

K2K Meeting Notes
2012-2013

*Please save as a word document and/PDF and send to Laura at lanoguch@ksbe.edu

DEPARTMENT:	Midkiff Learning Center
DATE:	09-19-12
LOCATION:	Midkiff Room 207
Facilitator:	Christian Mosher
Recorder:	Leah Kihara
Timekeeper:	Gail Fujimoto
Attendees:	Gail Fujimoto, Clare Ho, Leah Kihara, Candace Lee, Kawika Mahelona, Kawika Makanani, Christian Mosher
Discussion Notes: <ul style="list-style-type: none"> • Opana Radar site example used to exemplify need for communication & establishing norms and the obstacles • Keep in mind student centered/focused so the benefit is for students, but also goal of making it easier for ALL 	
Agreed upon Norms:	1. Everyone's voices need to be heard.
	2. Start and end meetings on time.
	3. Respect each other.
	4. Student centered to focus & be frank keeping in mind haumana.
	5. Come to meetings prepared to work productively.
	6. Clear communication & expectations given in advance.
	7. Fairness/efficiency & equality of voice/opinion.
	8. Decision making process includes Midkiff lines of communication.
	9. Norms are guidelines but there is a need for flexibility.
Questions for Leadership:	<ul style="list-style-type: none"> • How do we prepare for this meetings/plan and make sure we can be best ready? • Are we looking at broader picture for this norms? How do we deal with our consensus maps later on because so many of us are "singles?" • Is it correct that we did not deal with content in today's meeting, but just how to approach & operate our future meetings?
Next Steps : (Plan for 10/5/12 Meeting)	<ul style="list-style-type: none"> • Midkiff lines of communication by Gail for next meeting (can't be black & white) • Establish clearer communication routes (but keep in in mind at realistic situations) • ALL STAFF in Midkiff needs to be communicated norms/plan and given the opportunity to feedback

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