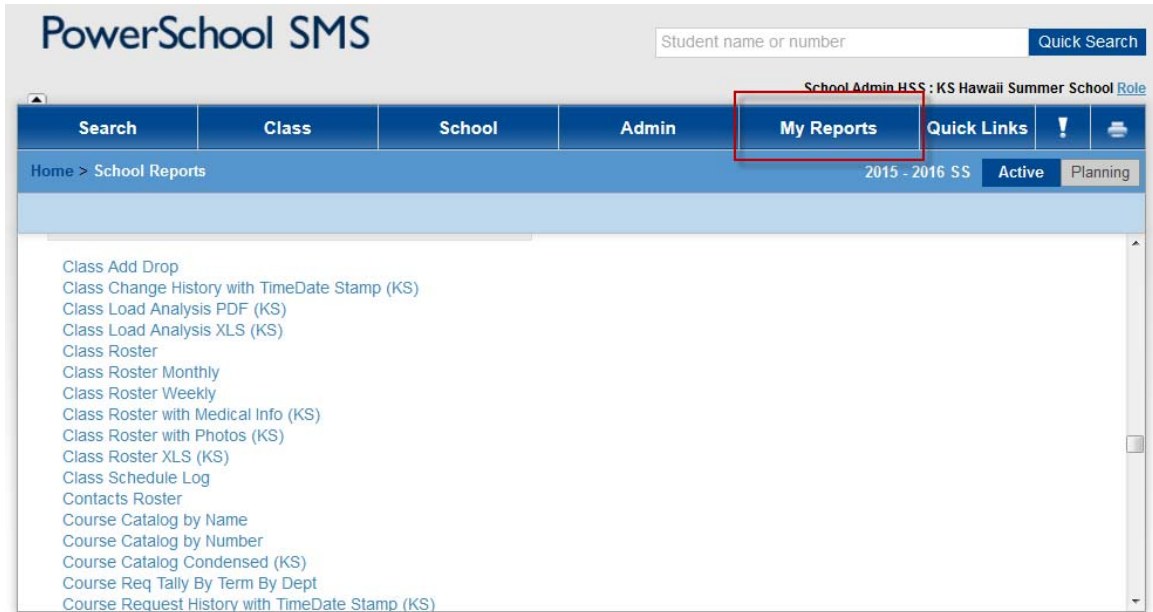# SMS User Guide

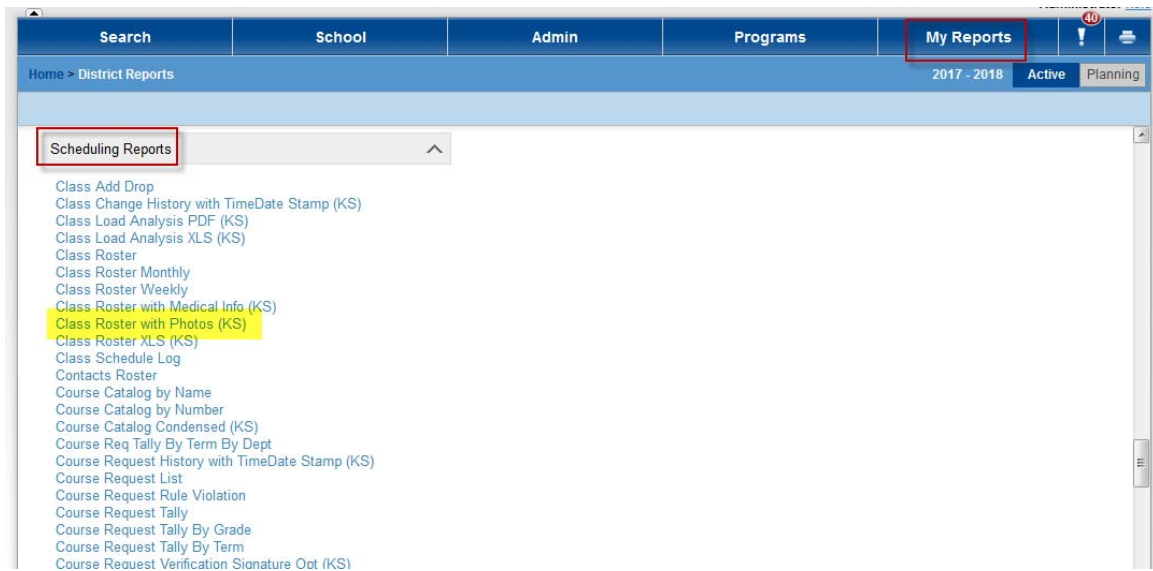# Class Roster with Photos (KS)

Created by:

Lenny García
Please Contact Help Desk
help@ksbe.edu
808-523-6370

Overview: This report can be used to print your Students photos by classes. The report is located in the Scheduling section. How to find the report: My Reports > All Reports > Scheduling Reports > Class Roster with Photos (KS).
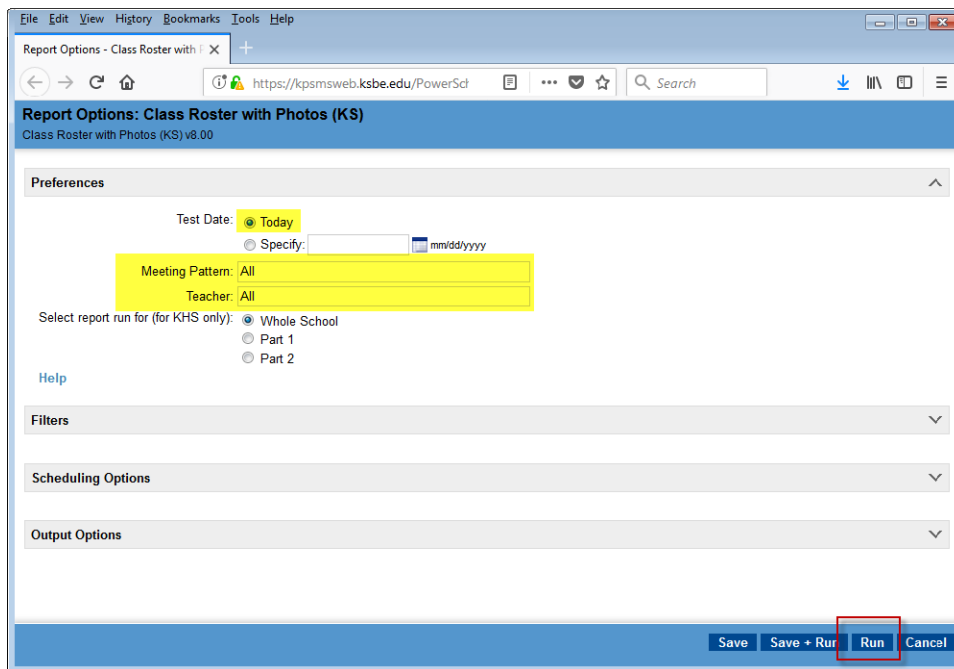
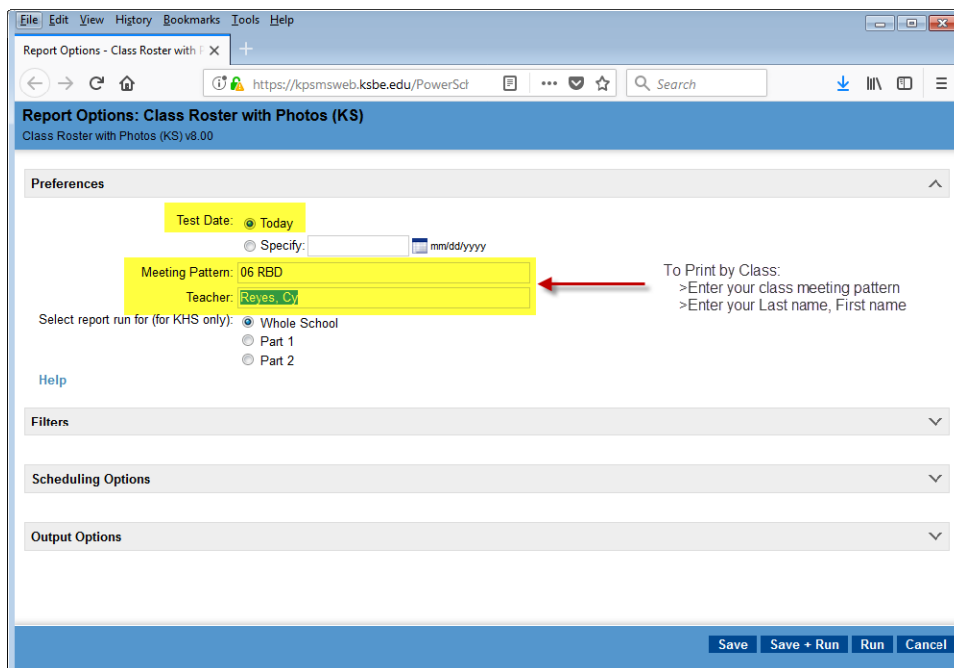1- **Run Report -** go to the Homepage and click on "**My Reports**" on the top right tab.

2- Scroll down to "**Scheduling Reports**" and click on "**Class Roster with Photos (KS)**".

3- After you click the report window will pop-up.

Sample:

Select "Run".

Report Output

Teacher: Duque, Bobby ; Terms: YR; Meets: 06 RBD; Room: Pa203

Class: KH05354 CompMain/VideoG-001

Schedule: 2017 - 2018 A

Ah Yat, Jonah M	Choy, Tanner M	Chun, Jaren K	Efhan, Micah J	Heine, Kalamakuikeao L
Std.#: 1125300; Grade: 12	Std.#: 1139115; Grade: 09	Std.#: 1129035; Grade: 10	Std.#: 1163536; Grade: 12	Std.#: 1138566; Grade: 10

Shimatsu, Jonah S	Yonemura, Joby N
Std.#: 1127734; Grade: 12	Std.#: 1163802; Grade: 12