

SMS User Guide

Class Roster with Photos (KS)

Created by:

Lenny García Please Contact Help Desk <u>help@ksbe.edu</u> 808-523-6370 **Overview:** This report can be used to print your Students photos by classes. The report is located in the Scheduling section. How to find the report: My Reports > All Reports > Scheduling Reports > Class Roster with Photos (KS).

1- Run Report - go to the Homepage and click on "My Reports" on the top right tab.

PowerSchool SMS			Student name or number Quick Search					
				School Admin HSS	: KS Hawaii Sur	nmer Sc	hool <u>Role</u>	
Search	Class	School	Admin	My Reports	Quick Links		-	
Home > School Repor	ts			2015 - 20	16 SS Activ	/e Pl	lanning	
Class Add Drop							^	
Class Change His	tory with TimeDate Stamp) (KS)						
Class Load Analy	Class Load Analysis PDF (KS)							
Class Load Analy	sis XLS (KS)							
Class Roster	www.r							
Class Roster Mon	thly							
Class Roster Wee	Modical Info (KC)							
Class Roster with	Dector (KS)							
Class Roster VI S	(KS)							
Class Schedule L	((10)							
Contacts Roster	og							
Course Catalog b	v Name							
Course Catalog b	v Number							
Course Catalog C	condensed (KS)							
Course Reg Tally	By Term By Dept							
Course Request I	History with TimeDate Star	mp (KS)					-	

2- Scroll down to "Scheduling Reports" and click on "Class Roster with Photos (KS)".

						60.	
Search	School	Admin	Programs	My Reports		Ĭ	•
Home > District Reports				2017 - 2018	Active	Plann	ning
Scheduling Reports	~						*
Class Add Dass							
Class Change History with T	imeDate Stamp (KS)						
Class Load Analysis PDF (K	(S)						
Class Load Analysis XLS (K	S)						
Class Roster							
Class Roster Monthly							
Class Roster with Medical In	ofo (KS)						
Class Roster with Photos (K	(S)						
Class Roster XLS (KS)							
Class Schedule Log							
Contacts Roster							
Course Catalog by Name							
Course Catalog Condensed	(KS)						
Course Req Tally By Term B	y Dept						
Course Request History with	TimeDate Stamp (KS)						Ξ
Course Request List							- 24
Course Request Tally	on						
Course Request Tally By Gr	ade						
Course Request Tally By Ter	m						
Course Request Verification	Signature Opt (KS)						

3- After you click the report window will pop-up.

<u>File Edit View Higtory Bookmarks Lools Help</u>	-	
Report Options - Class Roster with F 🗙 🕂		
$(\leftarrow) \rightarrow \mathbb{C} \ \textcircled{a} \qquad \boxed{\textcircled{0}} \ \textcircled{b} \ \texttt{https://kpsmsweb.ksbe.edu/PowerSd} \qquad \boxed{\textcircled{0}} \ \textcircled{a} \ \boxed{\textcircled{0}} \ \textcircled{c} \ \texttt{Search} \qquad \underbrace{\checkmark} \ \boxed{\textcircled{0}} \ \textcircled{c} \ \texttt{f} \ \texttt$	lii\ 🗊	Ξ
Report Options: Class Roster with Photos (KS)		
Class Roster With Photos (KS) va.uu		
Preferences		~
Test Date: 🙍 Today		
Specify: mm/dd/yyyy		
Meeting Pattern: All		
Teacher: All		
Select report run for (for KHS only): Whole School Report 1		
© Part 2		
Help		
Filters		\sim
Scheduling Options		\sim
Output Options		\sim
Save Save + Rur F	lun C	ancel

Sample:

<u>Eile E</u> dit <u>V</u> iew History <u>B</u> ookmar	ks <u>I</u> ools <u>H</u> elp			- • •
Report Options - Class Roster with P	× +			
\leftrightarrow > C $$	🛈 <u>ƙ</u> https://kpsmsweb. ksbe.edu /PowerScł	E 🛛	✿ Search	<u>↓</u> II\ 🗊 =
Report Options: Class Ro	ster with Photos (KS)			
Class Roster with Photos (Ko) vo.ot	1			
Preferences				^
Test D	ate: 💿 Today			
	Specify: mm/dd/yyyy	,		
Meeting Pat	tern: 06 RBD		To Print by Cla	SS:
Teac	her: Reyes, Cy		>Enter your l	ast name, First name
Select report run for (for KHS o	nly): Whole School Reat 1			
	© Part 2			
Help				
Filters				~
Scheduling Options				\checkmark
Output Options				\checkmark
			Savo	Savo + Pun Pun Cancol
			Save	Save + Run Cancer

Select "Run".

Report Output

Class Roster with Photos (KS)

KS Kapalama High School

Teacher: Duque, Bobby ; Ter Class: KH05354 CompMain/V	ms: YR; Meets: 06 RBD; Room: Pa /ideoG-001	a 203		Schedule: 2017 - 2018 A
Ah Yat, Jonah M	Choy, Tanner M	Chun, Jaren K	Efhan, Micah J	Heine, Kalamakulkeao L
	E			
Std.#: 1125300; Grade: 12	Std.#: 1139115; Grade: 09	Std.#: 1129035; Grade: 10	Std.#: 1163536; Grade: 12	Std.#: 1138566; Grade: 10
Shimatsu, Jonah S	Yonemura, Joby N			
	(()			

v1.04

Std.#: 1127734; Grade: 12 Std.#: 1163802; Grade: 12

Page 1 of 1

Jan 22, 2018, 10:23 am