

K2K Meeting Notes  
2012-2013

\*Please save as a word document and/PDF and send to Laura at [lanoguch@ksbe.edu](mailto:lanoguch@ksbe.edu)

<b>DEPARTMENT:</b>	Science
<b>DATE:</b>	19 Sept. '12
<b>LOCATION:</b>	Konia 209
<b>Facilitator:</b>	Nathan Nishimura
<b>Recorder:</b>	Jacob Lono
<b>Timekeeper:</b>	Darren Kamalu
<b>Attendees:</b>	N. Akana; L.Arce, C.Blake, S.Dacanay, L.Evensen, L.Forster, R.Freitas, R.Gamiao, P.Grach, C.Higa, R. Hutchison, G.Ishimoto, N.Javellana, D.Kamalu, J.Keiki, R.Kim, B.Kimokeo, M.Kuba, J.Lono, N.Nishimura, D.Tully; Pua Higa
<b>Discussion Notes:</b>	<ul style="list-style-type: none"><li>• The science department arrived in the room at 1450 hours.</li><li>• Jacob Lono passed out sheets for people to suggest norms. We went around the room and had each person suggest one idea that was not already suggested. Jacob recorded the norms. Nate guided the suggestion time. Jacob displayed the 12 norms suggested onto the screen for everyone could see them. Individuals suggested changes and deletions to the list. The list was pared to nine norms.</li><li>• Nate passed out a diagram of the WEO and told the department that we are being asked to articulate our connections to the WEO in our maps.</li><li>• Nate went over the SBKH strands created during the summer retreat:<ul style="list-style-type: none"><li>o Values</li><li>o Lawena (Ethics)</li><li>o Relationships</li><li>o Kuleana</li><li>o Identity/Sense of Place</li><li>o Communication</li><li>o Cultural and Social Consciousness</li><li>o Seeking and Applying Knowledge</li><li>o Creativity</li></ul></li><li>• Pua Higa elaborated on the WEO diagram – the blue cloud was the discipline statement created during the summer.</li><li>• Nate offered his views on the impact of putting the WEO first and foremost.</li><li>• The department split into consensus subjects at 1514 hours.</li></ul>

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<b>Agreed upon Norms:</b>	1. Start and end on time.
	2. Each agenda item should have a time limit. Do not revisit items passed its time limit.
	3. Explicit guidelines/examples on what we are trying to achieve.
	4. Stay on task.
	5. Be prepared with the necessary agenda materials.
	6. Everyone has a voice.
	7. All agenda topics must have identifiable benefits.
	8. Agenda must be conveyed 48 hrs or when possible prior to mtg.
	9. Action items and responsibilities to be documented in the mtg. minutes.
<b>Questions for Leadership:</b>	<ul style="list-style-type: none"><li>• None</li></ul>
<b>Next Steps : (Plan for 10/5/12 Meeting)</b>	<ul style="list-style-type: none"><li>• Per Livebinder (Timeline) Agenda</li></ul>