Akita Enterprises Limited
Charter Request Form

Phone: (808) 966-7396
Fax: (808) 966-7739
16-131 Liili Street, Keaau, Hawaii 96749

Contact: Penny Okura or Doreen Bittle-Hughes
Email: Penny - akitaopsmgr@aol.com
Doreen - doreenbittle_hughes@akita1.biz

Please fill out the necessary information and fax or email back to our office. Based on the provided information, a written quote will be provided. To confirm an order, please sign, date and fax or email back to our office.

Contact Person: ___________________________ Date: ________________

Date(s) of Service: ___________________________ Day of Week: ________________

Organization/Group: ___________________________ Phone: ________________

Billing Address: ___________________________ Fax: ________________

Number of Buses: ______ Regular Bus (72/48)* ______ Large Bus (84/56)**

(Please include all teachers and chaperones riding bus)

*72 = 3 to a seat preschool to grade 3
**48 = 2 to a seat grade 4 to adults
**84 = 3 to a seat preschool to grade 3
**56 = 2 to a seat grade 4 to adults

Number of Passengers: ______ Adults/Teenagers ______ Elementary Children

Will you need: ______ Luggage Compartments ______ Air Condition ______ Microphone

Pick Up Time: ________________ Terminate Time: ________________

Pick Up Location: ___________________________

Destination(s): ___________________________

Method Of Payment:

______ Purchase Order No. ____________________________ ______ Check/Cash

Price Quote based on information provided above: $___________________

Akita Representative: ___________________________ Date: ________________

Payment and Cancellation Policy: Invoice will be sent after the charter is completed. Cancellations must be made 24 hours prior to service date. Cancellations received 23 to 12 hours prior shall be assessed 50% service charge. Cancellations less than 12 hours shall be assessed FULL CHARGE.

I acknowledge the Payment and Cancellation Policy and I am confirming this Charter Request.

Signature/Title: ___________________________ Date: ________________

Make Payment Payable To: Akita Enterprises Limited
2960 Aukele Street
Lihue, Hawaii 96766

REVISED: December 2012