



Kamehameha Schools®

Nā Kula Kamali'i – Central Office
Kawaiaha'o Plaza
567 South King Street, Suite 304
Honolulu, Hawai'i 96813

March 1, 2021

Aloha e nā makua,

Mahalo for partnering with us and taking on the critical role as your keiki's kumu this school year. We know this has been a difficult year for 'ohana across the pae 'āina and are hopeful that conditions will improve as COVID-19 numbers decline and more people have access to the COVID-19 vaccine.

You are receiving this letter because you have a keiki enrolled in the P4 program either in hybrid learning or in Lau Hāpu'u. This has been an unusual school year and we know that our keiki entering kindergarten in the fall did not have the "typical" preschool experience filled with daily in-person opportunities for socialization and hands on learning that help keiki to develop important school readiness skills and behaviors. Our kumu continue to do an amazing job teaching keiki through rich culture-based learning experiences. However, we know there are some limitations to what keiki can experience and learn through hybrid and distance learning.

To support keiki's transition to kindergarten we are offering a four-week summer extension program to all P4 keiki. The summer extension gives keiki an opportunity to attend school in-person, Monday through Friday. Below is important program information to consider as you make your decision.

Program Information and Participation Requirements	
Dates	<ul style="list-style-type: none">• June 7 – July 2, 2021
Program Days and Hours	<ul style="list-style-type: none">• All keiki will attend class Monday through Friday• 8:00am – 12:00pm (parent will provide home lunch) <p><i>*Time may vary by about 15-30 minutes depending on the site.</i></p>
Cost	<ul style="list-style-type: none">• There is no cost for this P4 summer extension program.
Class Size	<ul style="list-style-type: none">• Classes may range in size with approximately 15 children in one class.
Staffing	<ul style="list-style-type: none">• Each class will have 1 lead teacher and 1 teaching assistant.• Each site will have one person to support cleaning of shared spaces throughout the day.
Site and Kumu that Keiki will be assigned to	<ul style="list-style-type: none">• Your keiki may not be assigned to the same kumu they currently have.• Depending on the enrollment and staffing, keiki's current preschool site may not be the site they are assigned to. Keiki may be offered a seat at a neighboring KS preschool. <p><i>*Please contact your Hope Po'o Kumu if you have any questions. They can talk with you about the possibilities that may be available.</i></p>

Program Information and Participation Requirements	
Participation and Attendance Requirements	<ul style="list-style-type: none"> • Keiki must be currently enrolled as a P4 student. • In order for keiki to benefit from this opportunity, keiki need to attend class every day. • Daily attendance and full participation is expected unless keiki is sick. • Parents must commit to their keiki's participation for the entire four weeks. • At least one parent/legal guardian will be required to attend a virtual parent orientation meeting during the first week of June.
Health and Safety	<ul style="list-style-type: none"> • We will continue to adhere to the Department of Human Services (DHS) Guidelines for Child Care Facilities to Reopen or Continue Care - June 9, 2020 and standard DHS licesning requirements for center-based preschool programs. • We will be guided by the state and KS requirements for health and safety to mitigate the risk of COVID-19. • Most of the K-12 school systems require kindergarten students to wear a face mask/covering. To help keiki prepare for this new requirement, we will highly encourage keiki to wear a face mask during the summer extension. Kumu will help to teach keiki about how to properly care for their mask and how to take it off and how to put it back on. Keiki will not be asked to wear their mask during outdoor play or when they are eating.
Daily Activities / Routine	<ul style="list-style-type: none"> • Arrival, Sign-in and Wellness Check. Parents will be expected to follow our current arrival process. • Circle Time/Large Group Instruction • Snack • Learning Centers • Small Group Learning • Outdoor Learning • Storytime • Lunch • A hui hou

Accompanying this letter is an enrollment form that must be completed, signed and returned by **Thursday, March 11**. Please see below for details.

- **'Ohana in Hybrid Learning:** If you would like your keiki to participate in the summer extension program, you must return the signed enrollment form to your keiki's kumu by **Thursday, March 11**.
- **Lau Hāpu'u 'Ohana:** If you would like your keiki to participate in the summer extension program, you must return the signed form to the preschool regional office by **Thursday, March 11**. For our Hāna keiki that are in Lau Hāpu'u, you can return your form to the KS Hāna Preschool kumu by the same date.

In order to plan effectively for the summer extension, we will not be able to accept any late requests. If you have any questions, please contact your Hope Po'o Kumu.

Mahalo,



Nā Kula Kamali'i – Po'o Kula



Kamehameha Schools®

Kamehameha Schools’ Preschool P4 Summer Extension Enrollment – Summer 2021

The summer extension program is for keiki who are currently enrolled as a P4 student to support their readiness for kindergarten.

Child’s Name _____ Student ID Number _____

Please select **only one** box:

I/We request to enroll my/our child in Kamehameha Schools’ Preschool P4 Summer Extension Program for Summer 2021 subject to the conditions listed below.

- 1. Return of this signed form no later than March 11, 2021 to your child’s kumu for P4 keiki in hybrid learning. Lau Hāpu’u ‘ohana can return the signed form to their child’s regional office. Lau Hāpu’u ‘ohana in Hāna can return the form to the Hāna Preschool site.
2. I/We understand that if this form is not returned by March 11, 2021, my/our child will not be enrolled in the Kamehameha Schools’ Preschool P4 Summer Extension Program.
3. I/We agree to have my child attend the summer extension classes every day except in the case of illness.
4. Signatures of both parents are required. If a parent is unable to sign, please select the appropriate reason below and submit a copy of appropriate legal documentation if the school does not already have this on file.
 Never Married (parent signing has sole legal custody) Divorced (parent signing has sole legal custody)
 Legal guardian Deceased Legally Separated (parent signing has sole legal custody)
 Other: _____

My/our child will NOT be enrolling in the Kamehameha Schools’ Preschool P4 Summer Extension Program for Summer 2021.

Current Home Address _____

City State Zip code

Current Preschool Site _____ Current Teacher _____

Child’s Birth Date _____ Gender _____

I/We understand that failure to meet these conditions may forfeit my/our child’s enrollment to Kamehameha Schools’ Preschool P4 Summer Extension Program. Furthermore, as the parents/guardians of this child, I/we will make every effort to ensure that the rules, regulations and standards of conduct at Kamehameha Schools are conscientiously upheld.

_____|_____|_____/_____/_____
Print Mother’s/Legal Guardian’s Name Mother’s/Legal Guardian’s Signature Date

_____|_____|_____/_____/_____
Print Father’s/Legal Guardian’s Name Father’s/Legal Guardian’s Signature Date