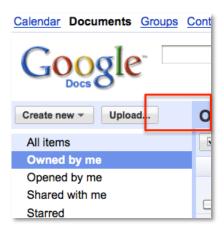
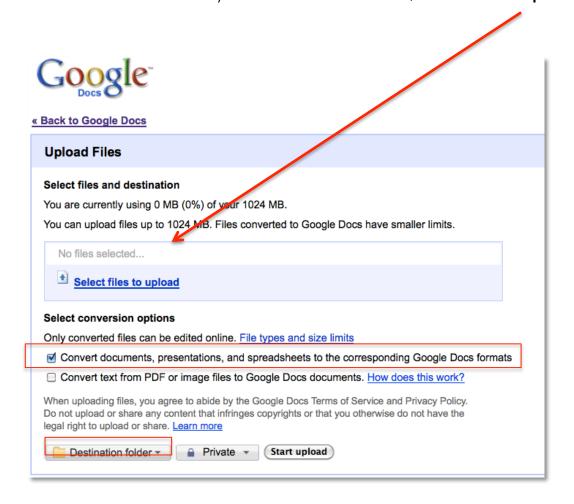
Uploading and Downloading Documents In Google Docs

Upload a document

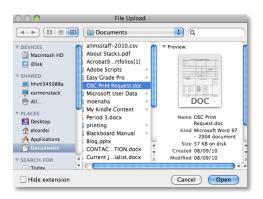
1. Select Upload



2. Before you select the files you want to upload, make sure the box next to, "Convert documents, presentations..." is selected. Notice you can also choose the folder destination for your document. Click on, **Select files to upload.**



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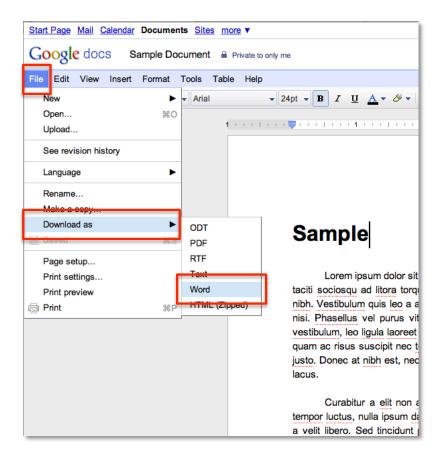


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- Select Back to Google Docs to get back to your Google Docs home page to see your uploaded document or to make changes to your document.
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