PC to Mac

This handout was created to assist you in moving your data from your PC to your Mac. It includes how to move:
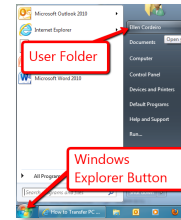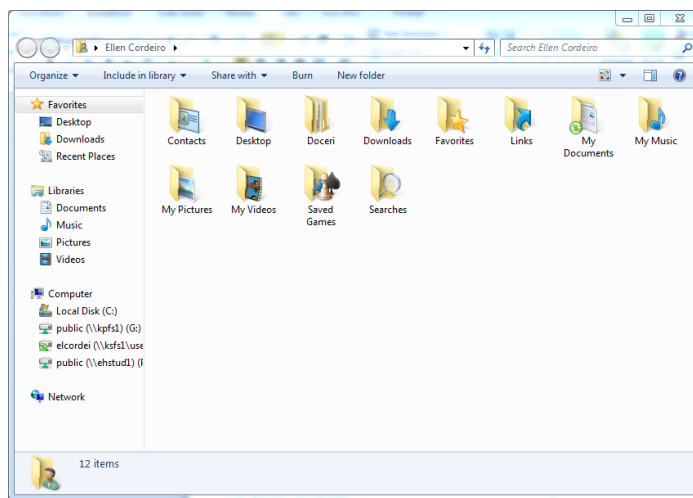
- Documents
- Movies
- Photos
- Music
- Bookmarks

If you have music stored in your iTunes library, please follow these steps to prepare your library before proceeding:

1. Update iTunes to the most current version.

2. Open iTunes and choose **Edit > Preferences**.

3. Click the **Advanced** tab.

4. Check both **Keep iTunes Media Folder Organized** and **Copy Files To iTunes Media Folder When Adding To Library**.

5. Click **OK**.

6. Choose **File > Library > Organize Library**.

7. Check **Consolidate Files**, then click **OK**.

8. If the Upgrade To iTunes Media Organization option is not dimmed, check this too; it sorts your files in separate sub-folders.

9. Deauthorize your iTunes on your PC by clicking **Store** in the menu and then **Deauthorize This Computer**. When prompted, enter your Apple ID and password, then click **Deauthorize**.

PC to Mac

From your PC

1. Connect the external hard drive to your PC. Open your external hard drive and create a new folder. Name your folder **username_PC**. For example, I would name my folder elcordei_PC.

2. Click on the windows explorer button and choose your name. This will open your user folder. Your user folder should look something like this:

3. Create a new sub folder in your user folder and name it Bookmarks.

4. Export your browser bookmarks and save them to the Bookmarks folder. *For instructions on how to export bookmarks, refer to the Exporting Bookmarks Handout.*

5. Drag the following folders into the folder you created on the external hard drive (username_PC):
   • Desktop
   • My Documents
   • My Music
   • My Pictures
   • My Videos
   • Bookmarks

> **Movie projects created in Windows Live Movie Maker will not be editable on the Mac. Make sure to publish Movie Maker projects before moving them over**

6. Once the folder transfer is complete, eject the external hard drive and plug it into the Mac.
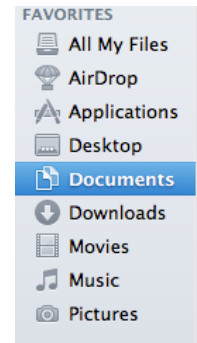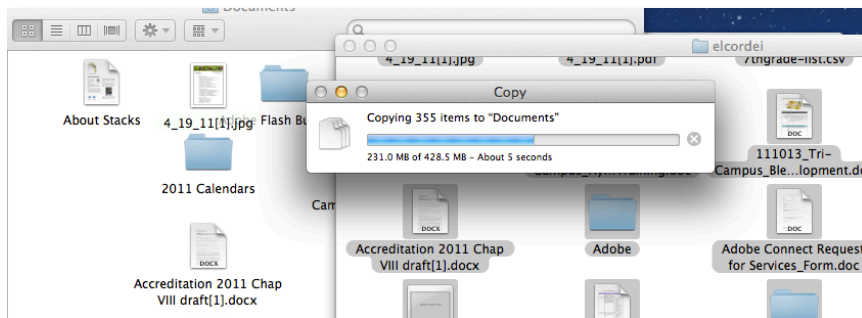
7. On your Mac, open the folder on the external HD created in step 1 that holds your documents from your PC. This will open a finder window. Open an additional finder window by clicking and holding on the icon in your dock and choose **New Finder Window**

You should have two Finder Windows open, the External Hard Drive finder with your PC documents and the Mac finder where the PC documents will be moved to.
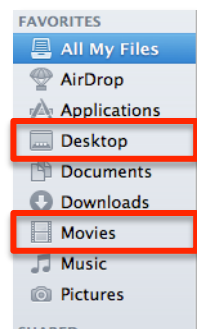
8. Navigate to your My Documents folder labeled with your username in your external hard drive. Open it and select all by either clicking **edit** > **select all**, or by using the shortcut, **command A**.

9. Click on **documents** in the sidebar of the Mac finder. Drag the documents selected in step 8 into the Documents window on the Mac. You will see your documents transferring. When complete, close the external hard drive documents folder.

10. Repeat the process in step 9 for both your Desktop and My Videos

From - PC	To - Mac
Desktop	Desktop
My Videos	Movies

Hint: This might be a great opportunity to organize documents stored on your desktop into your documents folder.
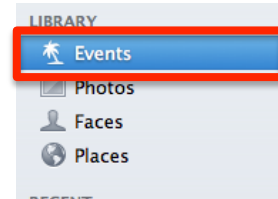
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Moving Photos

1. Open iPhoto from your doc. If you've never opened iPhoto on your new computer it will ask you if you want iPhoto to open when you connect your digital camera. You can choose yes or no, or decide later.

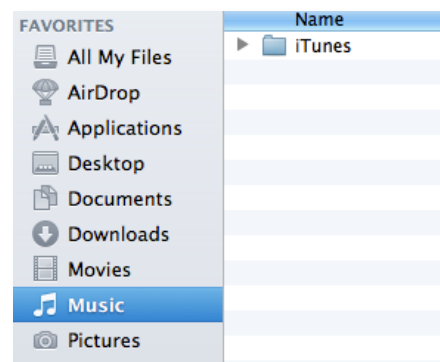2. Once in iPhoto, click on **Events** in the side bar.

3. Navigate to **My Pictures** on the Hard Drive and select all by **choosing file > select all** or by using the shortcut, **command A**.

4. Drag your pictures into the events window on your mac. If your photos are organized into folders, they will automatically be organized into events on your Mac. An event in iPhoto is similar to a folder in My Pictures.

Moving iTunes and Music

1. On your Mac, launch **iTunes**. If applicable, go through all usual set up questions. When iTunes asks to find your music, say "**No**." You will be presented with a new, empty library. Quit iTunes.

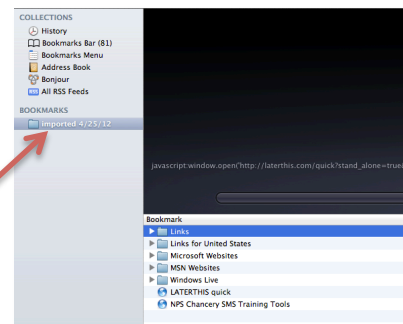2. Open a finder window and click on **Music** in your sidebar. Move the *iTunes* folder to the trash and empty it.

3. Navigate to the **My Music** Folder on your external hard drive. Move the *iTunes* folder into the *Music* folder in your Mac finder window, replacing the folder you just deleted. Move any additional music folders to this location as well.

4. Open iTunes again. You should see your familiar library with all the ratings, play counts intact.

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Importing Bookmarks

Safari

1. Open Safari

2. Choose **File > Import Bookmarks**

3. Navigate to to the file on the external hard drive that holds you bookmarks, select the file and click **import**.

4. From the Safari menu, click on **Bookmarks**. In the sidebar, navigate to the folder imported and click on it. You will be able to access your imported bookmarks there.

Firefox

1. Open Firefox

2. Choose **Bookmarks > Show all bookmarks**. A library window will open.

3. Choose the icon at the top of the window that looks like a star.

4. Choose **Import bookmarks from html.**

5. Navigate to the file where your exported bookmarks from your PC are saved. Select the file and choose **OK**.

6. You can access your imported bookmarks by clicking on **Bookmarks** in the Firefox menu and locating them in the drop down menu.