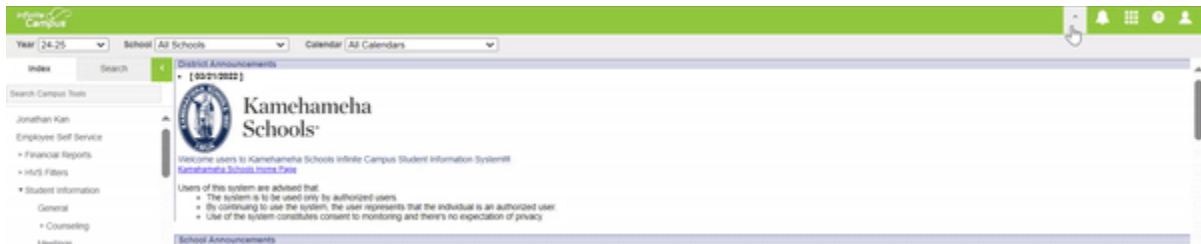


Infinite Campus – New Look User Guide

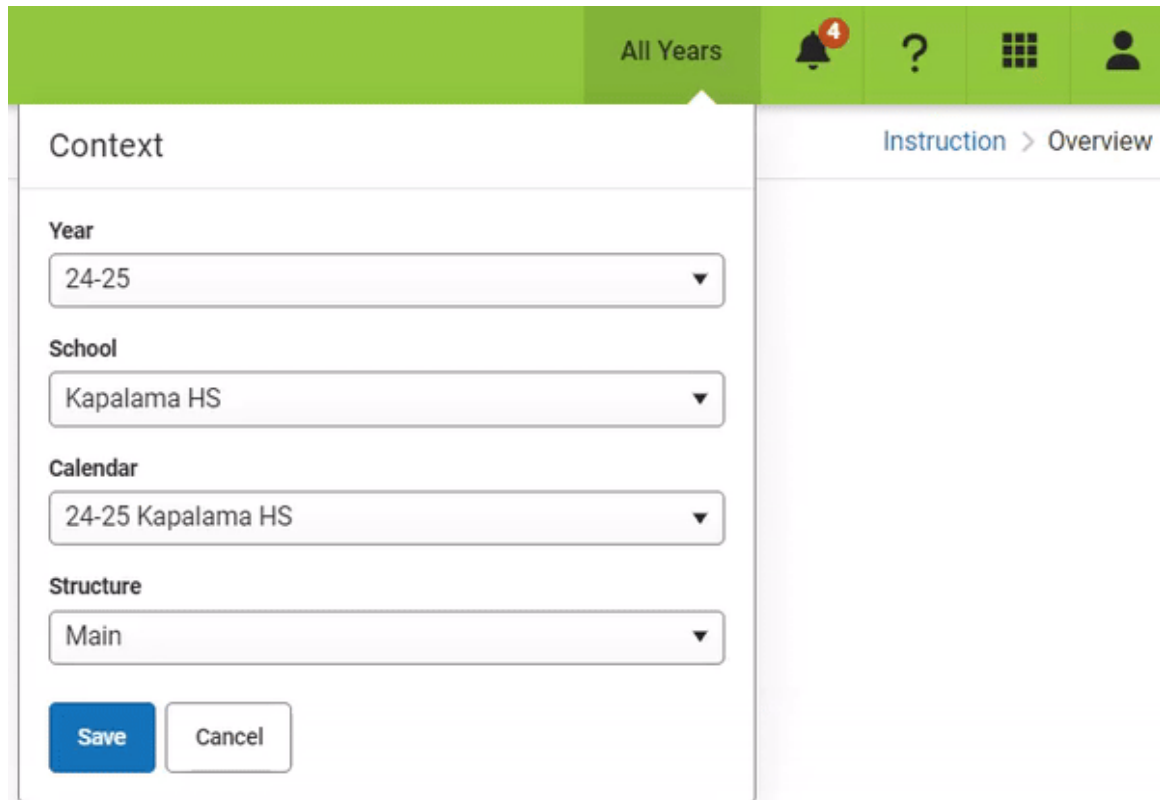
The Infinite Campus platform has undergone a significant redesign to enhance user experience. This new interface is set to replace the Classic Campus by the 2025-2026 school year, making it essential for users to familiarize themselves with the updates.

School Year Calendar

Classic Look:

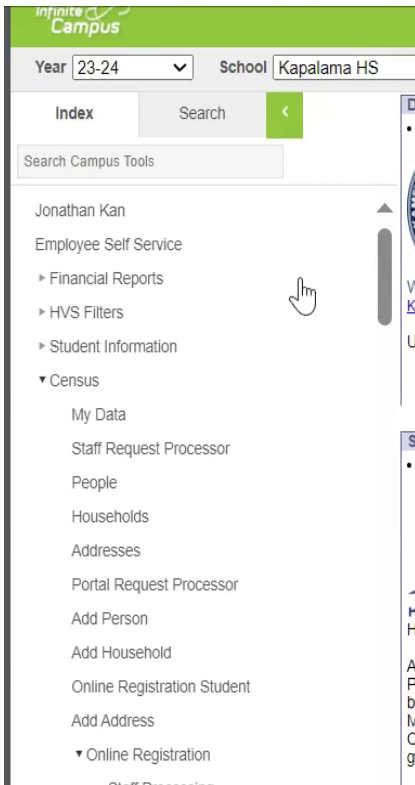


New Look: The school year calendar are moved to the top right and have a clean look and selecting certain years and school will indicate when save.

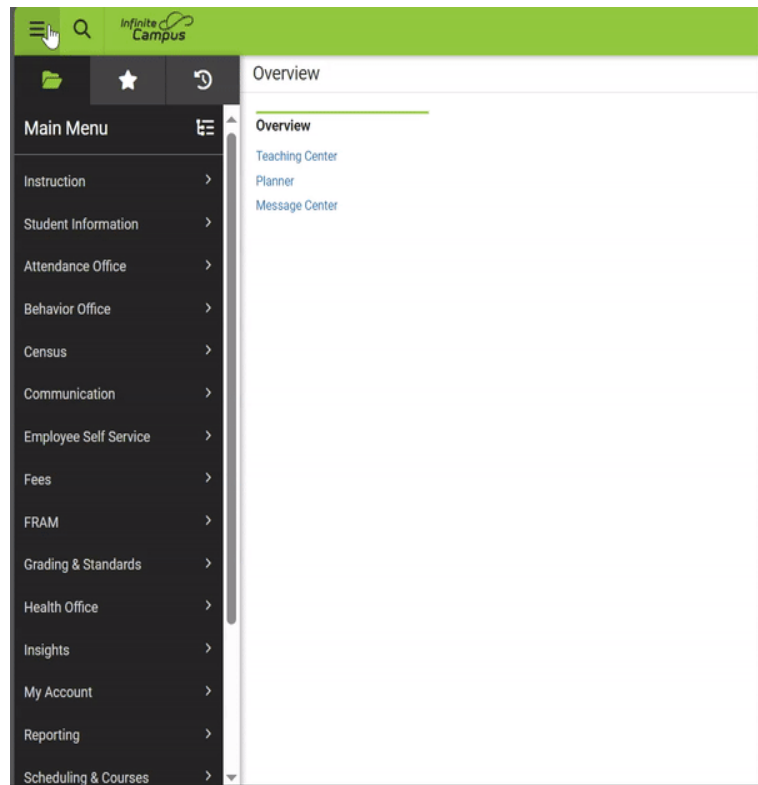


Main Menu Features:

Classic Look:



New Look:

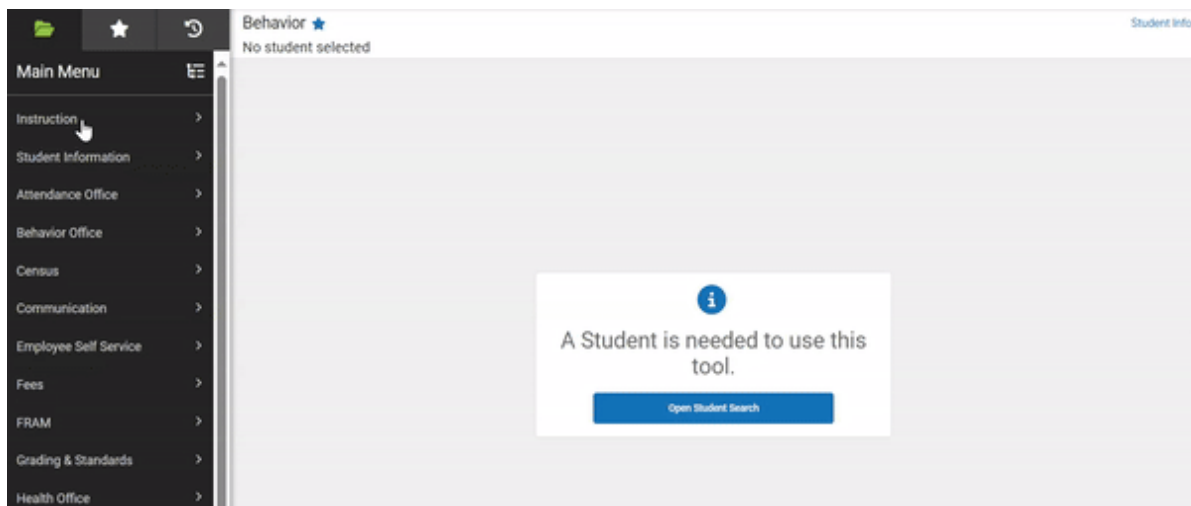


Expanding the Windows in New Look

If the index menu doesn't appear on the left, click the three horizontal lines in the top left corner.

In the Classic Look, all modules are listed in the Index Menu, and clicking an arrow reveals subcategories. In the New Look, modules are organized alphabetically and displayed in the middle of the screen.

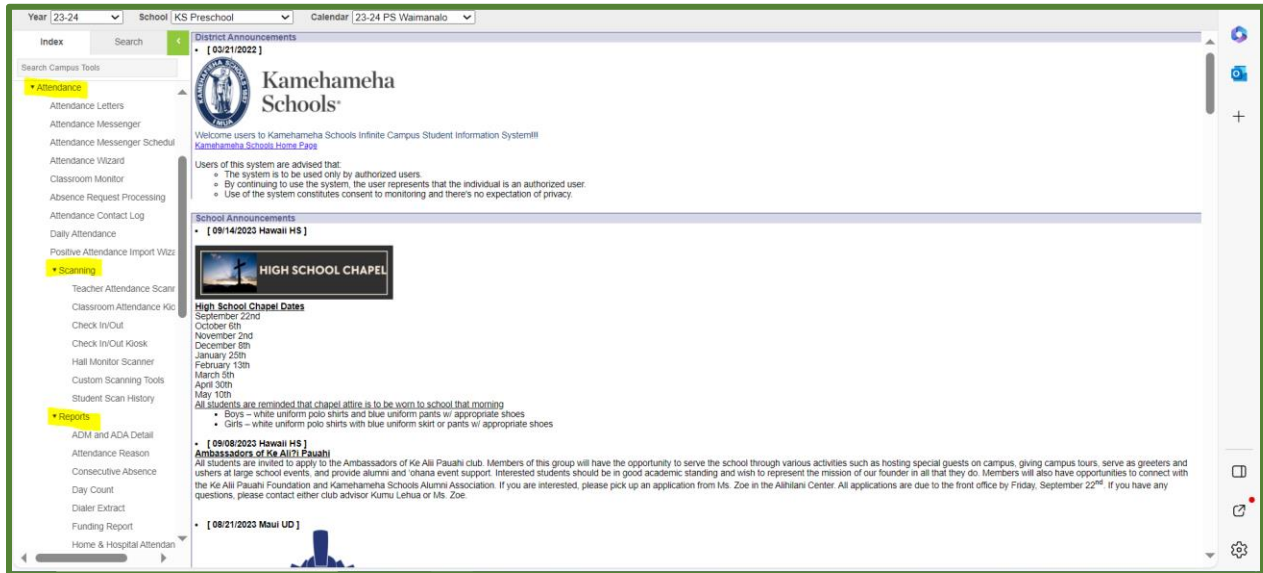
TIP:For user preference, below shows the option to change the index to flyout or list to display the tools/modules.



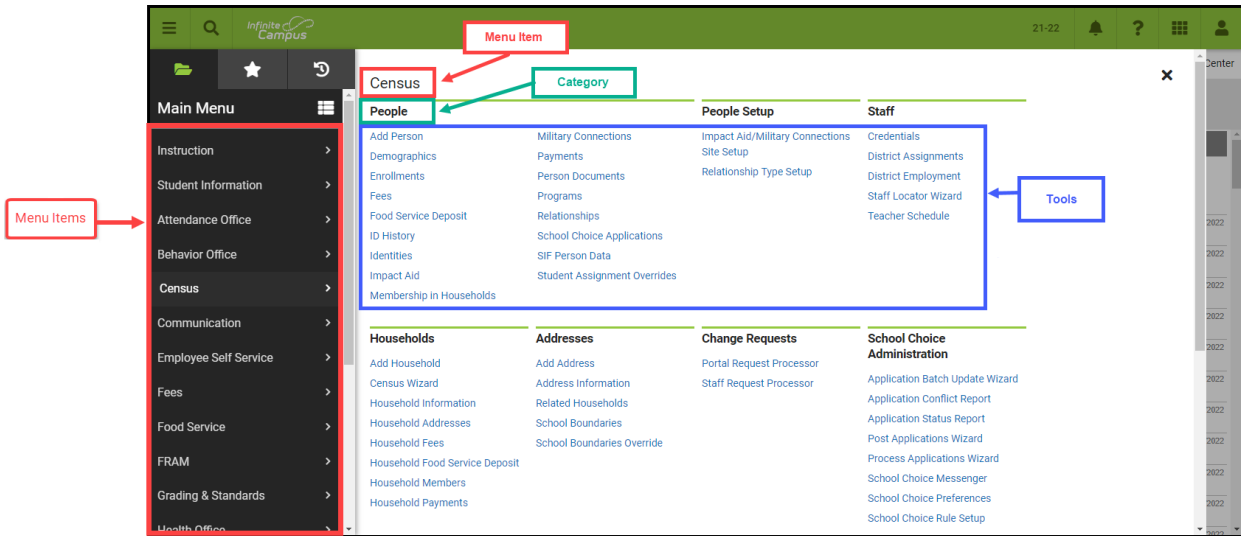
Navigation:

The new interface makes navigation much easier. Instead of lots of tabs and hidden tools, all tools are now displayed on one screen, organized by category (like Instruction, Student Information, Behavior). This allows you to quickly find and understand the available tools.

Classic look:

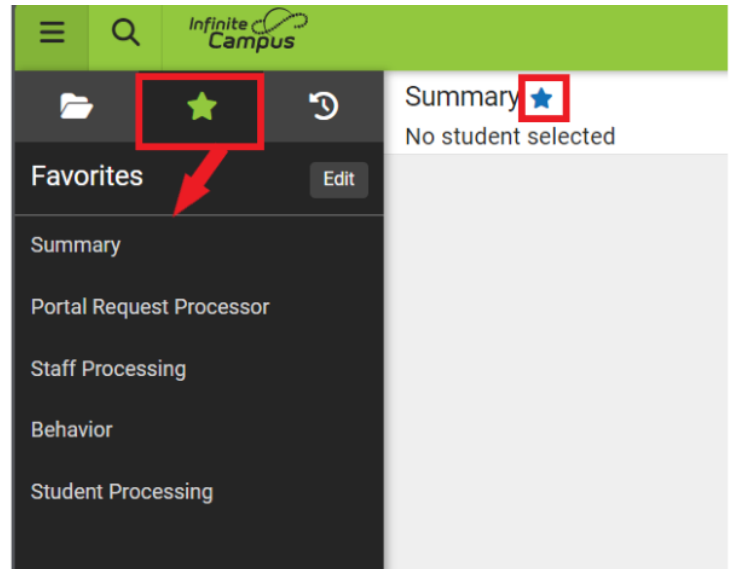
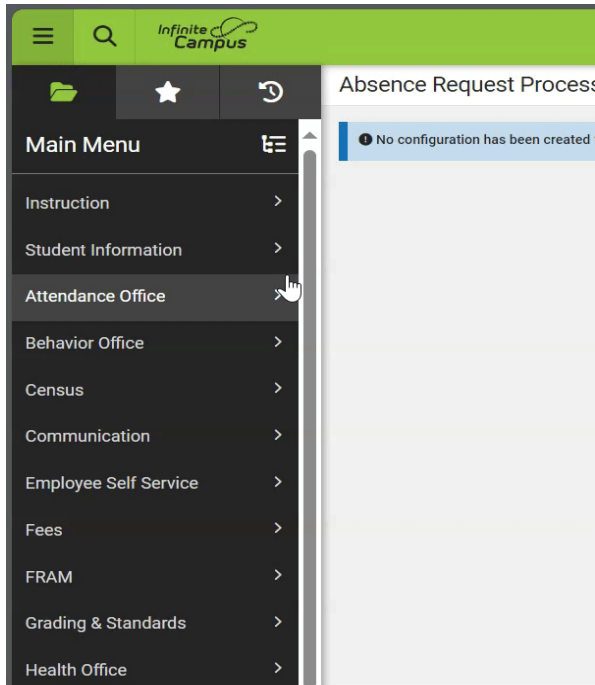


New Look:

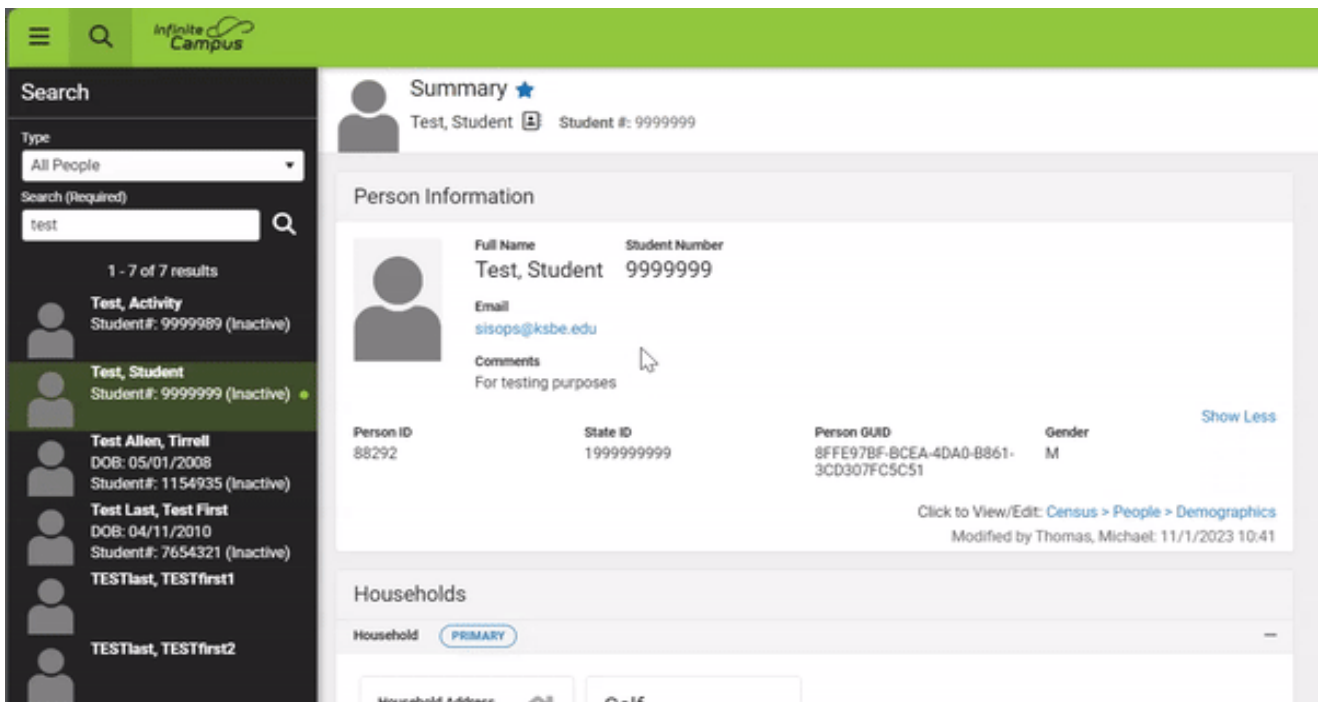


Favorites:


Save your favorite tools in a special menu for easy access. Click the favorites button next to each tool to add it. Use the Edit button to rearrange your favorites. This keeps everything organized!

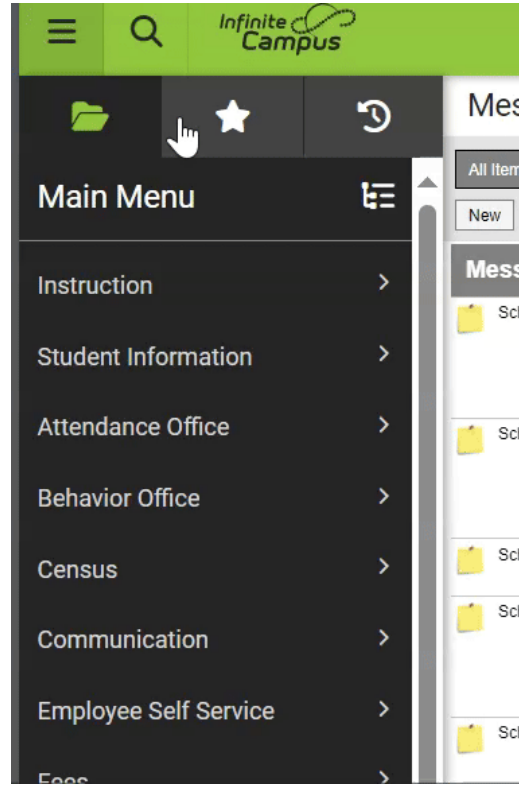
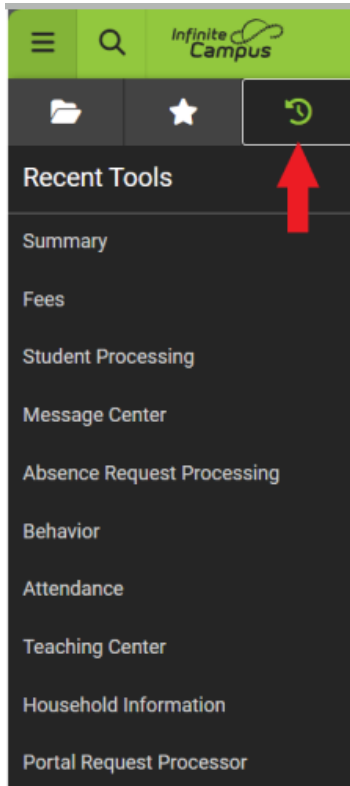


In the example below shows the effectiveness of switching tools quick and saving a few clicks!



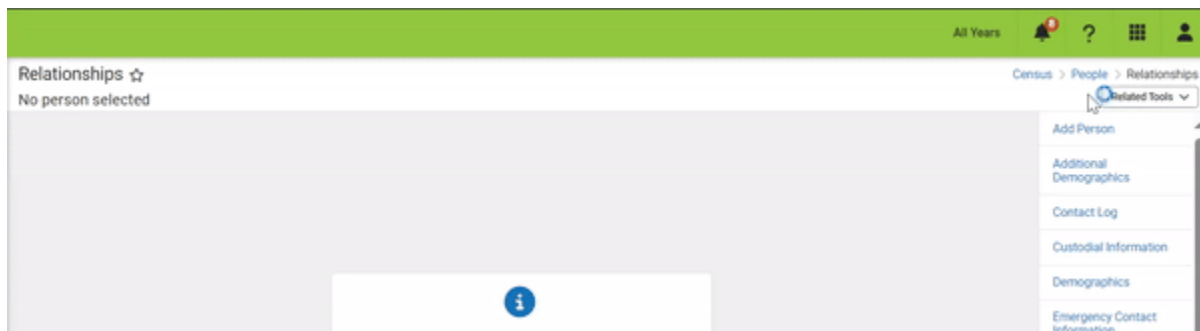
Quick Access to Recently Used Tools:

You can easily get to a menu of tools you've recently used by clicking on the recently used tools icon . This makes it much quicker to switch between different tools while you're working through various tasks. It really helps streamline your workflow and saves you time. So, if you're bouncing around between tools, this feature is super handy.



Navigable Breadcrumbs

Clickable breadcrumbs appear on the right side of the screen. Click an item to go to that section. This feature helps you navigate easily without getting lost.



The Search Bar:

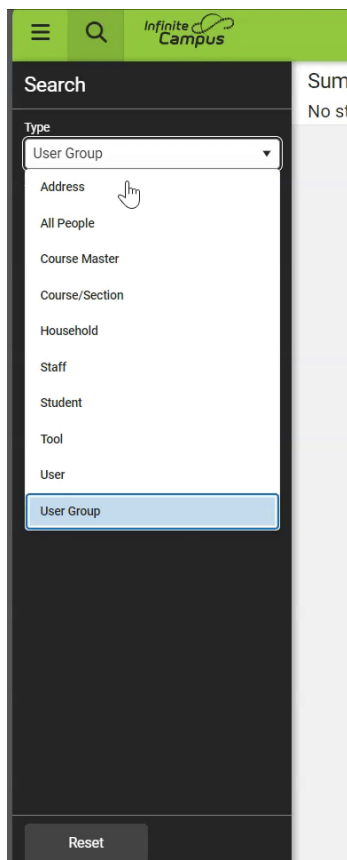
This feature works the same way in both the Classic and New Looks when you're searching for students, parents, households, courses, and more using the search bar. In the New Look, you'll be prompted to click "Search" as needed. Plus, advanced search options are still available in the New Look.

Classic Look:




The screenshot shows the 'Campus Search' interface in the Classic Look. At the top, there are tabs for 'Index' and 'Search'. Below the 'Search' tab, there is a search bar with a dropdown menu set to 'Course/Section'. To the right of the search bar is a green 'Go' button. Below the search bar is a link for 'Advanced Search'. The main content area is divided into two sections: 'Curriculum Search' and 'Saved Filter'. The 'Curriculum Search' section contains several input fields: 'Course #', 'Course Name', 'Section #', 'Teacher Display Name', 'Room #', 'Term #', 'Period', and 'Department'. A 'Search' button is located at the bottom of this section. The 'Saved Filter' section contains two filters: 'Filters - Enrollment' and 'Filters - General Purpose'.

New Look:

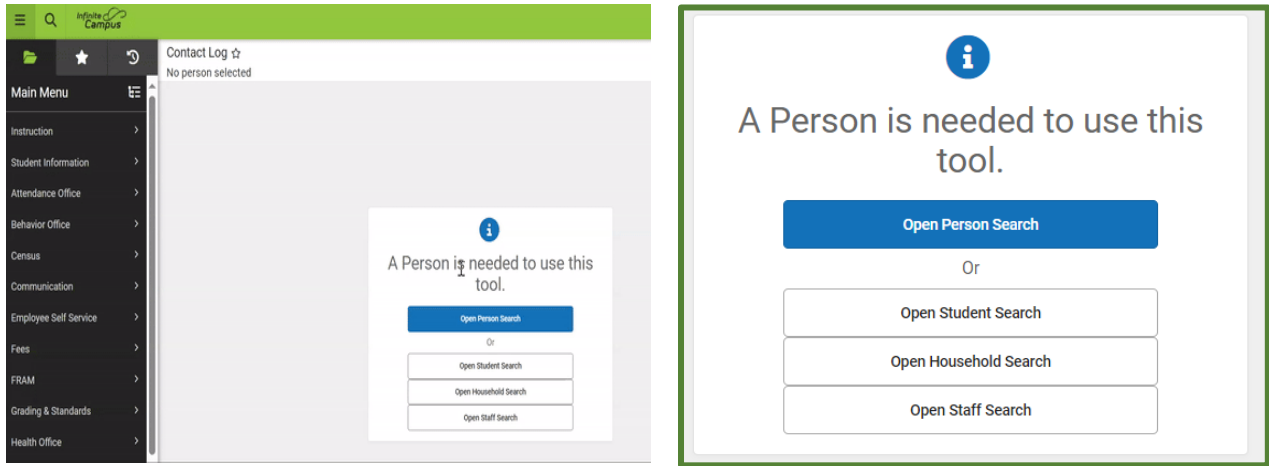


The screenshot shows the search interface in the New Look of Infinite Campus. At the top, there is a green header with the Infinite Campus logo and a magnifying glass icon. Below the header is a 'Search' section with a dropdown menu set to 'User Group'. A list of search types is displayed below the dropdown: 'Address', 'All People', 'Course Master', 'Course/Section', 'Household', 'Staff', 'Student', 'Tool', and 'User'. The 'User Group' option is highlighted in blue. At the bottom of the search section is a 'Reset' button.

The search menu in Infinite Campus is user-friendly. Just click the magnifying glass icon , select what you want to search for (like Student or Household), and enter your criteria. Results will appear below the search box. This improved feature enhances your experience with the New Look.

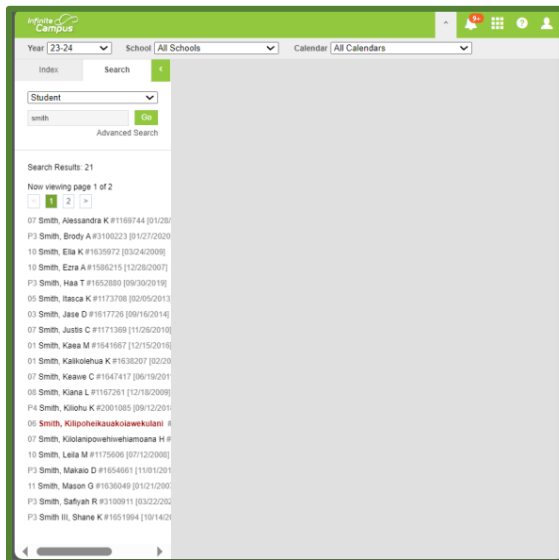
The advanced search in the New Look of Infinite Campus is similar to Classic Campus. Just click the magnifying glass, select your search context, and hit Advanced. This makes switching between the two versions easy.

The New look system will prompt you this box to select the type of search when required.

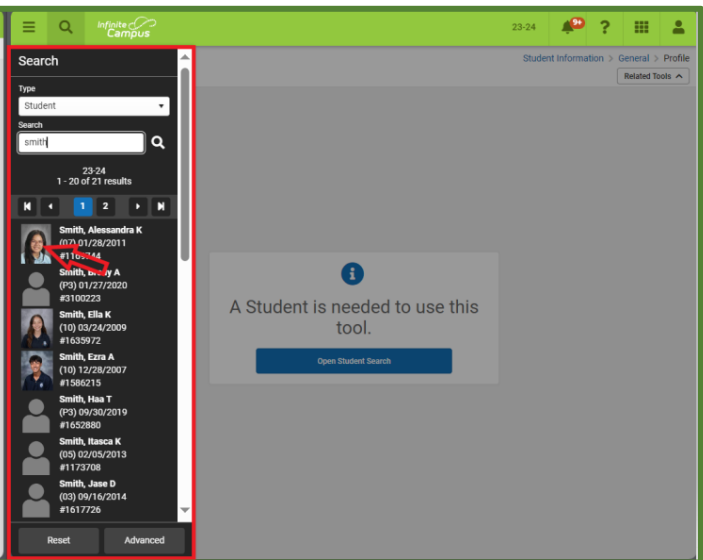


The list of students in the search appears on the left for both looks.

Classic Look



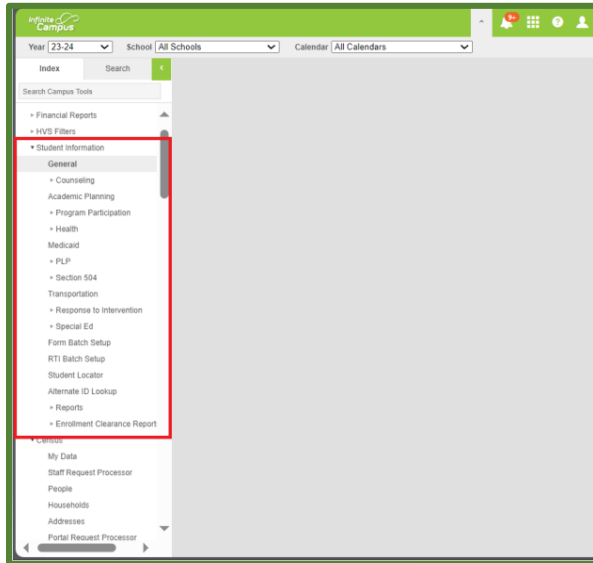
New Look



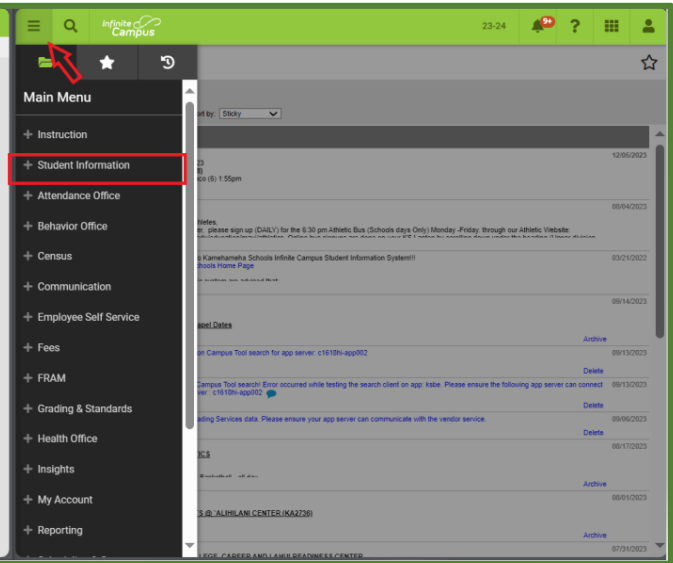
Index > Student Information

In both looks the Student Information module is found to the left.

Classic Look



New Look



The subcategories are under the category in the Classic Look above. The New Look below displays in alphabetical order the categories and subcategories.



Related Tools

Key differences are that the New Look automatically shows the Summary tab, while the Classic Look allows users to choose between New and Classic Summary tabs. Tabs are at the top in Classic Look and on the right in New Look. Clicking “Related Tools” displays all tabs in alphabetical order.

Classic Look

New Look

The image shows two side-by-side screenshots of the Infinite Campus interface for a student profile. The left screenshot, labeled 'Classic Look', shows a top navigation bar with a 'Summary' tab highlighted. Below the navigation bar is a grid of tabs for various student information categories. A red box highlights this grid, and a red arrow points to the 'Summary' tab. The right screenshot, labeled 'New Look', shows a top navigation bar with a 'Summary' tab highlighted. Below the navigation bar is a 'Person Information' section with a profile picture and key details. A red box highlights a 'Related Tools' dropdown menu on the right side of the page, which lists various tabs in alphabetical order. A red arrow points to this dropdown menu.

Information Card

Tools now feature an information card for individuals, displaying key details and a summary of their current enrollment, allowing easier review without leaving the tool.

The image shows a screenshot of the 'Demographics' tool in Infinite Campus. The top navigation bar includes 'Favorites', 'Summary', 'Portal Request Processor', 'Staff Processing', 'Behavior', 'Student Processing', and 'Demographics'. The main content area displays a 'Person Information' card for a student named 'Test, Student' with ID 9999999. The card includes fields for Last Name, First Name, Middle Name, Suffix, Gender, Pronouns, Birth Date, Soc Sec Number, Race/Ethnicity, Birth Country, US Citizenship, Date Entered US, Date Entered US School, Date Entered State School, Birth Verification, Language of Home, and First Language. A 'No Image Available' message is displayed next to the 'Upload Picture' button.

Student Information and Census Tip!

In Classic look it might have been a hassle switching from a student Summary to Demographics. In the new look switching back and forth is simply quick with the favorite tool.

Classic Look:

The Classic Look interface shows a search bar on the left with 'Smith' entered. Below it is a list of search results for students with the name 'Smith'. The main content area is titled 'Smith, Brody A' and includes a navigation menu with tabs like 'Summary', 'Academic Probation', 'Profile', 'Enrollments', 'Schedule', 'Attendance', 'Flags', 'Grades', 'Transcript', and 'Credit'. The 'Summary' tab is active, displaying 'Person Information' with fields for Full Name, Grade, Birth Date, Age, and Student Number. Below this are sections for Household, Person ID, State ID, Race(s), Person GUID, Gender, Primary Race, and Hispanic/Latino status.

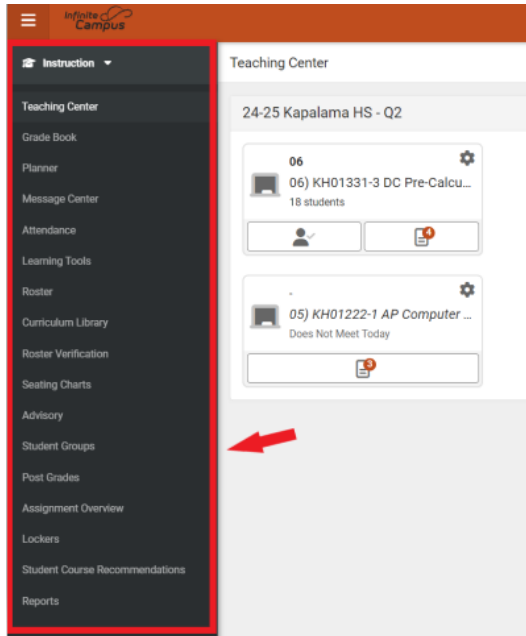
New Look:

The New Look interface features a dark sidebar on the left with a 'Favorites' section containing 'Summary', 'Portal Request Processor', 'Staff Processing', 'Behavior', 'Student Processing', and 'Demographics'. The main content area is titled 'Summary' and shows 'Person Information' with the same fields as the Classic Look. Below this is a 'Households' section with a 'Smith' entry marked as 'PRIMARY'. The interface is more modern and streamlined.

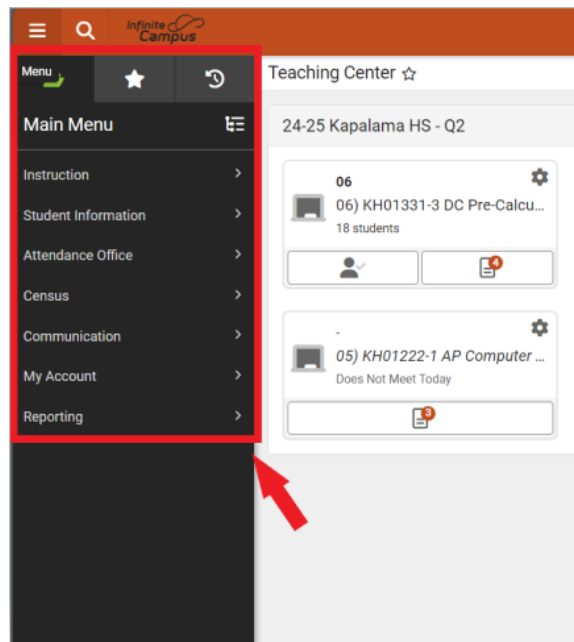
Instructor Page

The instructor's page hasn't changed much, and the main menu on the left sidebar has only undergone minor user interface changes.

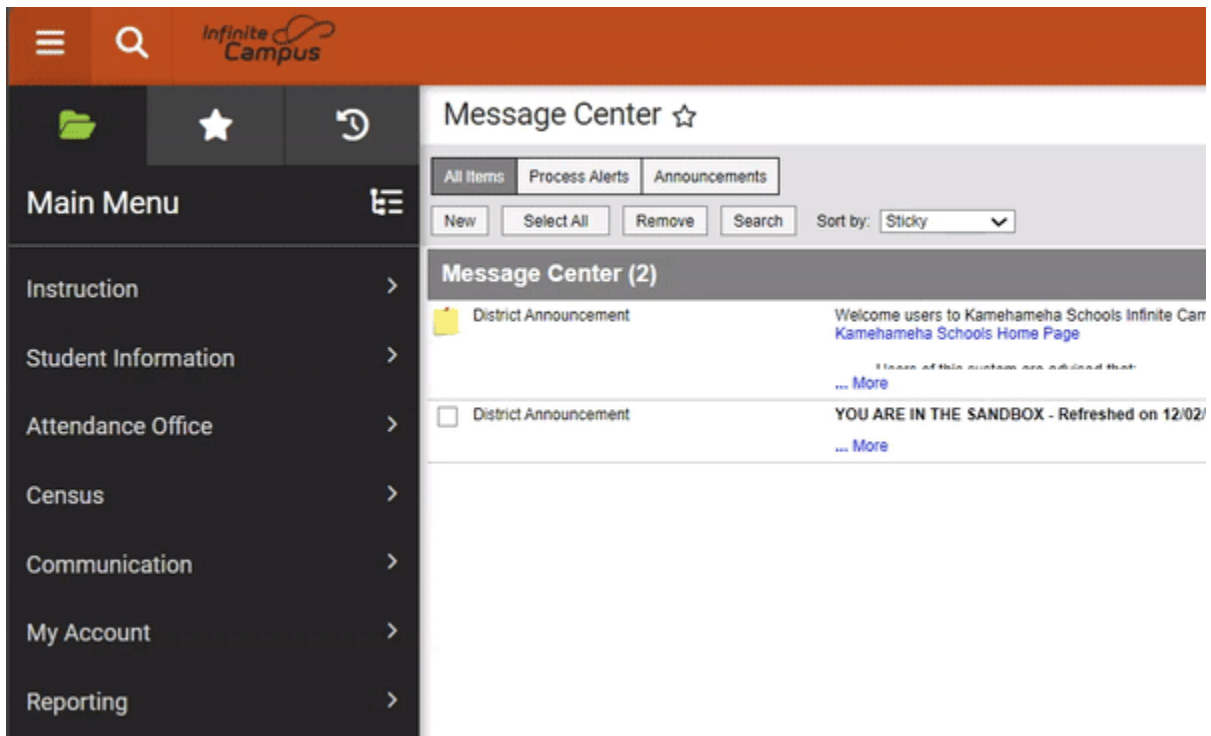
Classic Look:



New Look:



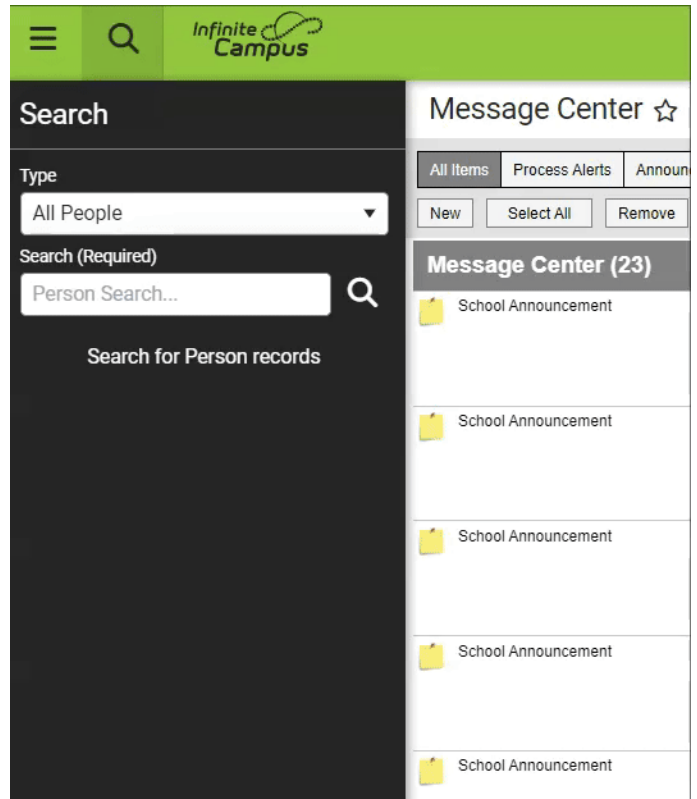
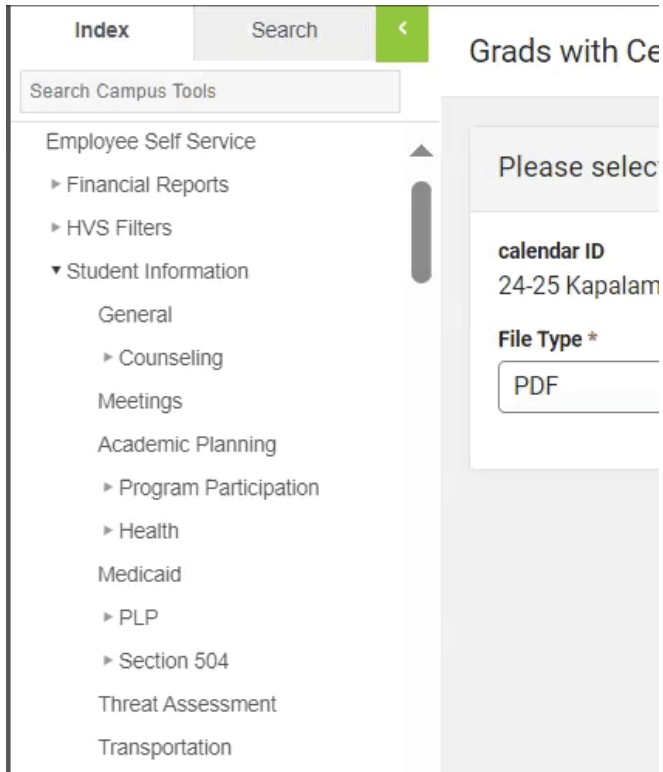
TIP: Instructors are encouraged to use the favorite & history function in order to access their tools quickly.



Finding Tools

Locating certain Tools in the search box! In the updated design, IC provides a neat and roomy space to assist you in locating the required tools and also displays additional tools that are related to your search.

Classic Look:



New Look: