

KAMEHAMEHA HIGH SCHOOL KAPALAMA

MIDKIFF LEARNING CENTER

COURSE SUMMARY FOR STUDIO PRODUCTIONS

SCHOOL YEAR 2015-2016

Instructor: Kumu Leah Kihara Akamine 842-8622 (email: Lekihara@ksbe.edu)

Studio: 843-3461 Edit Room: 843-3398

Class Blog: <http://blogs.ksbe.edu/lekihara>

OVERVIEW

This semester course is designed to build on the skills learned in the Video 1 unit of studio production. Students focus their learning in the TV Studio setting and explore skills such as set design, lighting design, blocking and directing. These skills are fully utilized during the production of the daily broadcast of *Puka Mai Ka La*. Every student will be required to participate in these broadcasts where punctuality, initiative, and a high level of professionalism are necessary. In addition to the studio work, one independent project is assigned in which students produce their own studio segment idea.

The learning environment mirrors a professional news/production company. Students choose/assigned job positions such as Executive Producer, Script Manager, Social Media Promotions, and Engagement. It allows students to fulfill individual responsibilities that still impact the collective whole.

Class meetings will vary depending on the type of day. All block days, students are required to attend the taping of *Puka Mai Ka La* and broadcast from 10:35 – 11:15. Therefore, class periods are mostly dedicated to independent project work. Some periods will allow for students to participate in lessons, meetings and evaluation screenings. One day a week will be dedicated to a live production from 7:15 – 7:40am. All students need to attend at least 1 live taping.

Students will need to manage their independent projects at their own pace and timeframe. This offers a high level of self-directed learning and discipline to meet deadlines and communicate with the instructor.

In addition, students are encouraged to meet three objectives as aligned with Ke Ali'i Pauahi and the core Hawaiian values of Kamehameha School. These are:

1. **'Imi Na'auao, to seek knowledge** – by visiting a professional film production set outside of class time
2. **Kuleana, responsibility to help others using our skills** – by contributing to a community organization by videotaping an event or producing a PSA, etc.
3. **E ho'omau, move our school forward using our skills** – by volunteering to videotape or edit or produce a video for another school club, sport, function, etc

The majority of class time is dedicated to independent work time. Additional time outside of class is necessary for the broadcasts as well as rehearsals. Homework assignments and time outside of class may be necessary. Camera shooting and editing may be required to complete projects and meet deadlines. Laptops are also utilized in class therefore it is an expectation to bring laptops to class.

COURSE OBJECTIVES

This is a course designed for students who have completed Video 1 and have demonstrated understanding and proficiency of the basic skills. Classes are developed through lectures, screenings and productions. The main focus of the course is learning and understanding through experience, “Ma ka hana ka ike.”

Students will:

1. Be responsible for all of the objectives learned in Video 1.
2. Display responsibility and respect in using the equipment as well as when dealing with Video staff.
3. Utilize clear communication skills to coordinate use of the equipment as well as time and project management.
4. Follow the Pre-production process (scripting, storyboarding, shot lists, etc.)
5. Gain in depth, hands on training for all areas and crew positions of studio production.
6. Crew and broadcast *Puka Mai Ka La* daily (which includes understanding and performing studio production crew responsibilities and operating control room equipment and studio cameras during a live production).
7. Screen video examples to learn technique and theory.
8. Recognize ethical usage of images, audio and copyright material.
9. Gain advanced visual literacy and communication skills.
10. Display creative expression through discussions, presentations, projects and evaluations.
11. Produce an independent semester project in the form of a studio segment.

Students have the opportunity to further explore their skills and passion through a variety of courses and topics.

Level 1: Video 1		
Level 2 (Pre-Req – Video 1)		
STUDIO PRODUCTION Specialized studio production with set preparation, green screen, studio cameras, crew positions, lighting design. Operate Puka Mai Ka La Broadcast.	Video 2 Introduction to HD cameras, studio production (green screen, lighting, sets, etc), manual camera operations, and movement with jib arms, glidecams, dolly etc.	EMCT Electronic Media & Communication Technology (Upper Level Speech Credit) Exploration in front of the camera by anchoring on Puka Mai Ka La, and write, shoot & produce news stories.
Level 3: ADVANCED (Pre-Req – Video 1 & Video 2)		

Video 3

Students choose a designated track of study: internship or production, short project or large group project to hone their skills. Self-directed work and project management allows for independence and freedom while still having access to lectures and tutorials to advance skills.

STUDENT RESPONSIBILITIES

1. Check the Video Class blog DAILY for important updates & assignments.
<http://blogs.ksbe.edu/lekihara/>
2. Refer to the student handbook for student honor code.
3. Absolutely NO eating in the studio, control room, & editing room
4. Cell phones or other devices should not be used in class unless approved by Kumu.
5. Straighten chairs, books, papers at the end of each period.
6. Be responsible for ALL video footage/external drives as assigned.
7. Return all equipment to specified area after use.
8. Computers are for video related projects only, unless permission is given.
9. Complete production plan or tape log before using computers in Edit Room.
10. Arrange for edit times & equipment pick-up/drop-off in advance with teacher/tech.
11. Do not bring friends to class unless permission is given.
12. Do not use the classroom phone for personal calls unless permission is given.
13. If you need to leave the room (restroom or to shoot at another location), please notify the teacher/tech first.
14. Be on time to class. Three unexcused tardies will result in a letter grade drop and detention.
15. Be responsible for work missed when absent by checking the blog.
16. All videos should be of appropriate nature. Video taping / productions should not contain violence, swearing, or inappropriate sexual movement/innuendos & references. The teacher or tech must review all plans for video before production may proceed. If you are not sure about the content of a video, the teacher should be consulted. Failure to follow these guidelines will result in a failing grade for the project and a referral to the vice-principal for disciplinary action.

GRADING PROCEDURES

Grading is based primarily on your class participation and that you are mature and disciplined enough to manage your time and work on your own and/or in small groups during and outside of class.

Each quarter your grade will be weighed as follows:

70%	Puka Mai Ka La Studio Broadcast
35%	Participation, Punctuality, Performance in Week's Crew Position
35%	Fulfill job duties for assigned role
30%	Independent Project

Self-management of projects, Teamwork, Positive attitude
Meeting deadlines, Taking initiative to learn independently

Students are expected to evaluate all projects they work on which is factored into their project grades. They will also be required to complete self-reflections on paper and/or video.

Extra Credit opportunities are available. Any video projects completed for other classes may be turned in for extra credit.

Final Semester Grade is based on:

- 40% Quarter 1
- 40% Quarter 2
- 20% Final Exam

The Final Exam grade reflects a final DVD portfolio of all the projects as well as a written exam.

Please refer to the student handbook for the percentage grading scale.

- A – Outstanding work! Work is creative, professional looking and is done with care. Student meets deadlines, goes beyond assigned work, participates cooperatively with others, takes initiative to lead productions/crew when needed, inspires classmates, & is present and on-time for class and shoots and takes initiative to come in outside of class time to complete projects.
- B – Above average work. Student meets deadlines, does work with care and shows some creativity as well as contributes to class and projects.
- C – Average, ok work. Student fulfills assignments, but does not expend a lot of energy.
- D – No one should fall into this category!!

ABSENCES

Please refer to the student handbook for the number of excused absences for the grading period. Unexcused absences will result in the drop of a letter grade for the quarter. Please note the new policy regarding “Approved” and “Not Approved” absences.

INTEGRATION OF TECHNOLOGY

Kamehameha Schools provides access to many technological tools to enhance the teaching and learning process such as laptops, online resources, BlackBoard, probes, etc. We support the integration of technology as a critical component in preparing students to thrive in our global society. As appropriate to each course, teachers will provide further classroom expectations and guidelines as to the extent technology (e.g. laptops, websites, BlackBoard, etc) will be utilized for research, instruction, assessment, and communication purposes.

THE CONTRACT

I have read this course summary and understand my responsibilities and expectations as well as the evaluation process for grading. I will abide by the rules of the program and will do my best as a student to perform to my abilities.

I am also aware of the usage of various forms of technology to facilitate communication between students and the teacher. Some forms are connected to texts on cell phones. Therefore:

- ☐ I give permission for my child to be contacted via text.
- ☐ I DO NOT give permission for my child to be contacted via text.

Student signature _____ Date _____

Print Student's name _____

Print Parent's name _____

Parent's signature _____

Parent's Telephone Contact _____

Parent's Email Contact _____