REQUEST FOR EXEMPTION FROM THE USE OF A SCHOOL VEHICLE TO TRANSPORT STUDENTS ON SCHOOL RELATED FUNCTIONS OR ACTIVITIES

School/Office: ___________________________ Date: ___________________________

Requestor: ____________________________ / ____________________________
   Name                                      Organization

Activity: _________________________________

Date of Activity: ____________________________

Request for Non-School Approved Vehicle: (Check as Applicable)

☐ Bus: ____________________________ Vendor

☐ Van: ____________________________ Vendor

☐ Sedan: ____________________________ Vendor

☐ Other: ____________________________ Vendor

Reason for Exemption: ____________________________

☐ Approved

☐ Disapproved

______________________________
Signature of Principal or Approving Authority

Criteria for Granting Approval: (Request Must Meet One Criteria)

1. School vehicles are not available to meet the needs of the activity.
2. It is more economical because of cost and limited available funds.
3. The length and time of the activity requires the use of the vehicle beyond the school day.

NOTES: HRS 286-18t states: The exemption shall be granted only when each pupil being transported has obtained a written statement from the pupil's parent or legal guardian waiving H AIS and the State's liability.

DISTRIBUTION: Retain Original for Files
   Copy to Requestor