How Do I Add a Printer?

1. Go to:
   - System Preferences > Print and Scan

2. Click the “+” button in the corner

3. Select “IP” from the icons at the top.

4. Enter the “Address” select the “Protocol” and select software to use
   - The “Address” of the printer is written on the printer and will start with “o-kc”
   - Use “Protocol” HP Jetdirect – Socket
   - The “Name” can be changed to identify the printer in your list. (ex. PRC, Paki 101)

5. Find Printer Software “HP Color Laserjet CP2020 BWD Series with Duplexer”

6. Click “Add” and you’re done. Happy printing.

Courtesy of your KS Print and Repair Center rev. 8.12.13