documenting their current homeless status. This should aid in effectively targeting unsheltered homeless. These efforts can also include prefilling the PIT survey instruments for clients that agencies know will be unsheltered and have a high probability of residing in known locations during the count. These clients should be corroborated during the week of the count.